

香港明愛
CARITAS - HONG KONG
INDEPENDENT ASSURANCE REPORT
AND
INCOME AND EXPENDITURE ACCOUNT
FOR TERRITORY-WIDE FLAG DAY
HELD ON 18TH FEBRUARY 2023
PUBLIC SUBSCRIPTION PERMIT NO. FD/T010/2022

F. S. Li & Co.
李福樹會計師事務所
CERTIFIED PUBLIC ACCOUNTANTS
HONG KONG

CARITAS - HONG KONG

TERRITORY-WIDE FLAG DAY HELD ON 18TH FEBRUARY 2023

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F. S. Li & Co.

CERTIFIED PUBLIC ACCOUNTANTS

1001 Admiralty Centre Tower 1, 18 Harcourt Road, Hong Kong.
Tel : 2861 1717 Fax : 2865 6828 Email : mail@fslico.com

INDEPENDENT ASSURANCE REPORT

TO THE CHIEF EXECUTIVE OF

CARITAS - HONG KONG ("the Permittee")

Public Subscription Permit No. FD/T010/2022

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's territory-wide flag day fund-raising activity held on 18th February 2023 ("the Event").

Responsibilities of the Director of Social Work Services

The Director of Social Work Services of the Permittee is responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

Our Independence and Quality Management

We have complied with the independence and other ethical requirements of the *Code of Ethics for Professional Accountants* issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Practitioner's Responsibilities

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), *Assurance Engagements Other Than Audits or Reviews of Historical Financial Information* and with reference to Practice Note 850 (Revised), *Reporting on Flag days and General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department* issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

INDEPENDENT ASSURANCE REPORT - continued

TO THE CHIEF EXECUTIVE OF
CARITAS - HONG KONG ("the Permittee")

Practitioner's Responsibilities - continued

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters, analytical procedures applied to financial data and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

Inherent Limitations

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Permittee include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Permittee's books and records.

Conclusion

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Permittee in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

Intended Users and Purpose

This report is intended solely for the purpose of assisting the Permittee to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.



F. S. Li & Co.
Certified Public Accountants

CARITAS - HONG KONG


INCOME AND EXPENDITURE ACCOUNT

TERRITORY-WIDE FLAG DAY HELD ON 18TH FEBRUARY 2023

PUBLIC SUBSCRIPTION PERMIT NO. FD/T010/2022

	<u>HK\$</u>	<u>HK\$</u>
INCOME		
Street collections		3,019,638.90
E-platform donations		63,787.08
Other donations		<u>732,620.10</u>
		3,816,046.08
EXPENDITURE		
Delivery charges	2,717.40	
Insurance	7,507.50	
Printing and stationery	117,498.40	
Postage	1,244.70	
Advertising	4,998.00	
Collection bags and other supplies	12,979.00	
Miscellaneous expenses	<u>37,867.27</u>	
		<u>184,812.27</u>
INCOME OVER EXPENDITURE		<u><u>3,631,233.81</u></u>

Approved by:



Rev. Yim Tak Lung Joseph
Chief Executive



Ms. Lee Shuk Ha, Carmen
Director, Social Work Services

Hong Kong, 4th May 2023.

CARITAS - HONG KONG

NOTES TO ACCOUNT

TERRITORY-WIDE FLAG DAY HELD ON 18TH FEBRUARY 2023

PUBLIC SUBSCRIPTION PERMIT NO. FD/T010/2022

1. Purpose

The purpose of the flag day is to raise funds for:

- (a) support service for carers of elderly in need of end-of-life care;
- (b) support to students from low-income families affected by economic downturn; and
- (c) services for young people with special needs.

2. Basis of preparation

The income collected and expenditure incurred for this event held on 18th February 2023 are recognized on an accrual basis.

3. Donations credited to the banks

Within 60 days after the Flag Day, all the flag day proceeds collected (HK\$3,805,899.88) have been credited to the designated bank accounts of the Permittee before being used for payment of expenditures for the flag day and/or the purposes specified in the permit by 18th April 2023. After that date, the flag day proceeds collected (HK\$10,146.20) have been credited to the designated bank accounts of the Permittee on 20th April 2023.