



# Caritas Tsing Yi Activity Centre

61 Moon Tsai Tong, Tsing Yi, N.T.

## Application Form

Name of organization : \_\_\_\_\_ (Chinese)

\_\_\_\_\_ (English)

Date applied : From \_\_\_\_\_(year)\_\_\_\_\_(month)\_\_\_\_\_(day) To \_\_\_\_\_(year)\_\_\_\_\_(month)\_\_\_\_\_(day)

\*(Day camp / overnight camp) \*Delete as appropriate

No. of persons : ( male ) \_\_\_\_\_ persons ( female ) \_\_\_\_\_ persons Total no. : \_\_\_\_\_ persons

Person-in-charge(Hirer) : (Name)\_\_\_\_\_ I.D. Card No. : \_\_\_\_\_ (Alphabet +first 4 digits)

Office tel. no. : \_\_\_\_\_ Contact tel. no. : \_\_\_\_\_ Fax no. : \_\_\_\_\_

Address : \_\_\_\_\_

E-mail address : \_\_\_\_\_

Signature : \_\_\_\_\_

### Notes:

- Users need to observe rules of the activities concerned.
- Caritas Tsing Yi Activity Centre (TYAC) reserves the right to cancel or stop the activity in case of adverse weather conditions affecting the safety of users.
- The hirer is required to indemnify Caritas against damages caused to the premises and facilities therein.
- Display of advertisements or press releases within the premises is not allowed without prior permission from TYAC.
- TYAC is used for recreational, retreat and meeting purposes.
- The duration for day camp is from **9:00 am to 5:00pm**, while that for overnight camp is from **2:00 pm to 12:00 noon**.
- Completed forms are to be sent or faxed ( fax no. 2415 8593) to Caritas South-West New Territories Local Service Coordination Office ( 9, Shing Mun Road, Tsuen Wan ) at least 2 weeks prior to the date of application.
- For enquiries, please contact Ms. Wong at 3707 2098.

### 《 Notice of Approval 》

(Office Use Only)

Fee : HK\$\_\_\_\_\_ \*Cash/Cheque No. : \_\_\_\_\_ (Payable to : **Caritas Hong Kong**)

Outstanding Sum (If Any) : HK\$\_\_\_\_\_ \*Cash/Cheque No. : \_\_\_\_\_ (Payable to : **Caritas Hong Kong**)

Date applied : From \_\_\_\_\_(year)\_\_\_\_\_(month)\_\_\_\_\_(day) To \_\_\_\_\_(year)\_\_\_\_\_(month)\_\_\_\_\_(day)

(Total no. of \_\_\_\_\_ days) \*(Day camp / overnight camp) \*Delete as appropriate

Time of Arrival : \_\_\_\_\_ Time of Departure : \_\_\_\_\_

Approved by : \_\_\_\_\_ (Person-in-Charge) Date : \_\_\_\_\_

(\*Delete as appropriate)

Received by : \_\_\_\_\_ Date of receipt : \_\_\_\_\_

Remarks: Fee payment before / on \_\_\_\_\_

### Charges of Caritas Tsing Yi Activity Centre

(Effective Date: 1<sup>st</sup> April, 2020)

	Camp Fee (December to March)	Minimum Charges (December to March)	Camp Fee (April to November)	Minimum Charges (April to November)	Maximum no. of persons
<b>1. Overnight Camp</b>	\$120/person	\$1,200	\$130/person	\$1,560	25 persons
<b>2. Day Camp</b>	\$50/person	\$750	\$55/person	\$850	30-40 persons