



CARITAS - HONG KONG ANNUAL REPORT 2011 / 2012



Caritas - Hong Kong
Annual Report 2011/2012





Caritas - Hong Kong

Annual Report 2011/2012

1953	July	FOUNDED
1957	December	CONSTITUTED AS THE OFFICIAL SOCIAL SERVICE AGENCY OF THE CATHOLIC CHURCH IN HONG KONG
1981	September	NEW CONSTITUTION
1981	November	INCORPORATED BY ORDINANCE
1993	April	CONSTITUTION (REVISED)



G.P.O. Box 3522, Hong Kong
Facsimile : (852) 2523-0438
Telephone : (852) 2524-2071
Web site : <http://www.caritas.org.hk>
E-Mail : info@caritas.org.hk

CONTENTS

CARITAS - HONG KONG

Page No.

(a)	A Brief History	i
(b)	Aims and Objectives	ii
(c)	Vision, Mission and Value	ii
(d)	Structure	iii
(e)	Functional Services List	iv
(f)	Locations of Services	xi
(g)	Organization Chart	xii

THE REPORT (1 April 2011 - 31 March 2012)

Chapter 1 - General	1
Chapter 2 - The Social Work Services Division	
1 General Remarks	5
2 Family Service	8
3 Services for the Elderly	12
4 Rehabilitation Service	15
5 Child Care Service	19
6 Youth and Community Service	22
7 Community Development Service	27
8 Other Social Work Service	29
Chapter 3 - The Education Services Division	
1 General Remarks	33
2 Pre-School Education Service	33
3 Special Education Service	36
4 Vocational Training & Education Service	39
5 Community & Higher Education Service	43
Chapter 4 - The Medical Services Division	
1 General Remarks	51
2 Hospital Services	51
3 Clinic Services	54
Chapter 5 - Other Services	
1 Local Services	55
2 Hospitality Services	57
3 Camp Services	61
4 Caritas Janitorial Service	63
5 Cooperation Between Caritas and Parishes	63
6 Mainland Services	65
Number of Participants by Programme	69
Consolidated Balance Sheet of Caritas - Hong Kong	76
Income and Expenditure Account	77
Income and Expenditure of Fundraising Campaign	79
Income and Expenditure Account of Schools	80
The Council, Board of Management and Committees	81
Acknowledgements	85

A Brief History

Caritas – Hong Kong (“Caritas”) was founded in July 1953 by the Catholic Diocese of Hong Kong. The primary purpose of its establishment was to offer relief and rehabilitation services to the poor and the distressed.

Caritas has continuously developed and modified its services in response to the changing needs of Hong Kong. The wide-ranging services provided by Caritas address basic human needs and include social work, education, medical care, community development and hospitality, etc.

Caritas continues to serve the community through 302 service units from 150 locations. It has 5,556 full time staff and receives ongoing support from over 10,000 volunteers. The recurrent expenditure is about HK\$1.5 billion and funds are practically all raised locally. Although the Government provides significant funding for some of the services, Caritas also relies on the donations contributions and fundraising campaigns throughout the territory. The support from private sources precludes a total dependence on the Government for funds. Thus, the degree of flexibility achieved enables assistance to be extended to other causes or to the unaided.

Caritas – Hong Kong is a member of Caritas Internationalis, a federation of 162 Caritas organizations operating in over 200 countries throughout the world.

Aims and Objectives

Caritas, the official social service agency of the Catholic Church in Hong Kong, is essentially a movement of understanding and concern, of caring and service, of human development and solidarity. Its special attention is directed to the needs and aspirations of the underprivileged, the **last**, the **least** and the **lost** within the community.

As its name indicates, Caritas (= “Αγάπη” = “Christ’s Love”) strives to bear witness to the world over and be rooted where the neediest are, at the base of society, in the poorest communities, and to make itself available to render help where the need is greatest; not to dominate, not to teach, not to sit in judgment, but to give a testimony of love, to serve in charity, to animate the community process of caring and solidarity. The ultimate drive of Caritas is to enable people to develop themselves and to overcome the difficulties that life and circumstances have put in their way.

Caritas aims at overcoming divisions among human beings, eliminating structures of injustice and selfishness, opening channels of communication, creating attitudes of compassion, forgiveness, reconciliation and brotherhood / sisterhood.

Vision, Mission and Value

Vision	<ul style="list-style-type: none">- To provide comprehensive quality services and the development of the whole person- To build up a friendly and caring society
Mission	<ul style="list-style-type: none">- To help the underprivileged and the vulnerable- To enable people to actualize their potential- To promote mutual understanding and reconciliation- To establish a spirit of reciprocity to the community from which the people have benefited
Value	<ul style="list-style-type: none">- To be rooted in our Christian heritage- To develop human dignity- To emphasize and instill ethics and humanitarian concerns

Structure

In order to manage its growing network of services for the community, Caritas relies on a management structure composed of dedicated leaders from the community.

Council

Caritas is managed through a Council, which has the full power and authority to supervise, manage and implement the purpose, aims and objectives of the Agency.

Board of Management

The Board of Management derives its power and authority from the Council. It supervises the execution and implementation of the Council's decisions and ensures that the operations of the Agency are in accordance with the purpose, aims and objectives of Caritas.

By powers delegated to it by the Council, the Board of Management controls, regulates and manages all property and affairs of the Agency.

Executive Team

The Executive Team, consisting of the Chief Executive, Deputy Chief Executive and Staff Officers, is responsible for implementing the plans and decisions of the Council and its Board of Management.

The Executive Team deals with overall planning and management, communications and coordination, the allocation of resources, human resources management, administration and financial matters of the Agency as a whole. It steers the work of the various Services and Centres in close consultation with the heads of Division, Services and Social Centres.

Divisions and Committees

Most of Caritas services are within four major areas which are grouped under three Services Divisions (Social Work, Education, Medical) and Local Services & Hospitality Services.

The Divisions are responsible for the implementation of the Agency's policy, together with their own Services Division aims and objectives. They also manage and coordinate their overall activities and evaluation.

The Divisions are guided and advised by Divisional Committees which are composed of members of the public with special expertise.

SOCIAL WORK SERVICES :

FAMILY :

- ☐ Integrated Family Service Centre
- ☐ School Social Work
- ☐ Clinical Psychology Service
- ☐ Counselling Centre for Ex-Drug Abusers and their Families
- ☐ Family Aide Service
- ☐ Residential Treatment Centre for Young Male Drug Abusers
- ☐ Mental Health Project
- ☐ Project on Extra-marital Affairs
- ☐ Personal Growth Centre for Men
- ☐ Family Crisis Support Centre
- ☐ Addicted Gamblers Counselling Centre
- ☐ Family Crisis Line and Education Centre
- ☐ Project for Childhood Trauma Treatment and Sex Education
- ☐ Primary School Guidance Project
- ☐ Human Empowerment & Achievement Training
- ☐ Community Support Programme for Sex Offender

ELDERLY :

- ☐ District Elderly Centres
- ☐ Elderly Centres
- ☐ Day Care Centres (Subvented and Non-Subvented)
- ☐ Care & Attention Homes (Subvented and Non-Subvented)
- ☐ Nursing Home
- ☐ Integrated Home Care Service
- ☐ Enhanced Home and Community Care Services for the Elders
- ☐ Hydrotherapy Programme (Non-Subvented)
- ☐ Integrated Day Services Centre for the Elderly (Non-Subvented)

REHABILITATION :

- ☐ Special Child Care Centre cum Special Provision Programmes for Autistic Children
- ☐ Early Education & Training Centres
- ☐ Occasional Child Care Services for Disabled Pre-schoolers
- ☐ Comprehensive Intervention Programme for Autistic Children
- ☐ District-based Support Services for Students with Autistic Spectrum Disorders in Ordinary Schools
- ☐ District-based Speech Therapy Service
- ☐ Professional Support Services for Children with Special Learning Needs
- ☐ Parents Resource Centre
- ☐ Sheltered Workshops cum Supported Employment Service
- ☐ Hostels for Persons with Intellectual Disabilities
- ☐ Supported Hostel for Persons with Intellectual Disabilities
- ☐ Day Activity Centres
- ☐ Hired Vehicle Service for Persons with Intellectual Disabilities
- ☐ District Support Centre
- ☐ Integrated Vocational Training Centre
- ☐ Agency-based Occupational Therapy Service
- ☐ Agency-based Clinical Psychological Service
- ☐ Long Stay Care Home
- ☐ Halfway Houses
- ☐ Supported Hostel for Persons with Mental Illness
- ☐ Integrated Vocational Rehabilitation Service Centre
- ☐ Integrated Community Centres for Mental Wellness
- ☐ Projects on Vocational Rehabilitation Training

CHILD CARE :

- ☐ Nursery Schools
- ☐ Integrated Programme Service for Mildly Disabled Children
- ☐ Occasional Child Care Service
- ☐ Extended Hours Child Care Service
- ☐ Children Advanced Talent and Education Related Programme (“CATERP”)

YOUTH & COMMUNITY :

- ☐ Community Centres / Libraries & Study Rooms / Halls
- ☐ Children & Youth Centre / Library & Study Room
- ☐ Integrated Children and Youth Services Centres / Libraries & Study Rooms / School Social Work / Overnight Outreaching Service for Young Night Drifters
- ☐ District Youth Outreaching Social Work Service
- ☐ Counselling Centre for Psychotropic Substances Abusers
- ☐ After School Care Programme

- ☐ Student Guidance Service (Primary School)
- ☐ Understanding Adolescent Project (Primary)
- ☐ Computer Recycling Project
- ☐ Community Service for Ethnic Minority Groups
- ☐ Community Mental Health Project
- ☐ Supportive Service for Children with Special Educational Needs
- ☐ Cyber Youth Outreaching Project

COMMUNITY DEVELOPMENT :

- ☐ Neighbourhood Level Community Development Projects
- ☐ Mutual Aid Centre for Single Parent Families
- ☐ Women Development Project
- ☐ Asian Migrant Workers Social Service Project
- ☐ Labour Development Project
- ☐ Development Project for Grassroots Organizations
- ☐ Integrated Support Service to the Unemployed
- ☐ Community Mental Health Project
- ☐ Community Service for Ethnic Minority Groups

OTHER SOCIAL WORK SERVICE :

- ☐ Multi-Purpose Hostel
- ☐ Girls' Hostel
- ☐ Men's Hostel
- ☐ Girls' Home with School On-site
- ☐ Parish Social Service

EDUCATION SERVICES :

PRE-SCHOOL EDUCATION :

- ☐ Kindergartens
- ☐ Pre-school Education Material Reference Centre
- ☐ Parent-Child Resource Centre
- ☐ Children Advanced Talent and Education Related Programme (“CATERP”)

SPECIAL EDUCATION :

- ☐ Special Schools for Students with Intellectual Disabilities
- ☐ Special School for Students with Social Development Difficulties

VOCATIONAL TRAINING AND EDUCATION :

- ☐ Secondary Schools (Providing wide-ranged curriculum)
- ☐ Field Studies Centre
- ☐ Apprenticeship Training Schemes

COMMUNITY & HIGHER EDUCATION :

- ☐ Degree Programme
- ☐ Higher Diploma Programme
- ☐ Associate Degree Programme
- ☐ Certificate, Diploma, Advanced Diploma and Professional Diploma Programme
- ☐ Project Yi Jin
- ☐ Education Bureau Applied Learning Courses
- ☐ Other Learning Experiences Programme
- ☐ Continuing Education Fund Reimbursable Programme
- ☐ Extension Programme
- ☐ Employees Retraining Board Manpower Development Scheme
- ☐ Labour Department Youth Pre-employment Training Programme and Youth Work Experience and Training Scheme ("YPTP&YWETS")
- ☐ School-based Programme
- ☐ Education Bureau School-based After-school Learning and Support Programmes
 - Community-based Project
- ☐ Summer Study Programme
- ☐ General Part-time Programme
- ☐ Labour and Welfare Bureau - Adult Education Subvention Scheme
- ☐ Ethnic Minorities Language Training Programme
- ☐ Collaborative Through Train Programme
- ☐ Education Bureau Induction Programme for Newly Arrived Children

MEDICAL SERVICES :

HOSPITAL (Public Hospital & Private Hospital) :

- ☐ In-patients
- ☐ Out-patients (General & Specialist)
- ☐ Medical
- ☐ Surgical
- ☐ Orthopaedic & Trauma Surgery
- ☐ Orthopaedic Rehabilitation
- ☐ Gynaecology & Obstetrics
- ☐ Renal Dialysis
- ☐ Geriatrics
- ☐ Paediatrics

- ☐ Mentally Handicapped Children
- ☐ Ear, Nose & Throat
- ☐ Ophthalmology
- ☐ Dental
- ☐ Dermatology
- ☐ Podiatry
- ☐ Anaesthetics
- ☐ Accident & Emergency
- ☐ Radiology
- ☐ Clinical Pathology
- ☐ Prosthetics & Orthotics
- ☐ Physiotherapy
- ☐ Occupational Therapy
- ☐ Intensive Care
- ☐ Coronary Care
- ☐ Infectious Disease
- ☐ Pharmacy
- ☐ Hospice Care
- ☐ Pulmonary Rehabilitation
- ☐ Dietetics
- ☐ Speech Therapy
- ☐ Medical Social Work
- ☐ Pastoral Care
- ☐ Patients' Resources
- ☐ Community Nursing

CLINICS :

- ☐ Medical (General)
- ☐ Dental (General & Orthodontics)

OTHER SERVICES :

LOCAL SERVICES :

- ☐ Conference Facilities
 - Halls
 - Meeting Rooms
 - Activity Centres
- ☐ Social Centres

HOSPITALITY SERVICES :

- ☐ Accommodation
 - Lodges
 - Hostels
- ☐ Catering and Retail Services
 - Restaurants
 - Canteens
 - Tuckshops
 - Handicraft Centre

CAMP SERVICES :

- ☐ Accommodation
 - Dormitories for Groups & Organizations
- ☐ Food Service
 - Meal Service
 - Tuckshops
- ☐ Amenities
 - Halls
 - Playgrounds
 - Swimming Pool

CARITAS JANITORIAL SERVICE :

- ☐ Cleaning
- ☐ Security Services
- ☐ Maintenance and Repair
- ☐ Messengerial Service

PARISH SERVICE :

- ☐ Cooperation between Caritas and Parishes
- ☐ Parish Social Service

MAINLAND SERVICES :

- ☐ Training and Exchange Projects
- ☐ Projects for the betterment of the rural people in the Mainland

ADMINISTRATION SERVICES :

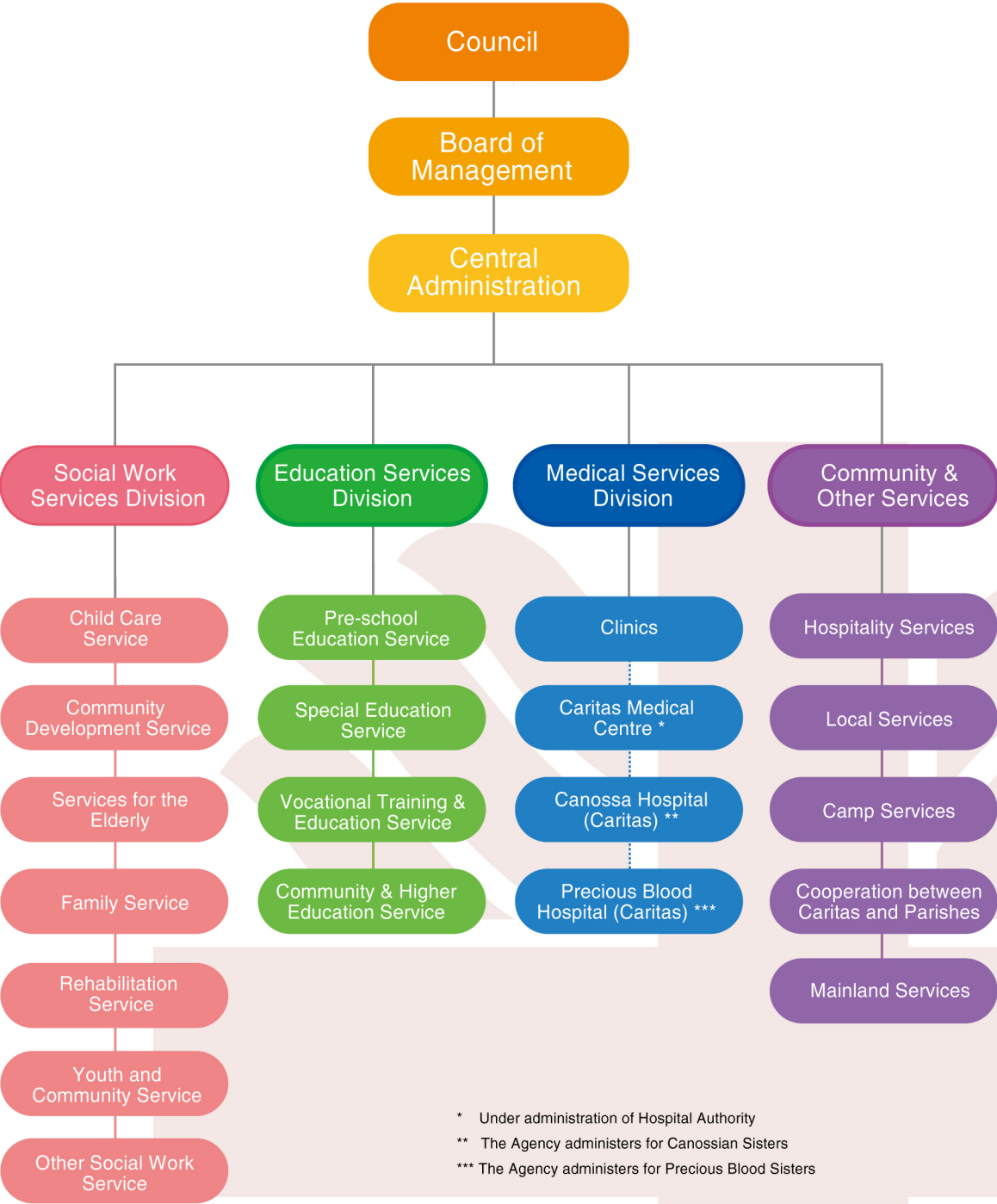
CENTRAL SERVICES :

- ☐ Administration
- ☐ Communications
- ☐ Finance
- ☐ Human Resources
- ☐ Property

LOCATIONS OF SERVICES

ORGANIZATION CHART

Districts	Services														
	Family Service	Services for the Elderly	Rehabilitation Service	Youth & Community Service	Community Development Service	Child Care Service	Other Social Work Service	Pre-school Education Service	Special Education Service	Vocational Training & Education Service	Community & Higher Education Service	Hospital Service	Clinic Service	Local Services	Hospitality Services
Aberdeen / Pokfulam	♥	♥	♥	♥	♥			♥		♥	♥		♥	♥	♥
Kennedy Town / Sai Ying Pun		♥		♥		♥					♥			♥	♥
Central / Caine Road / Mid-Levels	♥	♥	♥	♥				♥		♥	♥	♥	♥	♥	♥
Tai Hang / North Point / Wan Chai	♥		♥		♥						♥				
Chai Wan						♥				♥	♥				
Stanley / Shau Kei Wan	♥		♥	♥	♥				♥						
Clearwater Bay / Shun Tin							♥		♥		♥				
Yau Tong / Lam Tin				♥		♥									
Kwun Tong / Sau Mau Ping		♥				♥					♥				
Ngau Tau Kok / Choi Hung / Kowloon Bay	♥	♥	♥	♥			♥				♥		♥	♥	♥
Tung Tau / Wong Tai Sin	♥	♥		♥		♥	♥								
Shek Kip Mei		♥			♥						♥				
Sham Shui Po		♥	♥		♥				♥			♥			
Cheung Sha Wan		♥			♥							♥			
Prince Edward / Mong Kok / Yau Ma Tei	♥		♥	♥							♥			♥	♥
Hung Hom / Whampoa			♥				♥				♥				
Shatin / Ma On Shan / Fo Tan	♥	♥		♥		♥			♥	♥	♥			♥	
Tai Po		♥													♥
Fanling / Sheung Shui	♥	♥	♥		♥	♥				♥	♥			♥	
Sai Kung / Tseung Kwan O	♥	♥	♥	♥	♥	♥					♥				♥
Kwai Chung		♥	♥	♥											
Tsing Yi			♥	♥						♥	♥			♥	
Tsuen Wan	♥	♥	♥	♥							♥		♥	♥	♥
Tuen Mun / Sham Tseng	♥	♥	♥	♥	♥					♥	♥			♥	
Yuen Long / Tin Shui Wai	♥	♥		♥	♥				♥	♥	♥				
Cheung Chau				♥	♥					♥	♥			♥	♥
Tai O / Tung Chung		♥								♥					



1.1 CHIEF EXECUTIVE'S REMARKS

A Better Family, A Better Society

We all want to be loved and accepted. A sense of belonging and love is derived from the strong bond within family. For each individual, the family is the cradle of life and love, where they are born and grow. The family is also essential in ensuring that people become strong in living their commitments, as well as promoting both social responsibility and solidarity.

The family is the first school we enter and we are enrolled the moment we arrive in this world. There we start learning about love, care and family relationships. The climate of affection that unites the family is also where we learn about truth and goodness. However, there are ups and downs in life, but a close family bond is like a safe harbour where we find shelter when needed. Family bonds help to instill trust and hope in the world around us and confidence in ourselves. Moreover, the family unit is a place where moral values are taught and the spiritual and cultural heritage of society is passed on.

Our very spirit can either blossom or wither within the family unit. Without the security and influence of strong family bonds early in life, the ground work for a life of emptiness is already set. Then the search to fill the void begins. The unloved child often seeks love and acceptance in destructive ways that harm both themselves and others. Never knowing what it is like to be loved, accepted or appreciated just for who they are, leaves both the heart and the soul with a deep yearning to fill the hollow.



In Hong Kong, divorce, single-parent families and domestic violence have increased drastically over recent years. Dysfunctional family life and other developments in the social environment have deprived young people of the experience of early life intimacy and love. This is often manifested in drug addiction, sexually permissive behaviour, forming of inappropriate friendships and indulgence in compensated dating.

Caritas – Hong Kong provides a wide spectrum of services in the areas of education, social and medical services for people in all walks of life, all of which have a strong emphasis on family issues. At Caritas, we aim to provide services with the objective of enhancing the functionality of families and we shall continue to evaluate people's needs and provide help to improve their lives, particularly in the area of family life.

We firmly believe that strong family bonds help us to thrive in all aspects of life, so the value of the family should not be taken for granted. We hold the power in our hands to mould a beautiful creation for today and the generations that will come! What is good for family is good for society. A better family, a better society!

Rev Michael M. C. Yeung, VG

A handwritten signature in black ink, likely belonging to Rev Michael M. C. Yeung, VG.

1.2 CARITAS FUNDRAISING CAMPAIGN 2011/2012

Theme of the 2011/2012 Campaign : "Give Them a Ray of Hope"

Appeals for support and running bazaar stalls made to the parishes, schools and associations were met by encouraging responses. A total of 62 parishes / mass centres, 250 schools and about 80 organizations participated in this year's Campaign. For the six bazaars held in Hong Kong, Tuen Mun, Kowloon, Shatin, Tsuen Wan and Cheung Chau, they were operated by 436 stalls and more than 10,000 enthusiastic volunteers. The Hong Kong Bazaar was officiated by Dr Hon Mrs Rita Fan Hsu Lai Tai, GBM GBS JP while the Kowloon Bazaar was opened by Hon Matthew Cheung Kin Chung, GBS JP, Secretary for Labour and Welfare. The other four Bazaars were opened by local dignitaries.

The Industrial & Commercial Bank of China (Asia) had taken up the chairmanship of the

Campaign for 13 consecutive years. This year, the total amount raised from the Campaign came to a record high of \$28 million, which included \$6.44 million from the six bazaars, \$12.38 million from the sale of raffle tickets and \$9.18 million from the Friends of Caritas (through fundraising activities like Charity TV Show and Charity Chinese Orchestra Concert), patrons and advisers of the Campaign, corporate donors and individual benefactors.



Dr Hon Mrs Rita Fan Hsu Lai Tai, GBM GBS JP participated in the stall games in the Hong Kong Bazaar at Victoria Park.



The officiating guest Mr Ying Wei Yun of ICBC (Asia) participated in the games at Wah Yan College (Kowloon) stall



The audience had enjoyed the Charity Chinese Orchestra Concert "Seven Decades of Timeless Hits" very much and gave a great applause to the impressive performance

1.3 CATHOLIC CHURCH LENTEN CAMPAIGN 2011 AND GRANT FROM LENTEN ALLOCATION

The Catholic Church Lenten Campaign Organizing Committee chose “Love. Give them Hope 愛·給他們希望” for its theme. Caritas - Hong Kong serving as the Organizing Committee’s Secretariat, helped in the organization work of the campaign, designing of the posters, management of the webpage, coordinating the printing and distribution of Lenten messages, “Way of the Cross” booklets, banners, Lenten Boxes and Paschal Lamb savings boxes for collection of donations.

With the support of parishes, Catholic schools and organizations, a total of \$6.41 million was raised in response to the appeal in 2011, as compared with \$5.56 million raised in 2010.

Caritas staff assisted the Catholic Church Lenten Campaign in the organization and promotion work

An amount of \$4.86 million was allocated to Caritas - Hong Kong to fund the services for the needy through its social, medical care and education programmes.

In the spirit of solidarity, a sum of \$0.5 million was allocated for overseas and local emergency relief activities with Caritas - Hong Kong providing the administrative and secretarial support.



Diagram 1

Staff Strength as at 31.03.2012 and Turnover in 2011/2012

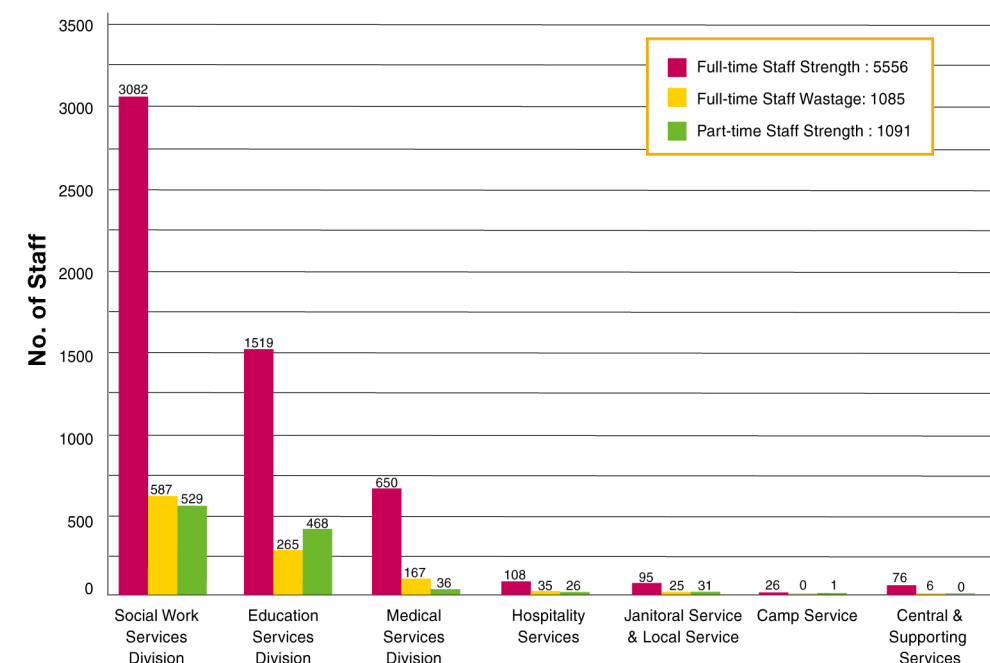
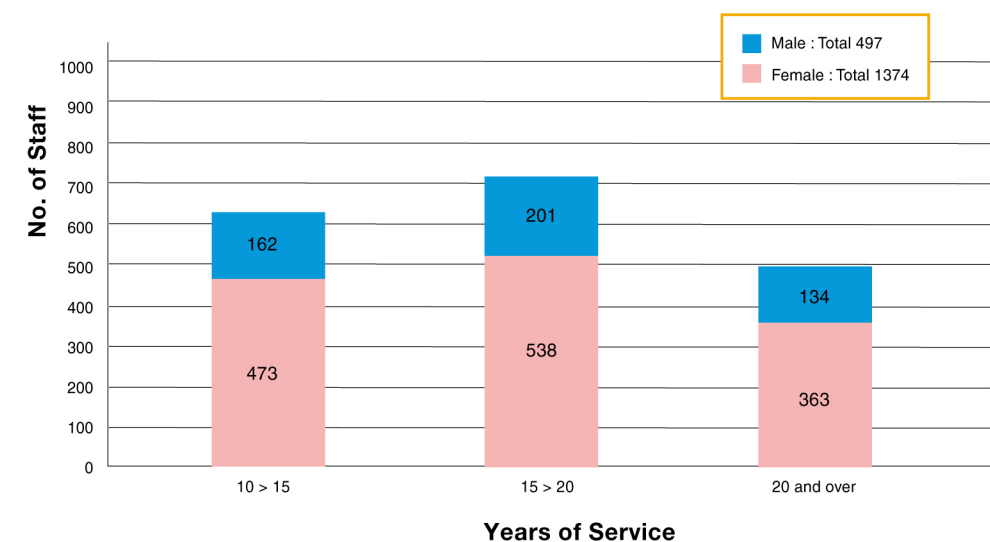


Diagram 2

Position of Long Serving Staff as at 31.03.2012



1.4 STAFF POSITION

The number of full-time staff in the year ended 31 March 2012 rose to 5,556, indicating about 1% growth against last year’s figure of 5,501. The number of regular and short-term part-time staff added up to 1,091 of which 529 belonged to the Social Work Services Division, 468 to the Education Services Division and 94 to other Services. The overall turnover rate of full-time staff was 19.6%, which was in the region same as that in the past 3 years. The distribution of

full- and part-time staff and the wastage of full-time staff in various Divisions and Services are shown in diagram 1.

Diagram 2 gives the figures of long-serving staff and the gender proportion. Female staff accounted for, on average, 73% in each group.

Chapter 2 - The Social Work Services Division

2.1 GENERAL REMARKS

Objectives

Stressing the principles of enabling the development of individual potential, promoting human dignity, respect and self-determination, Social Work Services Division (“the Division”) provides its services through an ongoing process of awareness, participation and sharing. The services strive to bring about positive changes and development in personal behaviour, individual attitude, physical environment and social structures. The Division aims to promote a caring community grounded on truth, love, justice and freedom.

Highlights of the Year

Review Visit of Service Performance Monitoring System

Review visits by Social Welfare Department (“SWD”) were held at two of Caritas service units including Caritas Lai King Rehabilitation Centre and Caritas Lok Hang Workshop. All of them were assessed to have met all the requirements of the Funding and Service Agreement and the Service Quality Standards.

Training and Fieldwork Placements

During the year 2011/2012, the Division provided fieldwork placement for 146 social work students from 8 local training institutes. A joint venture with Caritas Institute of Higher Education on fieldwork placement and mentorship scheme was offered to 92 and 121 of its students with 62 and 75 of Caritas social workers as trainers respectively.

Service Units and Staff

The Division now operates 112 subvented service units and 18 non-subvented service units with a staff of 3,298, of which only core full-time staff is included.

New Services

Project Hope

The Division had launched a programme “Project Hope” to facilitate the staff as well as the stakeholders to deliver the message “Love in the Service of Hope” through activities in five themes, namely, “Positive Thinking”, “Problem Solving”, “Goal Setting”, “Thanksgiving” and “Volunteering”. During the year, an essay and video competition was launched for the public to cast their vote online. A prize presentation ceremony would be held on 15 April 2012.



Essay and video competition

IT Projects

The Division obtained allocation from the Social Welfare Development Fund to develop four IT projects to improve service delivery and sharing of information, namely, (1) e-Learning System; (2) e-Staff Training Management System; (3) e-Volunteer System; and (4) Caritas Rehabilitation Service Management System. It was expected that all the systems would be launched in the year 2012/2013.

Redevelopment Project of Caritas Social Centre – Tsuen Wan

Caritas – Hong Kong had obtained approval from the Lands Department on the lease modification for redeveloping the Social Centre in Tsuen Wan and funding support is being sought. Once the funding support is obtained, Caritas – Hong Kong would start the building works and establish an integrated service model with units located at the building to better serve the community.

Staff Development and Training

Programmes Funded by the Social Welfare Development Fund

With the Social Welfare Development Fund allocated by SWD, staff members attended 276 in-house as well as external training programmes during the year, of which 5 were overseas study visits and 5 were leadership and management skills development programmes for mid-level staff. A total attendance of 1,657 was recorded. Besides, 31 staff members were granted paid leave to attend fieldwork placement of their professional training programmes, while sponsorship was given to 3 staff members to attend nurse training programmes.



Training programme for mid-level staff

Staff Formation Programmes

In the year 2011/2012, 3 District-based Staff Formation Programmes were organized for 488 staff members to strengthen their understanding on the agency's vision and mission as well as to promote their physical and mental health.

The Employee Emotional Support Project continued this year. A total of 253 calls were received by the hotline for staff, of which 16 persons received face-to-face counselling service. Fifty-six workshops were organized to promote self-understanding, team building and positive thinking. Besides, a talk on spiritual education was organized for 117 mid-level staff.

Vote of Thanks

The Division's heartfelt thanks go to the Catholic Diocese of Hong Kong for its Lenten Fund, and to many donors who provided financial assistance to serve 42,290 needy people, particularly helping the unemployed and under-employed families improve their livelihood. Besides, grants were received from charitable trusts and foundations, government bureaux and departments, as well as corporations to subsidize Caritas service units to launch pioneering projects, to upgrade the facilities and to strengthen the services to serve more underprivileged people.

2.2 FAMILY SERVICE

Objectives

The service objectives are to preserve and strengthen the family unit, by empowering individuals and their families as a whole, through different levels of professional intervention, and to improve the quality of family life. These are achieved through Family Casework Service, Clinical Psychology Service, Family Aide Service, School Social Work Service, Treatment and Rehabilitation Programme for Substance and Drug Abusers and other time-limited supporting projects, offered in the eight Integrated Family Service Centres, two club premises of Lok Heep Club, Wong Yiu Nam Centre, Family Crisis Support Centre and Addicted Gamblers Counselling Centre, located in major residential areas of Hong Kong.

Highlights of the Year / Achievements

Child-centred Play Therapy

To develop child focus services in family service, a task force on Child-centred Play Therapy has been set up. Systematic training was conducted for social workers to develop their practice competence. Services have started with built-in evidence-based research and on-going support through Community of Practice ("CoP").



Child-centred Play Therapy is child-focus and not problem-focus



Play is the language of a child whereas toys are the words. Child-centred Play Therapy helps to build up a parent-child relationship with acceptance and warmth



District-based Staff Formation Programmes



Caritas Family Crisis Support Centre

Being the first crisis support centre in Hong Kong since 2001, Caritas Family Crisis Support Centre celebrated its 10th anniversary through a series of activities, starting with the Symposium on Crisis Work: Review, Reflection and Regeneration held on 16 December 2011 in collaboration with the Department of Applied Social Sciences, the Hong Kong Polytechnic University. Experts in crisis work were invited to share their professional knowledge and experience. There were 150 participants joining the event with positive responses.



The guest speakers and officiating guests came together for a photo after the opening ceremony of the Symposium

The celebration was followed by a carnival “Double Our Happiness – an interactive Christmas Party” organized by the Everbright Project on 17 December 2011 with stage performance and parade.



Take a photo for good memory!



All the participants enjoyed the stage performance by magicians and clowns. “Let’s play and share our happiness!”



“How delicious is the ‘pun Choi’!”

The celebration concluded with a “pun Choi” dinner party (盆菜晚宴) and an exhibition in the Centre, a historical building which had once been serving as the Royal Air Force Officers Quarter and Vietnam Refugees Camp.

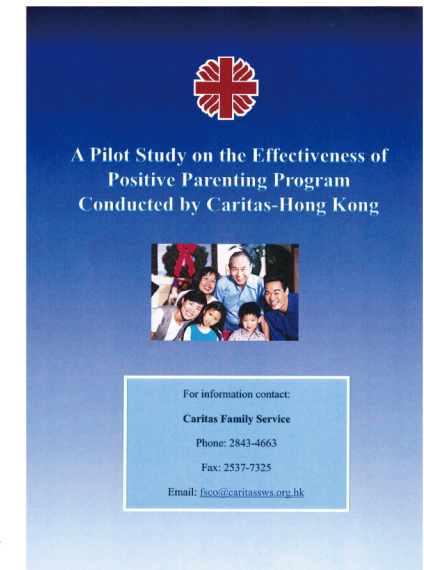


A visitor reading a display board on the history of the Centre

Triple-P® – Positive Parenting Programme

A pilot study on the effectiveness of Positive Parenting Programme (“Triple-P®”) was conducted. Comparison of the participants’ pre-training and post-training scores in the Parenting Scale and the Depression Anxiety Stress Scale showed significantly lower parental laxness, over-reactivity, verbosity, depression, anxiety and stress were achieved. The results showed that the Triple-P® is a promising developmental programme to help parents tackle daily parenting difficulties. This result has encouraged the Service to further extend the Triple-P® in the community.

A pilot study on the effectiveness of Positive Parenting Programme



Press conference to announce the research results

Research on “Contemporary Adolescents’ Self-appraisal on Body Image”

The research, conducted by the Project for Sex Education and Counselling Service, included both quantitative and qualitative studies. A total of 400 valid questionnaires were collected from S.3 and S.4 students for quantitative analysis. Female students were particularly stressed by their outlook and weight. Among the moderating factors, “intrapersonal intelligence” (one of the 7 multi-intelligence) was found to be a reliable factor in predicting students’ body satisfaction. The qualitative study also confirmed the effectiveness of the group intervention to promote “intrapersonal intelligence” of adolescents. A press conference was held on 17 December 2011 to announce the research results.

New Service / Project

With support from the Beat Drugs Fund, Caritas Lok Heep Club launched a two-year project “Say No to Drug Driving” in September 2011. With a series of anti-drug driving education activities, the project aimed at motivating drug drivers to cease drug driving as well as drug abuse. A kickoff ceremony was held at MegaBox in November 2011.



Specially designed “Say No to Drug Driving” logo

The kickoff ceremony

Staff Development and Training

Staff Development and Community of Practices

To advance quality services and the development plan of Family Service, 45 training programmes have been organized for professional and supporting staff. CoPs have been formed to facilitate sharing and development of expertise on special therapeutic approaches like Child-centred Play Therapy and Breakaway Training.

Good Practice Series and Internal Experts

Experienced staff (internal experts) were invited to share their knowledge and experiences in the Good Practice Series, topics included Crisis Intervention & Debriefing, Sex Education, Working with Childhood Trauma Victims, etc.



Breakaway Instructor Course

New Publications

“Life Stories Exploring Sexual Abusive Problems: Resistance and Hope”

Five touching stories were collected in this new book published by Caritas Community Support Project on Development of Sexual Health, the stories were about the struggle against paraphilic temptation.

A book that elaborates the changing relationship between people who perpetrated sexual abuse and to explore the sexual abuse problem



2.3 SERVICES FOR THE ELDERLY

Objectives

Caritas Services for the Elderly (“the Service”) aims to provide community care and support services for the elderly aged 60 or above. It aims to help to maintain their general well-being and quality of life as well as to uphold their self-esteem and ability to live actively in the community. These are achieved through a comprehensive range of services which are centre services, residential care services, and in-home care services.

Highlights of the Year

Top Five Concern Issues of the Elders

To help the elders to voice out their concerns to candidates of the District Council Election, Chief Executive Election and Legislative Council Election, the Service and Caritas Youth & Community Services jointly set up a working group on “Elders Concerns and Upcoming Elections” in July 2011. The working group conducted a survey on Top Five Concern Issues in August and September 2011 to collect elders’ views on the most concerned issues out of a list

of 20 items. A total of 2,844 questionnaires were completed. The results were announced in a press conference held on 2 October 2011, followed by presentations at candidate forums and meetings with candidates of the District Council Election and Chief Executive Election, with the aim of including of these issues in candidates’ policy agenda.



Candidate Forum of the Chief Executive Election



Meeting with one of the candidates of the Chief Executive Election

New Services / Projects

New Contract for Caritas Evergreen Home

The Service had successfully bid for the service contract on the operation of Caritas Evergreen Home for five years, from 6 December 2011 to 30 November 2016. Under the new contract, the Home would be converted from a care and attention home to a nursing home.

Projects funded by Donations

Care for the Demented Elders in Shamshuipo

With the support from the HSBC Trustee (HK) Limited, Caritas Cheng Shing Fung District Elderly Centre (Shamshuipo) started a project named “Care for the Demented Elders in Shamshuipo” in July 2011. The project aimed at maintaining or improving the cognitive functioning of elders with mild cognitive impairment so that they could live more independently in their own places. Home-based training and home safety assessment services would be provided to these elders, while carer support service and

training on caring skills would be offered to the elders’ family members. Up to the end of March 2012, the project had served 269 elders and trained up 24 volunteers.



Carers learning the relaxation exercise in a Carer Support Programme

Love Ideas Love Hong Kong

The Li Ka Shing Foundation granted a sum of \$655,000 to Caritas District Elderly Centre – Yuen Long to organize five projects in Yuen Long. The contents included visits to heritages, sharing of folklores, enjoy foreign foods, accomplishment of elders’ wishes, strengthening of community network for the singleton elders, and training of volunteers for provision of in-home training to elders with dementia. Totally 2,050 elders were benefited from these programmes.



Participants enjoying delicious western cuisine



Elders paid visit to heritage at Tai O

Elders teaching calligraphy



Elders played a drama with the theme on positive life attitude

Awards Obtained

Conveying the Traditional Culture to the Community

The project “Conveying the Traditional Culture to the Community” organized by Caritas Elderly Centre – Shatin was awarded “The Best Opportunities for the Elderly Project 2010/11” and “Best Project of the Shatin District” by the Social Welfare Department. The project aimed at arousing the beneficiaries’ interest in traditional culture and promoting positive life attitude through mingling the cultural activities, such as calligraphy, Chinese painting, folk dance, paper art in various types of programmes for youngsters, singleton elders, frail elders, mentally handicapped people and the general public. Over 200 volunteers participated in the project, of which 70% of them were elders, more than 2,000 people were benefited from this project.

The Fourth Hong Kong Volunteer Award

Mr So Kam Wu, member of Caritas District Elderly Centre – Yuen Long, and the Ning An Volunteer Group, one of Caritas volunteer groups, were awarded the Fourth Hong Kong Volunteer Award by the Agency for Volunteer Service to acknowledge their devotion and contribution to serve the needy.



Mr So Kam Wu, winner of the Fourth Hong Kong Volunteer Award

2.4 REHABILITATION SERVICE

Objectives

The objectives are to provide comprehensive and effective rehabilitation training programmes, sheltered work, vocational guidance, residential care, social and recreational programmes for disabled young children and adults with intellectual or mental disabilities. These programmes endeavour to develop their potentials and capabilities and to enhance their personal growth for more self-reliance and for fuller participation in community life. Supportive services are offered to parents, carers and family members of people with disabilities in order to strengthen mutual support among themselves for actualization of individual potential and empowerment of family functioning.

Highlights of the Year

Opening Ceremony cum Open Day of Caritas Joyous Link

With additional government funding, the home-based training and support service for people with disabilities was re-engineered as Caritas Joyous Link, a district support centre serving Tsing Yi and Tsuen Wan districts. The Opening Ceremony of the Centre was held on 18 February 2012 with the Director of Social Welfare officiating the Ceremony.



Honour to have Mr Patrick Nip, JP, the Director of Social Welfare and Rev Joseph Yim, the Deputy Chief Executive of Caritas – Hong Kong and other guests officiating the Opening Ceremony

Promoting Employment Opportunities for Persons with Disabilities

Caritas Lok Mo Integrated Vocational Training Centre had been collaborating closely with its service partner, the Hong Lin Restaurant, to provide job attachment programme and employment opportunity for the disabled graduates of the Centre. The Restaurant had supported enthusiastically the trainees with various types of disabilities by offering jobs in the catering and servicing business and giving good career prospects. The Restaurant was being nominated and presented with the grand “Helping Hand Career Support Award” in an event named “Rehabilitation Special 2011” which was jointly organized by the Labour and Welfare Bureau and Radio Television Hong Kong.



The Hong Lin Restaurant received the “Helping Hand Career Support Award”

A joint venture named “Project of Love and Hope – Promoting Employment of Persons with Disabilities” was launched with the Junior Chamber International Tai Ping Shan (“JCI”) in early 2012. Two large scale public education activities and two surveys exploring the current employment condition of persons with disabilities and the views of the employers in the business sector were conducted. Various creative promotional strategies including a video, a theme song and an “Apps” were used to convey the message to the public.



Interactive activity brought the able and disabled together



Trainee with intellectual disability demonstrated cookies making to a JCI participant



Trainee with intellectual disability assisted his able counterpart to do car waxing

"Project of Love and Hope – Promoting Employment of Persons with Disabilities"

Participation of the Parents and Carers of Persons with Disabilities

The Joint Parents Advisory Committee of Caritas Rehabilitation Service had its second annual meeting on 11 October 2011. Members of the Caritas Federation of Senior Citizens under Caritas Services for the Elderly were invited to share with the parents their valuable experience on the development of their Committee and the empowerment process. Meanwhile, Caritas Rehabilitation Service had also set up two parents concern groups to advocate concern on inclusive education and employment of people with intellectual disabilities.



Representatives from the Caritas Federation of Senior Citizens shared their experience in policy advocacy



Parent representatives participated actively in the open forum of the annual meeting

New Services

Caritas Jockey Club Project "CHEERS"

A three-year pilot project named "CHEERS" was funded by the Hong Kong Jockey Club Charities Trust. It provided multidisciplinary intervention services for students with Autistic Spectrum Disorders in ordinary schools. Thirteen schools (four primary schools and nine secondary schools) had participated in the initial phase and 83 cases were served in the 2011/2012 school year.

Professional Support Services for Children with Attention Deficit / Hyperactive Disorder

A total of \$1.80 million had been approved by the Community Chest of Hong Kong for launching of a three-year project named "Professional Support Services for Children with Attention Deficit / Hyperactive Disorder (AD / HD)" effective from April 2011. It aims at providing early intervention programmes for pre-schoolers and rehabilitation training services for school-aged children with AD / HD so as to improve their social and learning skills. Professional support services were also rendered to mobilize the involvement of parents in the rehabilitation process of the children.



"Professional Support Services for Children with Attention Deficit / Hyperactive Disorder"

"Strong Peer • Warm Support (SPWS)" Peer Specialist Training Project

The Community Chest of Hong Kong had also supported a three-year project named "Strong Peer • Warm Support" Peer Specialist Training Project starting from 2011/2012. The Project aimed at training up people recovered from mental illness as peer support workers to work with the staff of the Service as a team to provide holistic support for service users identified to have suffered from mental illness at a preliminary stage.

2.5 CHILD CARE SERVICE

Objectives

With the aim of cultivating the full development of children without discrimination as to their abilities and social background, Child Care Service provides educational and caring service for children aged two to six including families with single parent, working parents and mildly disabled children.

Highlights of the Year / Achievements / New Services

Provision of Nursery School Social Work Services

With the support from the Bank of China (Hong Kong) Limited “Caring Hong Kong – A Heart Warming Campaign”, a one-year cross service project named “愛港、愛家、愛孩子：幼兒學校駐校社會工作服務計劃” was commenced in August 2011 in collaboration with Caritas Youth and Community Service and Caritas Family Service. Six nursery schools located in Kowloon East and Northern New Territories conducted stationing nursery school social work services which aimed at early identification and prevention of families’ crisis and providing early intervention for children with special educational needs.

Role play is one of the most effective way to enhance children's language competency and social skills



“Look! It's the vegetable that I like the most!” Through interactive discussion, children learn how to express and share own's view with others

Family Support Activities in Occasional Child Care Service

After an overall review of Occasional Child Care Service (“OCCS”) conducted by Social Welfare Department, a new initiative “Family Support Activities in OCCS Units in Pre-primary Institution” was introduced in September 2011. With the aims to enhancing parents or carers’ awareness and understanding of safety and proper care for children, more than 18 units of family support activities were organized for 359 children and parents.



Children were benefited from a warm and caring parent-child relationship – a visit to City Farmer Organic Farm

Stationing Professional Support for Children with Learning Difficulties in Early Years

With the aims to identifying children with learning difficulties in early years and to providing professional support for parents by implementing appropriate interventions, the Child Care Service has collaborated with Caritas Youth and Community Service to launch a stationing nursery school project “明愛小豆苗感覺體驗之旅” since December 2011. An eight-week stationing occupational therapy service for each school was provided at four Caritas Nursery Schools – Tsui Lam, Kai Yau, Shatin and Lei Yue Mun.



Director of Caritas Social Work Services, the Service Head and parent representatives from 11 Caritas Nursery Schools and Kindergartens were invited to officiate at the Kickoff Ceremony. More than 1,200 children and parents participated.



Children and parents engaged in the Joint School Parent-child Day to advocate harmonious families and healthy life for young children

Staff Development and Training Service Development Day

To enhance the well-being of staff, a Service Development Day was held on 9 April 2011 with all teaching staff visited a Green School – Caritas Nursery School – Ta Kwu Ling. A special programme “心靈之旅：『行、靜、思』” was organized and a reflection on the development of early childhood education and professional autonomy conducted. Moreover, the Service Development Plan (2011-2012) with the theme “Managing the Future – Culture of Change, Build on the Strengths and Create the Change” was disseminated to all teaching staff and comments for implementation were discussed.

Advocacy of Harmonious Families and Healthy Life for Young Children

With the grant from the Committee on Home-school Co-operation of Education Bureau (“EDB”), a Joint School Parent-child Day with the theme “Love Conveyance with Hope – Unveiling of Energetic Family” was held on 10 March 2012. It aimed at arousing the concern of parents and the public on the importance of both physical and psychological health of families, and caring for a healthy life for children. The representatives of EDB, the

Joint Schools Teacher Training Programme

A series of art education training programmes named “Integrated Spiritual Art Education in Children Literacy” subsidized by the EDB under the Teacher Development Subsidy was organized for the teaching staff of nine nursery schools. Consultation and school visits were arranged by the trainer. Children were benefited from the art activities arranged by the teachers. More than 20 stories written by children and teachers were published.



One of the stories written by children and teachers

Departmental Evaluation Meeting for Administrators 2012

The Departmental Evaluation Meeting for Administrators 2012 with the theme “Addressing Relational Poverty, Achieving Relational Goals” was held on 15 March 2012 and 16 March 2012. A Three-year Service Development Plan (2012-2015) has been formulated. Three domains for areas of improvement have been thoroughly discussed. Fourteen resolutions have been finalized for implementation with the objectives (1) to nurture caring culture through strengthening Agency’s Vision, Mission and Value, and to promote spiritual growth of staff; (2) to enhance the professional development of staff and to formulate strategies for succession planning; and (3) to strengthen the multi-discipline partnership collaboration.



An art education training programme to strengthen teachers' aesthetic skill and cultivate the culture of art appreciation

2.6 YOUTH AND COMMUNITY SERVICE

Objectives

Youth and Community Service (“YCS”) aims to promote integral human development of young people and communities through the process of understanding, concern, participation and co-responsibility. The development process encourages a sense of individual and communal responsibility for the promotion of mutual care and social integration.

Highlights of the Year

Concern on Poverty

The Network of Grassroots Families launched a petition to the Chief Executive on the eve of the announcement of The Policy Address 2011/2012. The representatives appealed for the provision of food subsidy of \$10 per person per day so as to release the financial burden of grassroots families.



“We want food subsidy of \$10 per person per day”

“Loving the Poor”

The campaign with the theme “Loving the Poor” brought children to get a closer look on poverty through group activities and home visits. A number of stories about the life of the poor were recorded in the booklet “My Stories. Your Stories”.

“Grassroots Housing Rights Watch”

Grassroots were mobilized to participate in the activities of Grassroots Housing Rights Watch to look into deeply various causes of housing problems. A public forum cum exhibition was held at the iconic pedestrian zone in Mong Kok on 9 October 2011. The event was titled “I Cannot Afford to Live in Hong Kong!!!”. Practical measures responded to grassroots’ housing needs were concluded in the event. In order to arouse the public concern on the livelihood of people living in the partitioned cubicles, a booklet “Cubicle D” was published.



Grassroots sound out their hardship and difficulties in the public forum cum exhibition “I Cannot Afford to Live in Hong Kong!!!”

The booklet “Cubicle D”



“My Stories. Your Stories” depicts the life of the poor with photos, comics and words

Supporting Children with Special Educational Needs

Installation of training equipment in Caritas Learning and Growth Support Centre was completed. Training programmes on sensory integration were provided for the children who had dyslexia, autism, sensory integration problems, attention deficit or hyperactivity. A total of 148 children and 474 parents or teachers were served in 2011/2012. A case book for these children with special educational needs was published in September 2011.



The case book of the kids with specific learning disability

Occupational therapist from Caritas Learning and Growth Support Centre carried out training activities for improving the child's proprioceptive, postural and balance sense



“Project Hyacinth” for Teenage Mothers

The “Project Hyacinth” has been run for five years, an average of 200 young females who had undergone abortion or delivery of babies were recruited to the project every year. With the support of Zonta Club of Kowloon, a scholarship was set up to support the young mothers to continue their studies.

“Blue Sky” Project for Home-bound Young People

The “Blue Sky” Project served the home-bound youngsters of age between 14 and 30. At the end of March 2012, 109 youths were served and over 40 of them had reconnected to the society by either going to school again or looking for a job.

“Mission in the Dark” for AIDS Prevention

The Project “Mission in the Dark” was carrying out via internet and targeting at high risk girls who might have involved in various commercial sexual activities. Social workers also reached out to night clubs to identify high risk girls and recruit them to participate in the AIDS prevention and anti-drug education programmes.



Cookery training was conducted for the participants of “Mission in the Dark”

“Life Architect II” for Drug Abusers

“Life Architect II” used online media to locate young drug abusers. Online drug education and counselling services were delivered through this platform. The project also provided counselling services and medical services for young sex workers who had drug abuse problems.



Life Buddy Programme Training Workshop provided by Life Architect II

Counselling Services for Drugs Abusers

Caritas Hugs Centre had strengthened the “Supportive Activities for Clients Scheme” with the aim of helping participants to build a healthy lifestyle. “Hugs Not Drugs - Family Support Project” continued and “Dare to Change - Project for Probationers” was introduced to enhance the cooperation between different stakeholders in dealing with the problems of drug abuse, particularly the parents and probation officers. It is envisaged that this would assist the youth.



Aiming at broadening participants' horizons and promoting their self-expectation, Caritas Hugs Centre organized a group of clients to go to Macau for study and interflow with the local youth

Services for Ethnic Minorities

Caritas – Hong Kong continuously organized cross-cultural learning and exchange programmes, exploration activities, community voluntary services, training programmes, career orientation programmes and social integration programmes to promote understanding and mutual respect between ethnic minority groups and the local communities in various districts.



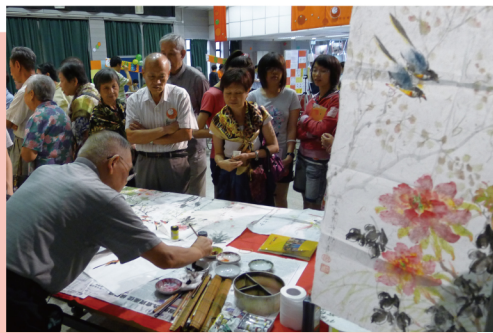
Exchange programme among local people and ethnic minority

“International Day for Elimination of Racial Discrimination”

The “Ethnic Minorities’ Words to New Chief Executive Cross Cultural Carnival” was held on 18 March 2012 at Wong Tai Sin Temple Court to celebrate the “International Day for Elimination of Racial Discrimination”.

“Project Trinity (Plan A Plus)”

Fifteen South Asian youths completed training and participated in rendering supportive services for the deprived families in Kwun Tong. The programmes organized for the deprived families included computer training classes, computers recycling programme and computer maintenance services. A total of 200 deprived families were served.



A teacher demonstrating calligraphy

Social Concern Programme - Hong Kong Chief Executive Election 2012

To arouse the youth’s awareness on the Hong Kong Chief Executive Election 2012 and to provide a platform for views exchange between secondary students and the candidates, a series of programmes were held. There were over 4,600 participants.



A group of Nepalese girls were dancing in celebration of “International Day for Elimination of Racial Discrimination”

“Arts for Community 2011”

“Arts for Community 2011” was a community art project held in Kowloon City District. Apart from an opening ceremony and an exposure programme, a total of 12 different kinds of arts workshops, aiming at encouraging exploration of the district needs, were organized for more than 100 participants from local and ethnic children and youth, old urban area residents, new arrivals and the elders. The arts products created by them expressed the past, present and future of Kowloon City. Exhibition for the public was arranged at Cattle Depot Artist Village from 24 September 2011 to 6 October 2011.



Familiarization among participants at the training programme on Chief Executive Election of HKSAR

New Services

“Infinity Teens”

“Infinity Teens” was one of the three experimental pilot cyber youth outreaching projects run by non-government organizations in Hong Kong. With the cooperation of professionals in various disciplines to develop different online intervention approaches and through various social media tools, many hidden youth were identified in the cyber world and had been connected successfully.

“Sexuality Zone”

“Sexuality Zone” was community based clinical psychology service newly developed by YCS. It responded to the aggravation of sexual behavioural problems among young people. The project has engaged different professions including youth workers, sex therapists and clinical psychologists.



Two social workers were interviewed by the press. They demonstrated how to work on internet

“One-stop Early Detection and Early Intervention Support Centre for the Disadvantaged Young Mothers”

The Young Mother Community Support Service was launched in East Kowloon District on 1 April 2011. The project served 60 disadvantaged young mothers below the age of 24 who had been child abuse victims, drug addicts or mental health patients etc.. The young mothers and their children were assisted to achieve better health and quality of life. The project also aimed at arousing public concern, understanding as well as acceptance to the young mothers and their children.



Baby Crawling Competition in the Kickoff Ceremony of “Young Mother Community Support Project”

2.7 COMMUNITY DEVELOPMENT SERVICE

Objectives

Community Development Service aims at the formation of genuine human communities through a constant process of awareness, participation and sharing.

Highlights of the Year

“Cultural Heritage of Hong Kong Fishery in Cheung Chau”

The organizing committee of the “Cultural Heritage of Hong Kong Fishery in Cheung Chau” conducted an evaluation for the project and concluded to further develop a regular fishery culture tour programme. The programme would generate income for maintenance of the public places and facilities within the village.



Residents joined together to discuss how to improve the environment

“Caritas City Farmer Organic Farming Education Project”

Caritas City Farmer Organic Farming Education Project had operated for three years. During the year 2011/2012, over 5,000 people participated in farm visits, talks and workshops. Other than selling farming products in the Organic Farmers’ Market@Central, Caritas – Hong Kong also set up sales teams in Sham Shui Po District and Hong Kong Island.

Community Organizing Works

The residents in Lung Yeuk Tau joined together to tackle the social and environmental problems. Siu Haung and Kan Lung Residents Group had liaised and solved the insufficient mini-bus services problem. The residents in Po Ka Tsai and Tung Kok Wai villages took initiative to deal with hygiene problems and the lacking of community facilities. As a result, conditions of these villages were improved.

Caritas Pokfulam Community Development Project has been working with the residents of Pokfulam Village on the hygiene issues for many years. During the year 2011/2012, the villagers launched a movement named “Action for the Sewage System”. They organized campaigns and exerted pressure on the government. As a result, the Drainage Services Department agreed that it is feasible to put forward the villagers’ proposal of building a sewage system in the village.



Group members promoted a new social contract on keeping environment clean

In response to the Hung Shui Kiu New Development Area Planning and Engineering Study, the Tan Kwai Tsuen, Wo Ping Sun Tsuen Squatter Area Residents Concern Group was formed and communicated with the government departments of their concerns.

Consultation meeting organized by Tan Kwai Tsuen, Wo Ping Sun Tsuen Squatter Area Residents Concern Group



The concern group members petitioned the government for retaining their villages

Organizing Works for Foreign Domestic Helpers

Caritas Asian Migrant Workers Social Service Project promoted labour rights to the foreign domestic helpers in various districts. The Project highlighted on Labour Laws, Immigration Rules, Workplace Sexual Harassment and Work Injury. Besides, the Project also organized monthly body check and medical consultation services to arouse the helpers’ awareness of their physical health.

Organizing Works for Women

Caritas Women Development Project had empowered women group members in the concern of the retirement needs of both housewives and domestic helpers. The women members joined the Old Age Pension Forum and launched a press conference to recommend the implementation of old age pension for family care takers and domestic helpers.

Organizing Works for Labour

Labour Development Project mobilized the existing labour groups and low-income workers to concern the labour related issues. The Project had held 27 educational talks to introduce Statutory Minimum Wage, Work Incentive Transport Subsidy Scheme and Universal Old Age Pension Scheme.



Women Health Concern Day - concerning the retirement needs of both family care takers and domestic helpers

Community Mental Health Project

The Development Project for Grassroots Organizations continued to implement the mental health project in Sham Shui Po District. It provided follow-up services such as intensive counselling and stress management courses for 75 stressful cases.

2.8 OTHER SOCIAL WORK SERVICE

Caritas Hostel – Hunghom

The Hostel provides temporary accommodation for male aged 18 or above who are in desperate housing need or in crisis situation such as street sleepers, discharged prisoners and ex-drug addicts to tide-over the critical period before they could secure a stable and long-term living.

The capacity of the Hostel is 50. During the period, services were provided for 178 people and the occupancy rate was 64%.

Caritas Jockey Club Hostel – Choi Wan

The Hostel provides short-term accommodation for needy female individuals and families in crisis who have an immediate housing need. The serving capacity is 40. During the period, the occupancy rate was about 85% and 113 women were served.

A student and her mother having lunch together in the Student Canteen

Caritas Pui Tak Centre

The Centre provides round-the-clock residential care service for girls aged 16 to 21 with behavioural, emotional and family problems. The serving capacity is 24. The occupancy rate of this year was about 97% and the total number of girls served was 38.

Caritas Pelletier Hall

The Hall provides residential care service for adolescent girls aged 13 to 18 who have behavioural and/or emotional problems, and who may be under the influence of undesirable peers and thus require a period of group-living experience away from their families. Service capacity of the unit is 110 residential placements divided into 5 living groups. During the year, a total of 176 girls received the service and the average occupancy rate was 87%.

During the year 2011/2012, a new programme was implemented for individual student who could not go out for home leave during weekends, the student and her parents could have longer visit time and lunch together in the Student Canteen.



After the completion of the “Happy Coach Trainer” Training Programme organized by the Happy Living Community Health Promotion Project of the Wong Tai Sin/Sai Kung District by three staff members last year, three Junior Happy Coach Training Courses were organized for students, parents and staff with a total of 186 graduates.



Graduates of the 3rd Junior Happy Coach Training Course

Appendix: Grants

Grants received by Social Work Services Division from charitable trusts and foundations, government bureaux and departments are appended below:

- Apple Daily Charitable Foundation
- Beat Drugs Fund Association
- Board of Management of the Chinese Permanent Cemeteries, The
- BOCHK “Caring Hong Kong” - A Heart Warming Campaign
- Brewin Trust Fund
- Catholic Women’s League, The
- Cheung Hing Wah Charitable Foundation
- Community Care Fund
- Community Chest of Hong Kong, The
- Department of Health
- District Councils
- Education Bureau
- Environment and Conservation Fund
- Environmental Protection Department
- Estate Management Advisory Committee
- Estate of Mr Ng Kam Choi, The
- Fu Tak Iam Foundation Limited
- Home Affairs Bureau
- Hong Kong Jockey Club Charities Trust, The
- Integrated Employment Assistance Scheme
- Johnson & Johnson HK Ltd. and
Johnson & Johnson Asia Pacific Contributions Fund
- Keswick Foundation Limited
- Kwun Tong District Office
- Labour & Welfare Bureau
- Li Ka Shing Foundation
- Li Po Chun Charitable Trust Fund
- Lotteries Fund, The
- LUA Foundation, The
- Ping Wo Fund
- Quality Education Fund
- Queen Elizabeth Foundation for the Mentally Handicapped
- School Fundings
- Simatelex Charitable Foundation
- Sir David Trench Fund for Recreation
- Sir Robert Ho Tung Charitable Fund, The
- Social Welfare Department
- Social Work Training Fund
- Standard Chartered Bank (Hong Kong) Ltd.
- Wong Cheek She Charitable Foundation
- Zonta Club of Kowloon

Chapter 3 - The Education Services Division

3.1 GENERAL REMARKS

The Education Services Division ("the Division") is committed to developing a caring, quality education services grounded in Christian values and the principles of lifelong learning and integral human development. The four services, namely, (1) Pre-school Education Service, (2) Special Education Service, (3) Vocational Training and Education Service, and (4) Community and Higher Education Service, under the Division are registered with the Education Bureau. The Division ensures equal opportunities of education for all, regardless of their age, gender, socio-economic background, learning ability, aptitude, or physical condition, through the continued development of a truly inclusive education system ranging from pre-schooling to post-secondary level in a diversity of learning modes.

3.2 PRE-SCHOOL EDUCATION SERVICE

Objectives

The objective of the Pre-School Education Service ("the Service") is to provide a pleasant learning environment where young children below the age of seven can truly develop morally, intellectually, physically, socially, aesthetically and spiritually in their proper perspectives.

Highlights of the Year / Achievements

Programme for Promoting Mental Health of Young Children: Zippy's Friends

There is an increasing concern on both the physical health and mental health of young children at their early pre-school stage. To promote mental health and emotional well-being of young children, Caritas pre-schools joined a universal programme "Zippy's Friends" aiming at teaching children to identify and cope with difficulties, to express their feelings and to explore ways of dealing with them. Through a variety of activities, the children were encouraged to help themselves and to face their difficulties.



*Zippy's Friends Learning Activity:
Children visited the Cathedral of the Immaculate Conception*

Demonstration of Children's Holistic Development and Creative Learning

With the grant from the Committee on Home-school Co-operation of Education Bureau ("EDB"), a Joint School Parent-child Day cum Children Creation Work Exhibition was held on 29 May 2011 at Sha Tin City Hall. The theme was "To Love Our Earth, To Love Others". The programme started with a kickoff ceremony officiated by the representatives of EDB, the Director of Caritas Social Work Services and the Service Head. The pedagogy of Caritas Pre-school Education had been demonstrated through various works of children, over 2,000 participants were inspired by the creativity and holistic learning of the young children. A booklet of rhymes including topics on environmental protection and energy saving created by children was published and distributed to all parents.

pre-schools were arranged. The successful experiences and strategies in learning Chinese language and the learning outcomes of young children were shared with academics, principals and teachers of the early childhood sector in March 2012.



A booklet "To Love Our Earth, To Love Others" with rhymes written by children



Kickoff Ceremony at the Joint School Parent-child Day

The Service was also invited to participate in a Quality Education Fund project "Effective Methods of Teaching Chinese Characters for Preschoolers" conducted by Professor Tse Shek Kam, Faculty of Education, the University of Hong Kong. Classroom observations and interviews with the principals and teachers at two Caritas

Participation in the Discussion on 15 Years Free Education

The sector of Early Childhood Education ("ECE") continuously raised the concerns for quality education to young children. In response to the Discussion on 15 Years Free Education, the Service had participated in various activities

including drafting “Recommendations for the Blueprint for Quality Early Childhood Education in Hong Kong” and attending a round table meeting of “Quality Early Childhood Education – Quality and Quantity” and a forum on “15 Years Free Education Forum: Implementation and Way Forward of Quality Early Childhood Education”. The main concerns would be the affordability, availability and accessibility for the continuous development of quality ECE, and the adequate support to full day service for children and families in need.

Staff Development and Training

Joint School Teacher Professional Development Day

Two Joint School Teacher Professional Development Days organized by the Service for all pre-school teachers were held on 30 September 2011 and 25 November 2011 with the themes “大手牽小手 科學知識齊建構” and “建構學與教—『思、言、起、行』” respectively. With the aims at enhancing the knowledge and implementation of Constructive Learning Approach and to consolidate the pedagogical strategies of Caritas Pre-school Education – the 4Es (Enquiries, Expression, Exploration and Experience), school-based curriculum for implementation and evaluation had been thoroughly discussed. The Curriculum Development and Teachers Training Task Force of the Service would consolidate the learning themes and related information for strengthening the effectiveness of teaching and learning to schools.

Staff Reflection Day for Teachers and Principals

Staff Reflection Day 2011, with the theme “Love and Hope – Communication, Collaboration and Managing the Future” was held and over 120 teachers and principals participated. During the Reflection Day, the Deputy Chief Executive shared with the participants missions and strategy of the Service. Cases were presented by participants for discussion on good communication and collaboration for pursuing quality education.



Rev. Joseph Yim, Deputy Chief Executive, shared the vision and mission of the Agency at Staff Reflection Day 2011

3.3 SPECIAL EDUCATION SERVICE

Objectives

The Service provides vivid and effective learning programmes to the students with special education needs for their integral growth and development. It aims at nurturing their civic responsibilities and character as well as realizing their physical, mental and social capabilities, such that they can integrate themselves into the community and lead a dignified living, and hence contribute to the well-being of society.

Highlights of the Year

Improvement on the Infrastructure

Liaisons had been made with the Knowledge Management Research Centre (“KMRC”) of the Hong Kong Polytechnic University on the subject of Taxonomy which is a structure for classifying and representing knowledge. A talk on “Taxonomy Creation and Maintenance” was delivered by the KMRC to the mid-level staff in January 2012. The purposes were to refine the filing systems as well as to centralize and categorize the teaching and reference materials kept by individual staff. The ultimate goal is to increase both the tacit and non-tacit knowledge and work competence of the existing staff and the new-comers on a mutual growth basis.

Inter-school Collaboration

Caritas Resurrection School and Caritas Lok Jun School jointly organized a variety show in June 2011, with “Wishes” as the theme. The students of Caritas Ma On Shan Secondary School were invited to join in the performances. The two schools also hosted a Joint School Sports Day in February 2012, and students of outside special schools were invited to take part.



Students dressed in costume made by parents at the kickoff parade of the Joint School Sports Day



Active Participation of Volunteers

Members from the Society of St. Vincent De Paul, local church parishioners, community people and parents had been actively providing volunteer services to Caritas special education schools. Apart from assisting in the students' learning activities, they also helped in preparing home-made jams, bakery products and handicraft items for raising funds in Caritas Bazaar stalls.



Community volunteers patiently interacted with the students in the inclusive activities

Family Gathering

Despite repositioning to Tin Shui Wai from Wan Chai for almost five years, Caritas Lok Kan School invited all ex-staff, ex-students, advisors and volunteers to join their Christmas party as a family gathering or reunion. All

participants joyfully treasured the opportunity to communicate and share their happy memories with one another in the new campus.



A family photo taken at the Christmas party

Staff Development and Training Overseas Conference and Study Tour

The principal of Caritas Jockey Club Lok Yan School joined a conference and study tour on Training for Heads of Special Schools in "Curriculum Adaptation and the Application of P Scales in the United Kingdom" in June 2011. The P Scales specialized in assessing the learning abilities and progress of individual student, reference could be made to fine-tune the Learning Progression Framework currently developed in Hong Kong for special schools.

Formation for Mid-level Staff

A cross-school seminar on "Preparing for Future School Endeavours" was held in February 2012 for around 90 teaching and professional staff. The key speaker Mr. Yip Cho Yin, a retired principal and education officer, gauged the participants on the commitments and qualities that a mid-level staff should pursue, while Deputy Chief Executive Rev. Joseph T.L. Yim envisioned them on the importance of cherishing their heart-ware, psycho-social well-being and life gifts from God. In conclusion, the Head of Service reinforced the values and perception on the mission of Caritas – Hong Kong with the four core principles (People as Focus, Common Good, Subsidiarity and Solidarity) promulgated by the "Social Doctrine of the Church".



The school principals joined in a photo with the speakers

Awards Achieved

The projects of Caritas Pelletier School on "Nurturing Students' Growth" and "Enriching Book-reading Interest" were concurrently awarded the "Certificate of Merit of the Chief Executive's Award for Teaching Excellence" in July 2011. This was a great encouragement to the effort and enthusiasm of staff members.



A moment of gratitude and assurance

Students of Caritas Resurrection School and Caritas Pelletier School participated in the "48th School Dance Festival". The former won the Highly Commended and Choreography Awards in Modern Dance while the latter received the Highest Honours Award in Chinese Dance. The students were extremely delighted with the results because they did not have any dancing foundation nor training before.



The modern dance "Cutie Chef" of Caritas Resurrection School



The marvelous Mongolian dance of Caritas Pelletier School



3.4 VOCATIONAL TRAINING & EDUCATION SERVICE

Objectives

The Vocational Training & Education Service ("VTES") oversees the services of Caritas secondary schools, apprentice training centres and field studies centre. It also provides operational guidelines and professional supports to ensure the services are in line with the vision and mission of Caritas - Hong Kong.



A craft work lesson (one of the broad curricula) in a Caritas secondary school

Apprentice Training Centres

VTES operates a printing training centre and a car repair workshop to provide apprenticeship programmes to students from the Vocational Training Council. The programmes aim at training youngsters interested in printing and auto repair to become qualified technicians in these two fields. The centre and the workshop also provide relevant services to the general public.

Secondary Schools

VTES operates nine secondary schools (eight aided schools and one Direct Subsidy Scheme school) offering a balanced and broad curricula through which students acquire their knowledge and skills under Catholic ideology.



Equipment in Caritas Printing Training Centre



Staff and trainees of Caritas Car Repair Workshop

Field Studies Centre

Caritas – Hong Kong also runs a field studies centre in Cheung Chau to promote environmental understanding and to cultivate concern and awareness of sustainable development in the natural habitats. The centre offers field studies programmes on natural science, biology, geography, environmental studies, and pollution studies for all primary, secondary students and teachers in Hong Kong.



An astronomy course in the Caritas Field Studies Centre

Highlights of the Year

Collaboration with Caritas Community and Higher Education Service (“CHES”)

VTES has been working collaboratively with CHES to provide opportunities for Caritas secondary students in pursuit of their interest and to further their studies after graduation. The collaboration between VTES and CHES helps to equip the students with multiple skills and knowledge. In this connection, two programmes are offered:

Collaborative Through-train Programme (“CTP”)

The CTP provides four major programmes namely: Business and Management, Design and Creative Services, Healthcare and Social Services, and Travel and Hospitality. It also offers three courses including Basic Photographic Techniques, Food Production and Menu Planning, and Cake and Bread Production for Caritas secondary school students. The programmes, in general, are well connected to the curricula of Caritas secondary schools. Therefore, students graduated from Caritas secondary schools would be entitled for exemptions in pursuing their tertiary education in CHES.

Applied Learning Programme (“ApL”)

Four ApL programmes were offered to the students of Caritas secondary schools in 2011/2012, namely Fundamental Cosmetology, Health Care Practice, Practical Accounting for Small and Medium Enterprises and Automotive Technology. Upon completion of the programmes, students earned credits and were eligible for modular exemption in CHES’s full-time diploma programmes.

Staff Development and Training

Professional Training

VTES has organized workshops on management of academic subjects and on instructional leadership for teachers and relevant staff of Caritas schools. For subject management workshop, knowledge on labour differentiation, resource management, quality assurance and task coordination were included. For instructional leadership, trainings on curriculum design, effective teaching and progress monitoring were conducted.

New Staff Orientation Day 2011/2012

The New Staff Orientation Day 2011/2012 was held on 17 September 2011. The function was organized mainly for newly-recruited teachers and staff of Caritas secondary schools to learn about the mission, vision, structure and history of Caritas - Hong Kong and to deliver talk on teaching effectiveness.

Joint-school Staff Development Day 2011/2012

The Joint-school Staff Development Day 2011/2012 for all teaching and non-teaching staff of the nine secondary schools and the Field Studies Centre was successfully held on 28 October 2011. Participants were inspired and enlightened by the speeches of the officiating guest, Mrs. Wong Yau Wai Ching Michelle – Deputy Secretary for Education of EDB, the keynote speaker, Rev. Simon Lam – Provincial of Salesians of Don Bosco and Rev. Michael M.C. Yeung VG – Chief Executive of Caritas - Hong Kong. Their speeches focused on the aspects of how to establish effective working teams within schools and the ways to enhance teachers’ instructional leadership.

Sharing of views and experience in teaching and campus life from assistant principals and teachers also provided a chance of reflection for the teachers and staff on their teaching, cooperation with co-workers and attitude towards their careers.

Twenty group discussions on various topics were arranged in the afternoon sessions with topics including case studies of school development, sharing of experience in school middle management, campus evangelization, solutions for students’ learning diversity, methods for relieving pressure and maintaining physical and mental health of teachers.



Speech by guest in the Joint-school Staff Development Day 2011/2012



Group discussion in the Joint-school Staff Development Day 2011/2012

Seminar on Improvement of Student Learning Motivation

A seminar on how to improve “learning motivation” of secondary school students was held on 4 May 2011 at the Chinese University of Hong Kong. Professor Fok Ping Kwan, Department of Curriculum and Instruction, Faculty of Education of the Chinese University of Hong Kong, gave a presentation on the relationship between student engagement and learning motivation, and questioning techniques. Ninety-one participants including principals, assistant principals, academic officers, subject panels and teachers attended the seminar.

Awards and Merits

Caring School Award

Caritas St. Joseph Secondary School, Caritas Tuen Mun Marden Foundation Secondary School, Caritas Fanling Chan Chun Ha Secondary School and Caritas Ma On Shan Secondary School were awarded the “Caring School Award” of the Caring School Award Scheme jointly organized by the EDB, Hong Kong Christian Service and Hong Kong Association of Careers Masters and Guidance Masters in 2011. The Scheme aims to promote caring school culture in schools.



Caring School Award Scheme 2011

3.5 COMMUNITY & HIGHER EDUCATION SERVICE

Objectives

The Service aims to facilitate the growth of the knowledge society through promoting lifelong learning. It offers a provision with open access to those in need to receive education, which will better equip them in literacy, work skills, further academic attainment, community participation and personal development.

Highlights of the Year

Higher Education

Caritas Francis Hsu College was renamed as Caritas Institute of Higher Education ("CIHE") with effect from 27 May 2011. The change of name signifies a key milestone in the Institute's development as a constituent college of the future Catholic university in Hong Kong.

Three streams namely Accountancy, Corporate Management, and Information Systems under the Bachelor of Business Administration (Honours) 4-year programme were launched by CIHE in September 2011.

CIHE attempted to secure a plot of land in Tseung Kwan O which is adjacent to the current Tseung Kwan O Campus of Caritas Bianchi College of Careers ("CBCC"), to construct a purpose-built higher education campus to head towards the establishment of the Catholic university in Hong Kong. An application for the plot of land and the related start-up loan application were submitted to the Education Bureau ("EDB") on 21 February 2012.

With the support of about \$11 million from the Quality Enhancement Grant Scheme of the EDB, CIHE and CBCC have been implementing various projects to improve their teaching and learning environments for students.

The International Conference on Information and Communication Technology ("ICT") in Teaching and Learning 2011 was organized and hosted by CIHE, CBCC and other partners at CBCC Tseung Kwan O Campus from 11 July 2011 to 13 July 2011. The event had attracted participants from all over the world.



International Conference on ICT in Teaching and Learning 2011

Community Education

Opening of Caritas Jockey Club Institute of Community Education – Tsuen Wan

With a \$28 million grant from the Hong Kong Jockey Club Charities Trust, the heritage building in Chung On Street, Tsuen Wan has been revitalized and named as Caritas Jockey Club Institute of Community Education – Tsuen Wan ("CJCICE – Tsuen Wan") to provide comprehensive education services to the community in the area of healthcare. The Opening Ceremony of the Centre was held on 8 December 2011.



Caritas Jockey Club Institute of Community Education – Tsuen Wan



The Opening Ceremony of the Centre

Employees Retraining Board ("ERB") - Manpower Development Scheme

Community & Higher Education Service ("CHES") organized talks on ERB courses and recruitment talks in various districts to assist clients to obtain updated course information and identify their training needs.

Project Yi Jin ("PYJ")

The 2011/2012 full-time PYJ started from 26 September 2011 with 387 students enrolling in 14 certificates operated by 8 CHES institutes throughout Hong Kong. The total number of students attending the part-time PYJ operated by 9 CHES institutes was equivalent to 1,997 full-time PYJ students.

Various activities which were supported by the EDB were organized for CHES full-time PYJ students in the year 2011/2012, such as:



The Fire Safety Ambassador Scheme



The Fifth Youth Music Marathon Concert



Study Tour in Xinjiang

Taster Programmes organized by CIHE, CBCC, Caritas Cosmetic Career Center and CJCICE – Tsuen Wan for CHES PYJ students were held on 19 March 2012, more than 300 students participated. The programmes were designed for CHES students who wish to explore their options for further studies and obtain first-hand experience of post-secondary education.



The Taster Programmes



Joint Schools Volunteers Day



CHES "Joint Schools Volunteers Day"

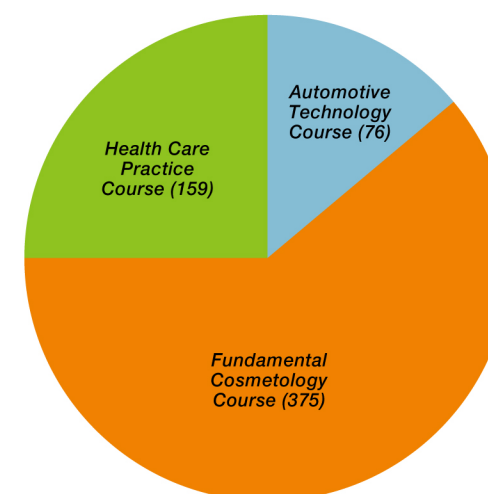
CHES "Joint Schools Volunteers Day" was successfully held on 15 March 2012 in various districts of Hong Kong. More than 430 full-time programme students participated in the event to fulfill their civic responsibilities and increase their level of social engagement.

Youth Pre-employment Training Programme

Youth Pre-employment Training Programme and Youth Work Experience and Training Scheme ("YPTP&YWETS") of Labour Department was started from 1 September 2011. CHES have provided 10 core courses, 8 elective courses and 186 cases management for the programme.

Applied Learning ("ApL")

The New Senior Secondary ("NSS") Curriculum Framework was implemented in September 2009. The second cohort of NSS ApL (2011/2013 cohort) commenced in September 2011. The student enrolment of the three ApL courses namely Health Care Practice Course, Automotive Technology Course and Fundamental Cosmetology Course offered by CHES is 610.



Student enrolment of the three ApL courses

Apart from operating the above-mentioned three EDB approved ApL courses, CHES, in collaboration with Hong Kong Institute of Accredited Accounting Technicians ("HKIAAT"), continues to offer courses on Practical Accounting for Small and Medium Enterprises. The student enrolment in the 2011/2013 cohort is 98.

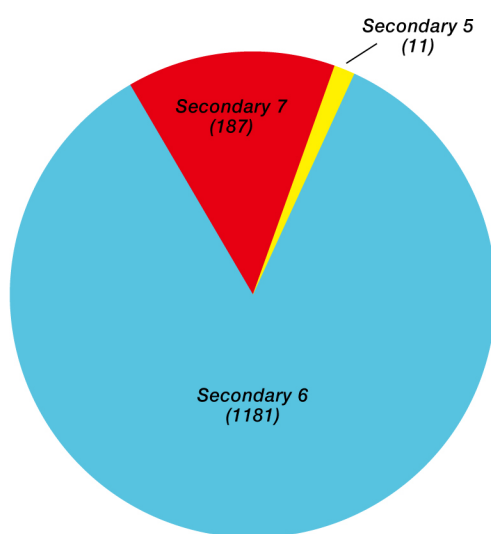
A total of 637 secondary students from 107 secondary schools participated in the ApL Taster Programme for the 2012/2014 cohort.

ApL Taster Programmes



Through Train System

As at 29 February 2012, a total of 1,379 applications were received from 29 secondary schools participating in the Through Train System for the year 2012/2013.



Applications for the Through Train System from Secondary 5 to Secondary 7 students

Accreditation Exercises

Higher Education Programmes

To prepare for the double-cohort year of 2012, CIHE and CBCC have undergone various programme accreditation exercises, including:

(1) The substantial changes of extant Higher Diploma programmes in the areas of Accountancy, Corporate Management, Computing, Human Services and Translation and Interpreting, with the aim to aligning these programmes with the new 3-3-4 academic structure in 2012 before their next revalidation.

(2) The revalidation of extant sub-degree programmes in the areas of Business Study, Design, Hospitality Management and Social Work.

(3) The validation of new Bachelor's Degree programmes in the areas of Marketing and Event Management, Hotel Management and Tourism Management, and of other new programmes in the areas of Digital Media and General Studies.

CHES Programmes

Thirteen new full-time advanced diploma and diploma programmes at Qualifications Framework Level 3 were successfully accredited by the Hong Kong Council for Accreditation of Academic & Vocational Qualifications ("HKCAAVQ") in August 2011. A validity period of three years was granted from 1 September 2011 to 31 August 2014.

Three existing full-time certificate and diploma programmes in Hospitality, Tourism Management and Accounting Profession were also revalidated by HKCAAVQ in August 2011. A validity period of four years was granted from 1 September 2011 to 31 August 2015.

Exemption from six papers was granted by HKIAAT for the Advanced Diploma in Accounting ("ADA"). The exemption was granted to the intakes from 2011/2012 to 2013/2014.

Exemptions were also granted by the following professional bodies to the graduates of the ADA:

Professional Accounting Body	No. of Papers Exempted	Validity Period
Association of Chartered Certified Accountants	5	1 January 2012 – 31 December 2016
Association of International Accountants	7	1 January 2012 – 31 December 2014
Chartered Institute of Management Accountants	7	1 January 2012 – 31 December 2016

Continuing Education Fund ("CEF")

Four part-time Specification of Competency Standards based cosmetology programmes passed the CEF assessment and were approved by the Labour and Welfare Bureau as reimbursable courses under the CEF. A validity period was granted from 23 August 2011 to 3 July 2014.

Quality Assurance System ("QAS")

To facilitate the continuous enhancement of the quality of learning programmes, the QAS was reviewed and revised in July 2011. The English version of the QAS has been uploaded onto CHES's website for public information.

New Services

CIHE offered its first Bachelor's Degree programme, namely, Bachelor of Business Administration (Honours), with three study streams in Accountancy, Corporate Management and Information Systems in September 2011. CIHE planned to offer Bachelor's Degree programmes in other disciplines in the coming academic years to pave the way for the establishment of the Catholic university in Hong Kong.

The Centre for Advanced and Professional Studies ("CAPS") of CIHE and CBCC offered Bachelor of Science (Honours) Web Technologies in collaboration with the Open University of Hong Kong in September 2011, and Bachelor of Social Science (Top-up) Degree Programme in collaboration with Australian Catholic University in October 2011. CAPS offered Taichi and Spirituality Courses (Elementary to Advanced Levels) from April 2011 to March 2012 and Diploma in Christian Spirituality in March 2012. CAPS also developed new Collaborative Partnership with Istituto Europeo di Design, Italy, in January 2012.

Staff Development and Training

With a view to building a teaching and management team of high commitment and quality, 21 Continuing Professional Development activities were organized for different level of staff for the year 2011/2012.

CHES Staff Development Day with the theme "The Road Towards Effective Communication" was held on 9 December 2011, 303 staff took part in the event.

CHES Staff Development Day 2011



CIHE and CBCC have taken a proactive approach to achieve their staff development goals and organized seven in-house staff development activities for staff members in the year 2011/2012.



2011/2012 Reflection Programme for Academic Staff of CIHE and CBCC

New Publications

Academic staff members of CIHE and CBCC attained a variety of accomplishments in their research and other scholarly activities for the year 2011/2012. During the year, staff members of the 2 institutes had more than 50 academic publications in books, refereed journals, conference proceedings, journal editorships and book editorships. Some of the staff members won the best paper award at an international conference and the outstanding paper award of a journal.

Pursuit of Excellence

CHES was awarded the First Group rating which is the best rating in ERB new management audit 2010/2011.

The 4th ERB “Manpower Development Scheme” Award Presentation Ceremony was held on 7 January 2012. CHES received an award of “ERB Outstanding Award for Placement Service”. One of CHES students was awarded “ERB Outstanding Award for Trainee”. One of the employer nominees was awarded “ERB Merit Award for Employer” and two of the employer nominees were awarded “ERB Outstanding Award for Employer”.



4th ERB “Manpower Development Scheme” Award Presentation Ceremony

The Awards Presentation Ceremony of Sir Edward Youde Memorial Fund Self-improvement Award 2011/2012 was held on 11 March 2012. One of CHES students was awarded the “ERB-Sir Edward Youde Memorial Fund Self-improvement Award”.

Sir Robert Black Trust Fund Award Ceremony was held on 11 January 2012 at EDB Kowloon Tong Education Services Centre, 32 CHES PYJ graduates received the awards.



Sir Robert Black Trust Fund Award Ceremony

Students from member institutes/centres received the following awards/scholarships granted by various bodies:

- ☐ Scholarships, The Hong Kong Hotels Association
- ☐ 5th Winner, 《創意星空》第三季大型創意體驗
- ☐ Champion and Finalist, Hong Kong Film Awards Presentation Ceremony Poster Design 2012
- ☐ Champion of Casual Wear & Party Dress Wear and 1st Runner-up of Party Dress Group, 新の城「Mall衣櫥時裝設計比賽」
- ☐ Champion, Alliance Embroidery Design Prix
- ☐ Champion, AWI Knitwear Forecast - 2012/13 F/W Competition
- ☐ Champion, Bubies X CBCC Lingerie Design Grand Prix
- ☐ Champion, Creative Shoes Design Competition
- ☐ Judges' Commendation, ACCA Hong Kong Business Competition 2011
- ☐ Public's Favourite Award, Hong Kong Starbucks Coffee Public Design Competition – Inspiring Moments – Create Your Own Tumbler
- ☐ The Best Materials Mix & Match Award
- ☐ Winner, 2% x Wildchild CHOKollection時裝設計比賽
- ☐ Winner, I-Phone 4 Case Design & Packaging Competition
- ☐ Winner, TANG4 Fashion Design Contest 2011

Chapter 4 - The Medical Services Division

4.1 GENERAL REMARKS

Medical Services Division mainly provides primary medical and dental care to the community. The following services are included in the Division:

<i>Hospital Service</i>	<i>Clinic Service</i>
- Caritas Medical Centre (under administration of Hospital Authority)	- Three Medical Clinics: at Caine Road, Ngau Tau Kok and Tsuen Wan
- Canossa Hospital (Caritas)	- Four Dental Clinics: at Aberdeen, Caine Road, Ngau Tau Kok and Tsuen Wan (from September 2011)
- Precious Blood Hospital (Caritas)	

Caritas Medical Centre was established in 1964 funded by Caritas – Hong Kong. The management was taken over by the Hospital Authority since 1992. Caritas – Hong Kong participates in the Hospital Governing Committee and various sub-committees.

Canossa Hospital (Caritas) was founded in 1929 by the Canossian Daughters of Charity. Caritas – Hong Kong has been entrusted with the administration of the Hospital since 1992.

Precious Blood Hospital (Caritas) was established by the Sisters of the Precious Blood in 1937 and has become part of the family of Caritas – Hong Kong since 1993.

4.2 HOSPITAL SERVICES

CARITAS MEDICAL CENTRE

Highlights of the Year

Integrated Care and Discharge Support for Elderly Patients

The project commenced in October 2011, it aimed at reducing avoidable hospitalization of elderly patients through an integrated model of care including discharge planning, enhanced rehabilitation, case management and home support services by Po Leung Kuk.

Extension of Pharmacy Services

Outpatient pharmacy service hours have been extended. The urgent drug requisition for inpatients is also covered during the extended hours. General inpatient dispensing service is also planned to extend the service hours in 2012/2013.

Redevelopment Project

Phase II – Wai Ming Block (ambulatory, rehabilitation and service facilities)

- The piling works for Wai Ming Block have been completed.
- The construction works of the new block have commenced, and is expected to complete by late 2013. The landscaping and remaining works will be completed in 2014.

New Supporting Staff Structure

The new supporting staff structure was implemented with effect from April 2011, mainly to recognize the service of the serving supporting staff and to rationalize the job or rank of certain skilled supporting staff.

CANOSSA HOSPITAL (CARITAS)

Highlights of the Year

Accreditation Programmes

Australian Council on Healthcare Standards (“ACHS”)

The Organization-wide Accreditation Survey was conducted by ACHS from 11 July 2011 to 13 July 2011 and four years full accreditation was awarded to the Hospital.



ACHS Accreditation Presentation Ceremony held in July 2011



The latest design of Wai Ming Block

Hong Kong Laboratory Accreditation Scheme

The Hospital Clinical Laboratory was surveyed by the Hong Kong Laboratory Accreditation Scheme from 14 November 2011 to 17 November 2011. The Accreditation for meeting the requirements of ISO 15189:2007 – “Medical Laboratories – particular requirements for quality and competence” was approved on 19 March 2012.

New Extension Project

Stage 2B - Construction of the Main Building

The construction of the Main Building is in its final stage.



Latest elevation view of the constructed Main Building

Two mock-up rooms have been set up for final inspection. The completion of the building is anticipated to be at the end of August 2012.



One of the mock-up rooms for final inspection

Staff Development Occupational Safety

Ten staff from various departments have been appointed Fire Safety Ambassadors and three staff had already completed the training by the Fire Services Department in January 2012, the others would join the training sessions later.

PRECIOUS BLOOD HOSPITAL (CARITAS) Highlights of the Year Service Improvement

In the year 2011/2012, the Hospital mainly focused on improving hospital service standards and environment.

For clinical services, a series of clinical audits were initiated to gauge service standards and provide indicators for service improvement. The subjects included primary postpartum haemorrhage, anesthetic service, antibiotic usage for geriatric patients, surgical wound infection and appendectomy surgery. Non-clinical audit on dispensing waiting time was also conducted to monitor the pharmacy service.

To improve patient services, the hospital billing service was separated from admission and medical record services. A special billing team had been set up to handle matters relating to patient billing such as bill inquiry, cashier services and doctors' fees handling. The new admission and billing counter was set up on the ground floor lobby of the Hospital to provide convenient access and contact point for patients and visitors. The former admission office on the first floor was converted to a waiting lounge to provide a comfortable sitting place for patients and visitors.

Accreditation Programme - UK Hospital Accreditation

Survey team from Trent, the UK hospital accreditation body, re-visited the Hospital on 28 March 2012 and confirmed the Hospital meeting all the standards as set out.

New Service Pediatric Ward

A new pediatric ward on the fourth floor of the Hospital was open this year. The ward includes a Special Baby Care Unit with four incubators, a new-born baby care unit with three cots, a pediatric room with five beds (for care of children from 0 to 12 years), a single bed isolation room and treatment room.

Nurses with pediatric care and pediatric intensive care training are deployed to run the services.



Newly furnished pediatric ward

Staff Development

The Hospital was accredited as one of the Continuing Nursing Education Centres on 9 June 2011. It held different training sessions to staff members to improve hospital service.



The Second Hospital Endoscopy Workshop held on 17 September 2011

4.3 CLINIC SERVICES

Highlights of the Year

Opening of Caritas Jockey Club Tsuen Wan Clinic (Medical & Dental)

After completion of the revitalization works at No. 146 Chung On Street, Caritas Jockey Club Tsuen Wan Clinic (Medical & Dental) was re-open on 1 September 2011. The opening ceremony was held on 8 December 2011. The newly renovated clinic has been equipped with green facility and barrier-free environment.

Pilot Project on Outreach Primary Dental Care Services for the Elderly in Residential Care Homes and Day Care Centres

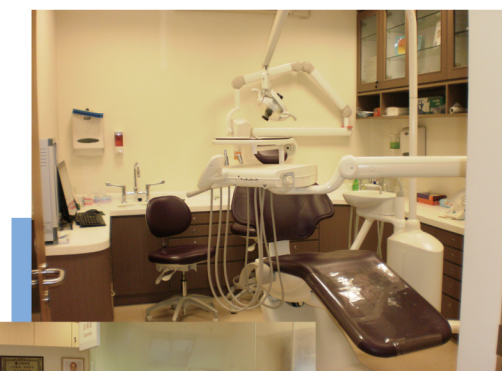
With the grant from the Food and Health Bureau of the Government, two service teams started the outreach dental service at the elderly residential care homes and day care centres for a period of three years. The teams provide onsite dental check and scaling service to the elderly residents.

New Service

New Dental Clinic

Caritas Jockey Club Tsuen Wan Clinic (Medical & Dental) has been in operation since September 2011 with new dental care services provided. The local residents are impressed by the newly decorated clinic and the sophisticated equipment.

Dental chair and equipment at the new clinic



Newly decorated reception area at the new clinic



An elderly resident at the elderly home was having onsite dental service by the dental staff

5.1 LOCAL SERVICES

Objectives

Local Services, as the extended executive arm of the Agency at the local level, play a crucial role in providing administrative support and coordinating services with a view to enhancing collaboration amongst deaneries, parishes and service units. Local Services also assist in fundraising activities and maintain close liaison between Caritas and parishes, Catholic schools and the community at large to foster and to promote a well-received caring image. Local Services also manage the janitorial services, facilitate the operations of Caritas hostels, and assist the Agency in liaison work in Asia.

Highlights and Achievements of the Year *Reduction of Carbon Footprint*

To help reduce carbon footprint, Local Services had applied for Environment and Conservation Fund ("ECF") for eight multi-service social centres, amounting to at least \$5 million. A total of about \$1.68 million was granted in February 2012. In addition to the Energy Audit Report, the fund granted would be used for installation of energy-saving air-conditioners, lightings and passenger lifts.

Monitoring Service Quality

As a continuous effort to improve service quality, Local Services conducted annual satisfaction survey on service units of multi-service social centres to monitor users' satisfaction level and follow up on measures to further improve its services.

Renovation and Maintenance Works for Caritas Multi-service Social Centres

Local Services had completed several minor renovation works in improving the conditions of Caritas Social Centres of Ngau Tau Kok, Yaumati, Kowloon and Kennedy Town. The renovation items included fixing of retaining wall, concrete spalling and water leakage.

Community Halls

There are two licensed community halls operated by Caritas – Hong Kong, one at Caritas Caine Road Social Centre and the other at Caritas Kowloon Social Centre. Caritas Caine Road Community Hall, serving as a popular venue for important religious ceremonies or community functions, looked grander after resurfacing the pillars with aluminum-plastic composite boards. The two Community Halls achieved an average utilization rate of around 16.86 %.

The external wall of Caritas Ngau Tau Kok Social Centre was renovated and giving a new facelift



A Tea Reception in the honour of Cardinal John Tong was held in the Community Hall of Caritas Caine Road Social Centre on 3 March 2012

Activity Centres

The Caritas Tsing Yi Activity Centre has gained stable support from parishes, parish-related groups, Caritas units and non-profit organizations over the past two years. A total of 1,232 visitors from 23 organizations used the Centre for retreats, meetings and barbeque activities was recorded in 2011/2012. The Centre made efforts last year to reach out to a wider network in the community and it is envisaged that the utilization rate will further improve next year during the non-peak months.

The premises of Caritas Tsuen Wan Activity Centre was handed over to Caritas Community & Higher Education Service to become the new Caritas Jockey Club Institute of Community Education – Tsuen Wan for the provision of healthcare related training programmes commencing December 2011.

Cooperation between Caritas and Parishes

Local Service Coordinators ("LSCs") coordinated Local Parish Liaison Teams of all deaneries, serving as the link between Caritas, parishes and the Diocesan organizations. With a view to maintaining a close relationship with parishes, LSCs undertook the following tasks:

- (1) Providing assistance to the promotion of Mission Sunday and evangelization events;
- (2) Attending parish meetings and activities as appropriate; and
- (3) Collaborating with social workers to address parish concerns such as family formation and the underprivileged.

Fundraising Activities

LSCs organized 11 visits for the Chief Executive / Deputy Chief Executive to various parishes in 2011 for the purposes of promoting Caritas services and raffle tickets. LSCs, in their capacity as Bazaar Superintendents, coordinated the logistics and general operation of the bazaars in six locations. A total of 20,000 volunteers were involved in the preparation process receiving more than 110,000 entrants in the Caritas Bazaar 2011.



Deputy Chief Executive and Caritas staff visited Our Lady of Mount Carmel Parish to introduce Caritas services in a Sunday Mass



Volunteers designed and operated their attractive stall games in the Caritas Bazaar



Caritas offered assistance to deaneries in carrying out the Hong Kong East Deanery Mission Sunday event

Administrative Support to Diocesan Programme

Local Services offered assistance in the implementation of the Catholic Church Lenten Campaign and in a prize presentation ceremony of the Lenten Charitable School Award Scheme.

Liaison with Caritas Asia

One of the LSCs assisted in the liaison work connected with Caritas Asia and participated in annual meetings. A seed fund to assist organic farming practices in Shaanxi was set up with a view to offering credits to poor farmers to improve their livelihood and promote self-reliance.

5.2 HOSPITALITY SERVICES

General Remarks

Hospitality Services comprise Lodge Service, Hostel Service and Catering & Retail Services. Lodge Service and Hostel Service provide comfortable and affordable accommodation for budget travellers and people living away from home, whereas Catering Service runs restaurants, canteens and tuckshops to provide meals for grassroot workers, students and community members. The income so derived by the Services helps to support the welfare services of Caritas - Hong Kong.

Staff Development and Training

Hospitality Services conducted a number of training and development sessions on various aspects for managerial staff and rank-and-file staff to provide a better service and maintain competitive advantage.

LODGE SERVICE

Objectives

Lodge Service comprises Caritas Bianchi Lodge, Caritas Lodge and Caritas Oswald Cheung International House offering comfortable accommodation to businessmen and budget travellers at a competitive and reasonable price. The Lodges also provide training venues for students of Caritas Community and Higher Education Service and other higher learning institutions.

Highlights and Achievements of the Year

Caritas Bianchi Lodge was fully renovated in 2011 and most of the facilities in the 90 newly renovated rooms had been modernized.

A newly renovated room at Caritas Bianchi Lodge



Caritas Lodge would commence renovation in the summer of 2012 in order to strengthen competitiveness.

Caritas Oswald Cheung International House introduced a Meeting Package targeting at corporate business meetings and weekend retreats. Promotions were made to nearby offices and warehouses exploring their needs for the facilities. A Meeting Package agreement was concluded with a local agent promoting the facility to their overseas clients.

For better business performance and improvement of service quality, a Management Audit for Energy Saving was carried out with the Hong Kong Electric Co Ltd. Improvement works aimed at modernizing facilities at the Reception Lobby, Meeting Room and guests' corridors on all floors had also been completed.

A short message promoting the Lodge Service was placed on the website of The Hong Kong Trade Development Council to enable overseas and international customers to have a wider selection when booking accommodation during trade exhibitions and visits in Hong Kong.

Types of Services and Output

During the year 2011/2012, Caritas Bianchi Lodge served a total of 47,540 guests compared to 33,343 guests in 2010/2011, representing a 42.5% increase. Caritas Lodge served a total of 25,640 guests compared to 24,891 guests in 2010/2011, representing a 3% increase. Caritas Oswald Cheung International House served a total of 67,735 guests compared to 68,437 guests in 2010/2011, representing a 1.03% decrease.



The Reception Lobby and Meeting Room of Caritas Oswald Cheung International House after improvement work

HOSTEL SERVICE

Objectives

“Best value for money” was and had always been the motto of Hostel Service and therefore, it offers economically-priced, fully-furnished accommodation with basic amenities to students and people who live away from home for various reasons.

Highlights and Achievements of the Year

The renovation work on the 8th Floor of Caritas Hostel – Caine Road was completed. A Pre-occupation Tour was conducted in late August 2011 by the Deputy Chief Executive. Accommodation Managers, Student Residency Officers and Student Affairs Officers from major local universities were invited to the Tour for introduction of the modernized and comfortable facilities of the Hostel. The Tour aimed at promoting accommodation facilities to students who were unable to be provided with dormitories in local universities. As a result, FULL occupancy was recorded since commencement of operation.

Types of Services and Output

Hostel Service maintains seven hostels with three on Hong Kong Island: Caritas Hostel - Caine Road, Caritas Hostel - Kennedy Town and Caritas Hostel - Ling Yuet Sin. Two on Kowloon side: Caritas Hostel - Ngau Tau Kok and Caritas Hostel - Mong Kok, and two in the New Territories: Caritas Hostel – Tsuen Wan and Caritas Hostel – Domus Fidei.

Hostel Service recorded an average room occupancy of 95.8% compared to 94% of last year, thus representing a 1.8% increase.



A newly renovated room in Caritas Hostel - Caine Road, 8th Floor

CATERING & RETAIL SERVICES

Objectives

Catering Service encompasses the operation of restaurants and canteens for the provision of meals, food and beverages to the community at large. All restaurants provide study placements and internship for students of Caritas Community and Higher Education Service and those of other local higher learning institutions. Retail Service embraces the Handicraft Centre and two tuckshops.

Highlights and Achievements of the Year

The business of Catering Service was robust during the year.

I-Media – Catering Service was standing firm on its avant-garde by retaining I-Media, a subsidiary of the New World Group, as a search engine on the Internet in improving the distribution network as well as expanding the outside catering distribution channel.

Outside catering – Catering Service provided catering facilities at the VIP Buffet Luncheon after the Investiture Mass for the HK Postulants at the Cathedral of the Immaculate Conception (The Australian Association of The Sovereign Military Hospitaller Order of St John of Jerusalem, of Rhodes and of Malta). A tea refreshment party followed by a dinner reception for 120 guests was catered for the Silver & Golden Jubilee Celebrations to the Religious Order. The Service also catered for the Christmas party held in Caritas Medical Centre for more than 1,000 staff and the Caine Road Caritas staff Christmas party for more than 200 staff. In

addition, Catering Service also catered for three Annual Caritas Bazaars held on Hong Kong Island, in Kowloon and in the New Territories.

Inter-church activities – catering services were extended to major churches in Hong Kong.

New menus and catering brochure were introduced with the aim of enhancing and strengthening the outside catering services.

Retail Service included the Handicraft Centre at Caine Road Social Centre and the two tuckshops, one located at Tsuen Wan and the other at Caritas Bianchi College of Careers (“CBCC”) Tseung Kwan O Campus. The CBCC tuckshop would be renovated in the summer of 2012.

Types of Services and Output

Four Caritas restaurants and one canteen served a total of 853 customers daily whilst the two tuckshops served a combined daily average of more than 230 customers.

5.3 CAMP SERVICES

General Remarks

The Services include three subvented camps namely Caritas Jockey Club Ming Fai Camp, Caritas Oi Fai Camp and Caritas Jockey Club Siu Tong Camp which are partially funded by the Leisure and Cultural Services Department, and one self-financed camp namely Caritas Ka Fai House.

Objectives

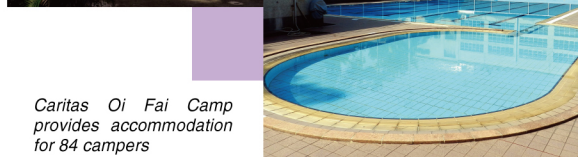
The objectives of the Camp Services are to provide a non-profit-making service for the public from all walks of life, offering them a group-living experience in a setting close to the natural environment, and with provision of indoor and outdoor, social, recreational, educational, sports and other leisure activities and facilities so as to enhance their physical, mental and social well-being.



Caritas Jockey Club Ming Fai Camp provides accommodation for 156 campers



Caritas Jockey Club Siu Tong Camp provides accommodation for 60 campers



Caritas Oi Fai Camp provides accommodation for 84 campers



Caritas Ka Fai House provides accommodation for 36 campers



Highlights and Achievements of the Year

Joint programmes were frequently co-organized with Caritas Chan Chun Ha Field Studies Centre. Residential Field Study Courses for Secondary School was one of the major programmes. Other programmes included two-day ecology education camps for secondary schools and environmental education project-based learning

courses for primary schools. Under the Senior Secondary Curriculum of the New Academic Structure, more Residential Field Study Courses were organized. During the school year 2010/2011, 71 two-day courses, 35 three-day courses and 2 five-day courses were organized.

Under the Outdoor Education Camp Scheme of Education Bureau, the camps organized 21 three-day and 7 five-day programmes for primary schools and 19 three-day programmes for secondary schools during the year.



Demonstration of archery skills in an archery activity

With the assistance of seven competition officials from the Macau Canoe Association, the 29th Cheung Chau Island Canoe Race was held on 25 March 2012.



Participants are busy in preparing their canoes for the 29th Cheung Chau Island Canoe Race

The Camping Association of Hong Kong, China hosted the International Camping Congress Hong Kong 2011 with the theme "Camping – Gateway to Quality Life" in Hong Kong during 4 November 2011 to 7 November 2011 at the Wu Kwai Sha Youth Village, Chinese YMCA of Hong Kong. Caritas - Hong Kong had the honour in chairing the Organizing Committee of the Congress. It was a joint Congress of the 9th

International Camping Congress of the International Camping Fellowship and the 4th Asia Oceania Camping Congress of the Asia Oceania Camping Fellowship. The Congress attracted 314 delegates from 20 countries, together with 33 congress staff participating in the event. In addition, 131 volunteers were recruited from local education institutes and universities to provide assistance. It was a gathering of camp practitioners and scholars from different parts of the world to share and contribute to the development of camping. It was also a platform for the congress participants to share with each other their unique experiences and to establish working relationships.



The most valuable benefits gained in the International Camping Congress Hong Kong 2011 were friendships and good memories

Staff Development and Training

A training on work safety was conducted for 10 staff members on 28 June 2011. It aimed at reducing work accidents and injuries due to carelessness and ignorance.

To enhance team spirit, 20 staff members visited Don Bosco Youth Village, Macau between 11 January 2012 and 12 January 2012. The Village provides services for school students including accommodation, meals and leadership trainings.

5.4 CARITAS JANITORIAL SERVICE

Caritas Janitorial Service (“CJS”) is a self-sustaining service providing specialized cleaning, security, maintenance and repair, and messengerial services to Caritas units and parishes. The CJS employs 104 staff during the year.



CJS staff in Ngau Tau Kok Social Centre providing cleaning service to the hostel

The achievement of the Service lies in its ability to meet the needs of its service partners – by providing reliable and professional janitorial service, and the needs of its employees – by providing economic empowerment. In addition to employing skilled artisans and veteran security guards, the Service engages the service of homemakers in nearby housing estates to offer them jobs with steady income and the opportunities to learn or to regain vital employment skills.

5.5 COOPERATION BETWEEN CARITAS AND PARISHES

The purposes of cooperation between Caritas and parishes are to foster a community spirit and to enhance mutual support in initiating and sustaining joint efforts in matters relating to social concern, human development and charitable activities.

A three-pronged approach is adopted to ensure effectiveness of cooperation between Caritas and the parishes. The approach is implemented through:

- (1) The Steering Group on Cooperation between Caritas and Parishes (“Steering Group”) under the Chairmanship of a Vicar General, all eight Deans and Caritas Local Service Coordinators;

- (2) Local Parish Liaison Teams of Caritas which hold regular meetings with representatives from various Caritas services and from the eight Deaneries; and
- (3) The Parish Social Service Unit of the Social Work Services of Caritas.

To enhance Parishes and Caritas cooperation, members of the Steering Group had widely disseminated the messages of cooperation in a broader perspective. It included assistance rendered for organizing Mission Sunday deanery events, collaborating with social workers to address parishes’ concerns on family formation, the underprivileged and evangelization programmes. Meanwhile, parishes offered

assistance in the Diocesan Lenten Campaign and the Caritas Bazaars. The successful tri-party collaboration experience among Diocesan Lenten Campaign Organizing Committee, Caritas services and more than 80 Catholic schools in carrying out the Lenten Charitable School Award Scheme 2011 was highlighted.

Parish Social Service

The Parish Social Service is responsible for providing social work services to assist parishes in the social development of their parishioners. It works in collaboration with parishes in Christian formation and charity work. Family and individual counselling services, emergency relief and training of volunteers are provided for parishioners.

Social Services

Collaborations with parishes and Catholic associations had been made to provide youth volunteer training, promote social concern and civic education in parishes, organize educational talks and volunteer services for the families, deprived elderly, disabled people and migrant children, etc. For the year 2011/2012, over 200 programmes and group activities were organized with over 10,000 attendance. The workers also provided assistance for 9 Social Concern Groups and 33 Family Movement Groups.



The Lenten Charitable School Award Scheme Presentation Ceremony 2011 was well attended with more than 350 participants

Pre-marital Courses

In the past year, 26 pre-marital courses had been run for 389 couples who had registered for marriage at the Catholic Churches. In addition, 114 couples chose to participate in pre-marital couple counselling. They also joined a lecture on Christian view of marriage and natural family planning.



Parent-child programme jointly organized by Caritas, Parish and Catholic schools

5.6 MAINLAND SERVICES

General Remarks

Mainland Service Desk of Caritas - Hong Kong was established in 1986 aiming at improving the living standard of the poor people in mainland China and helping them to be financially independent. Mainland services are not funded by Hong Kong Government, all services are supported by benefactors.

Limited resources make it necessary to provide services in small scale to the relatively poorer regions such as Shaanxi, Gansu and Hebei. Mainland services have already extended to more than 10 provinces in these years. Through the cooperation with local leaders, Caritas - Hong Kong learns more about the local needs. These local leaders also help to supervise various projects. Apart from financial support, necessary training and encouragement are also provided to help the local leaders develop their own social services, so as to raise the local living standard as a whole.

Highlights and Achievements of the Year

Community Development Projects in the Rural Area

Today, more and more people make their living by moving from the countryside to the urban area as migrant workers, unattended children and elderly people become a serious problem in the rural area of mainland China. Caritas - Hong Kong started funding the Catholic Social Service Centre in Shaanxi and rendering community development service in a village three years ago. Satisfactory improvement was made. This year, one more project aims at serving the unattended children and elderly people in the mountain area of Chongqing has been started. Training is provided to the volunteers who take part in this service.



Child literacy and health promotion project in Shaanxi province

Other Training Programmes and Funding Projects

Training programmes and funding assistance on small projects for the betterment of the poor people have been provided. In the past year, Caritas - Hong Kong has provided six training programmes for the mainland partners and nine types of funding projects as follows:

Project Nature	Number of projects or beneficiaries (from April 2011 to March 2012)
(1) Scholarship for primary, secondary and post-secondary students	313 primary / secondary school students and 69 post-secondary school students
(2) Improvement of rural school facilities	4 schools
(3) Improvement of facilities for rural clinic and orphanages	1 clinic and 4 orphanages
(4) Foster Parents Programme for the deprived / disabled children and the abandoned baby girls	39 children
(5) Water supply	1 village
(6) Living allowance to the elderly and the disabled	119 elderly / disabled persons
(7) Medical or operation allowance for the deprived patients	22 patients
(8) Allowance on the life improvement scheme	1 family and 2 villages
(9) Community Development project	2 villages

Support on exchange programme for parents with disabled children, Gaoyi county, Hebei province



Water supply facilities in Jintan village, Gulang county, Gansu province

Brief Report on the Relief Work of the “5.12” Sichuan Earthquake

It has been more than three years since the “5.12” Earthquake hitting the regions of Sichuan, Gansu and Shaanxi. During these three years, Caritas - Hong Kong has undertaken 48 projects in 3 provinces. Brief information is listed as follows:

Project Location	(1) Sichuan province (2) Gansu province (3) Shaanxi province
Project No.	48
Project Nature / No.	Emergency relief: 11 House / Community facilities reconstruction: 11 Purchase of equipment for Community / School: 10 Rehabilitation projects: 10 Church reconstruction: 6
Completed Projects	43
Projects in progress	5
Total amount spent/committed	HK\$41,828,655.-



Ward reconstruction in Women and Children Health Centre for Sichuan quake victims in Shiqu county

Chatingxiang primary school reconstruction at Yantian county in Sichuan quake affected area

Drug storehouse reconstruction in Disease Prevention Centre for Sichuan quake victims in Shiqu county

Brief Report on the Relief Work of the “4.14” Qinghai Earthquake

It has been two years since the “4.14” Earthquake hitting the regions of Yushu of Qinghai and Shiqu of Sichuan. During these two years, Caritas - Hong Kong has undertaken 11 projects in 2 provinces. Brief information is listed as follows:

Project Location	(1) Yushu county of Qinghai province (2) Shiqu county of Ganzi prefecture, Sichuan province
Project No.	11
Project Nature / No.	Emergency relief: 2 Schoolhouse reconstruction and facilities: 3 Community facilities reconstruction / purchase of equipment: 2 Mother-Baby programme/Rehabilitation projects: 4
Completed Projects	9
Projects in progress	2
Total amount spent/committed	HK\$8,406,967.-



Supplementary teaching service for the children in Qinghai quake area

Mother and child care service station for Qinghai quake victims in Yushu county

Number of Participants by Programme



Family Service

Objectives: To provide professional and quality service in facilitating harmonious relationship within the family, so that members within the family can perform at their full potential in face of challenges. Basing upon Christ's love and starting from the family as a unit, promote mutual forgiveness, peaceful communication, and social inclusion within the society.

• 8 Integrated Family Service Centres	(No. of cases)	9,849
• 1038 groups / programmes	(Attendance)	40,533
• 39 schools receiving School Social Work Service	(Students served)	39,985
• 2 Centres for Ex-drug Abusers and their Families	(No. of cases)	781
• 1 Residential Treatment Centre for Young Male Drug Abusers	(Capacity / Total no. of admission / Occupancy rate)	28 / 99 / 75%
• 4 Clinical Psychology Service Units	(No. of cases)	385
• 2 Family Aide Service Units	(No. of cases)	88
• 1 Family Crisis Support Centre	(Live-in cases / Hotline calls)	601 / 19,454
• 1 Addicted Gamblers Counselling Centre	(No. of cases / Hotline calls)	415 / 4,772
• 1 Primary School Guidance Project	(No. of schools served)	21
• 2 Human Empowerment & Achievement Training Centres	(No. of cases / Attendance of group & programmes)	345 / 17,960
• 1 Project for Childhood Trauma Treatment and Sex Education	(No. of group / Attendance)	7 / 57



Services for the Elderly

Objectives: To provide community care and support services to the elderly aged 60 or over. The ultimate objective is to help them to maintain their general well-being and quality of life as well as to uphold their self respect and ability to live actively in the community.

• 2 District Elderly Centres	(No. of members / Attendance)	3,925 / 411,566
• 10 Elderly Centres	(No. of members / Attendance)	7,920 / 527,114
• 2 Day Care Centres for the Elderly	(Cases)	150
• 9 Residential Homes (Subvented & Non-subvented)	(Residents)	1,324
• 15.5 Integrated Home Care Service Teams	(Cases)	3,478
• 1.5 Enhanced Home & Community Care Service Teams	(Cases)	285



Rehabilitation Service

Objectives: To provide comprehensive and effective rehabilitation training programmes, sheltered work, residential care, vocational guidance, social and recreational programmes for disabled young children and adults with intellectual or mental disabilities. These programmes endeavour to develop their potentials and capabilities and to enhance their personal growth for more self-reliance and for fuller participation in community life.

• 1 Special Child Care Centre	(Capacity / Total no. of children served)	60 / 81
• 2 Special Provision Programmes for Autistic Children	(Capacity / Total no. of children served)	12 / 20
• 2 Early Education and Training Centres	(Capacity / Total no. of children served)	185 / 289
• 2 Occasional Child Care Services	(Capacity / Total no. of children served)	4 / 232
• 1 Comprehensive Intervention Programme for Autistic Children	(Capacity / Total no. of children served)	45 / 96
• 1 District-based Support Services for Students with Autistic Spectrum Disorders in Ordinary Schools	(Capacity / Total no. of children served)	80 / 108
• 1 District-based Speech Therapy Service	(Capacity / Total no. of children served)	234 / 224
• 1 Professional Support Services for Children with Special Learning Needs	(Total no. of children served)	841
• 1 Parents Resource Centre	(Total no. of families served)	880
• 2 Sheltered Workshops	(Capacity / Total no. of workers served)	276 / 282
• 1 Supported Employment Service	(Capacity / Total no. of workers served)	10 / 13
• 5 Hostels for Persons with Intellectual Disabilities	(Capacity / Total no. of residents served / Total no. of cases served by respite service)	252 / 253 / 120
• 1 Supported Hostel for Persons with Intellectual Disabilities	(Capacity / Total no. of residents served)	8 / 6
• 5 Day Activity Centres	(Capacity / Total no. of trainees served)	257 / 265
• 1 Hired Vehicle Service for Persons with Intellectual Disabilities	(Capacity / Total no. of clients served)	30 / 32
• 1 District Support Centre	(Total no. of members served)	224
• 1 Integrated Vocational Training Centre	(Capacity / Total no. of trainees and workers served)	220 / 306
• 1 Long Stay Care Home	(Capacity / Total no. of residents served)	425 / 432
• 2 Halfway Houses	(Capacity / Total no. of residents served)	120 / 155
• 1 Supported Hostel for Persons with Mental Illness	(Capacity / Total no. of residents served)	23 / 24
• 1 Integrated Vocational Rehabilitation Service Centre	(Capacity / Total no. of workers served)	130 / 155
• 2 Integrated Community Centres for Mental Wellness	(Capacity / Total no. of cases served)	1,620 / 1,622
• 4 Projects on Vocational Rehabilitation Training	(Total no. of trainees served)	394



Child Care Service

- Objectives: - To provide a pleasant learning environment and to foster the holistic development of young children in social, intellectual, physical, moral, aesthetic and spiritual aspects of life with God's love.
- To provide half-day and whole-day education and child care service to children under seven with priority to the working parents and families with children with special educational needs.
 - To advocate the concept of learning through play and to adopt the teaching modes of Small Group Learning, Activity Approach and Project Learning in order to develop young children's initiatives in learning, good living habits, self-confidence, abilities in self discipline and problem-solving, creative thinking and adjustment to changing environment.
 - To foster parent-child relationship and to enhance parent-school collaboration.

• 9 Nursery Schools	(Total no. served)	1,185
• 16 Teams of Integrated Programme Service for Mildly Disabled Children (Nursery Schools)	(Total no. served)	139
• 9 Teams of Occasional Child Care Service	(Total no. served)	2,549
• 8 Teams of Extended Hours Child Care Service	(Total no. served)	14,486
• Children Advanced Talent and Education Related Programme ("CATERP")	(Total no. served)	3,037



Youth and Community Service

- Objectives: To promote integral human development of young people and communities through the process of understanding, concern, participation and co-responsibility. The development process encourages a sense of individual and communal responsibility for the promotion of mutual care and social integration.

• 6 Community Centres, 6 Libraries and Study Rooms	(No. of Attendance)	1,409,918
• 1 Children and Youth Centre, 1 Library and Study Room	(No. of Attendance)	103,112
• 7 Integrated Children and Youth Services Centres, 2 Libraries and Study Rooms, 11 School Social Work Units, 1 Overnight Outreaching Service for Young Night Drifters Team	(No. of Core Programme Attendance)	224,301
• 2 District Youth Outreaching Social Work Teams	(No. of Cases)	1,695
• 1 Counselling Centre for Psychotropic Substances Abusers	(No. of Cases)	267
• 10 After School Care Programmes	(No. of Children)	444
• 1 Student Guidance Service Project (Primary School)	(No. of Attendance)	450,517
• 1 Understanding Adolescent Project (Primary)	(No. of Attendance)	22,922
• 1 Supportive Service Project for Children with Special Educational Needs	(No. of Attendance)	5,485
• 1 Computer Recycling Project	(No. of Collected Items)	79,000
• 1 Community Mental Health Project	(No. of Attendance)	130,086
• 1 Project of Community Service for Ethnic Minority Groups	(No. of Attendance)	11,481
• 1 Cyber Youth Outreaching Project	(No. of target youths identified online)	22,745



Community Development Service

- Objectives: To encourage people to be involved in solving individual and community problems, and to dedicate themselves to the development of genuine human communities through a constant process of awareness, participation and sharing. The participation process is intended to facilitate the promotion of understanding, mutual aid, respect and social integration among groups and in the community.

• 7 Neighbourhood Level Community Development Projects	(No. of Attendance)	84,325
• 1 Asian Migrant Workers Social Service Project	(No. of Attendance)	39,731
• 1 Development Project for Grassroots Organizations	(No. of Attendance)	51,847
• 1 Labour Development Project and Counselling Hotline for Unemployed	(No. of Attendance)	132,181
• 1 Women Development Project	(No. of Attendance)	23,331
• 1 Mutual Aid Centre for Single Parent Families	(No. of Attendance)	37,423



Other Social Work Service

- Objectives: - To assist the families and individuals in crisis to re-integrate into the community through the hostel service.
- To provide counselling and residential care service for adolescent girls, who have behavioural, emotional and family problems.

• Caritas Hostel – Hung Hom	(Capacity / No. of residents served)	50 / 178
• Caritas Jockey Club Hostel – Choi Wan	(Capacity / No. of residents served)	40 / 113
• Caritas Pui Tak Centre	(Capacity / No. of residents served)	24 / 38
• Caritas Pelletier Hall	(Capacity / No. of residents served)	110 / 176
• Parish Social Service Unit		
Pre-marital counselling sessions	(couples)	114
Pre-marital programme	(programmes / couples)	26 / 389
Social Concern Groups	(No. of groups)	9
Family Movement Groups	(No. of groups)	33



Pre-school Education Service

- Objectives: - To foster the balanced development of young children in social, intellectual, physical, moral, aesthetic and spiritual aspects of life with God's love.
- To provide pre-school education to children aged 3 to 6 from the low-income, single-parent or working parents families.
 - To advocate the concept of learning through play and initiate child-centred learning in order to develop young children's initiatives in learning, good living habits, self-confidence, abilities in self discipline and problem-solving, and adjustment to changing environment.
 - To foster parent-child relationship and to enhance parent-school collaboration.

• 2 Kindergartens	(Total no. served: Half-day/full-day)	97 / 144
• 1 Pre-school Education Material Reference Centre	(Total no. served)	2,549
• 1 Parent-child Resource Centre	(Total no. served)	5,476
• Children Advanced Talent and Education Related Programme ("CATERP")	(Total no. served)	457



Special Education Service

Objectives: To provide vivid and effective learning programmes to students with special education needs for their integral growth and development. The service aims at nurturing their civic responsibilities and character as well as realizing their physical, mental and social capabilities, such that they can integrate themselves into the community and lead a dignified living, and hence contribute to well-being of society.

• 5 Special Schools for Students with Intellectual Disabilities (among which 3 are attached with a boarding section)		
Capacity	424 students + 129 five-day boarders + 17 seven-day boarders	
Total no. of students served	396 students + 130 five-day boarders + 19 seven-day boarders	
• 1 Special School for Students with Social Development Difficulties		
Capacity	150 students	
Total no. of students served	181 students	



Vocational Training and Education Service

Secondary Education

Objectives: To offer secondary education for graduates of primary schools. Teenagers aged between 12 and 19 are given secondary education by providing a 7-year curriculum, consisting of ordinary and technical subjects in order to cater for their different abilities, aptitudes and inclinations.

• 8 Secondary Schools offering 7-year Secondary Education	Capacity	5,018
---	----------	-------

Senior Secondary Education

Objectives: To provide students with alternative choices so that they can complete their secondary education in a way that best suits their academic abilities, aptitude and career needs. Joint programmes with the Caritas higher institutes are offered to give students further studies opportunities. Through collaborations with business enterprises, students are provided with work-based learning opportunities to upgrade their job skills and knowledge in career planning.

• 1 Direct Subsidy Scheme Senior Secondary School	Capacity	155
---	----------	-----

Apprentice Training

Objectives: To provide training for specific industry by giving an integration of workshop training and part-time day release courses offered by professional education institutes to teenagers aged 15 or above.

• 2 Apprentice Training Centres offering Training of Printing and Auto Repairs	Capacity	4
--	----------	---

Field Studies

Objectives: To provide secondary 4 to 7 students with Biology and Geography field studies training.

• 1 Field Studies Centre	Capacity	240
--------------------------	----------	-----



Community & Higher Education Service

Objectives: In an effort to advocate lifelong learning, Community & Higher Education Service has been providing education with open access and developing a wide range of programmes in order to enable people to possess the knowledge and skills, creativity and capability of proactively dealing with change and to facilitate the growth of a knowledge society.

• 2 Higher Education Institutes	Capacity	34,650
• 40 Community Education Institutes / Centres		
• 8 Support / Professional Education Services		



Medical Services

Objectives: To provide primary medical and dental care to the community.

Caritas Medical Centre

• In-patients: Admission (patients)	40,776
Occupancy rate	80%
• Out-patients: (total no. treated) : general	345,414
specialist	239,360

Canossa Hospital (Caritas)

• In-patients: Admission (patients)	9,952
Occupancy rate	57.5%
• Out-patients: (total no. treated) : general	40,097
specialist	6,434

Precious Blood Hospital (Caritas)

• In-patients: Admission (patients)	11,307
Occupancy rate	57.31%
• Out-patients: (total no. treated) : general	20,708
specialist	24,840

Clinic Services

• 3 Caritas Medical Clinics (patients / visits)	7,994
• 4 Caritas Dental Clinics (patients / visits)	21,425



Local Services

Objectives:

- To provide administrative support and coordinating services with a view to enhancing collaboration amongst deaneries, parishes and service units.
- To assist in fundraising activities and maintain close liaison between Caritas and parishes, Catholic schools and the community at large to foster and promote a well-received caring image.
- To manage the janitorial services, facilitate the operations of Caritas hostels, and assist the Agency in international liaison work.

• 5 Community Halls (with meeting rooms)	(Annual Attendance)	191,070
• 1 Caritas Activity Centre	(Annual Attendance)	1,232
• 6 Bazaars	(Annual Attendance)	114,600

Consolidated Balance Sheet



Hospitality Services

Lodge Service

Objectives: To offer comfortable accommodation to budget travellers at reasonable prices.

• 3 Lodges	No. of guests (yearly average)	140,915
------------	--------------------------------	---------

Hostel Service

Objectives: To offer economically-priced, fully-furnished accommodation with basic amenities to people who live away from home because of distance from work or over-crowded living conditions, and to students and expatriate workers on short-term stay in Hong Kong.

• 7 Hostels	No. of residents (daily average)	225
-------------	----------------------------------	-----

Catering Service: Restaurants / Canteen / Tuckshops

Objectives: To operate restaurants, canteen and tuckshops, Catering Service serves meals, food and beverages to patrons of Caritas services.

• 4 Restaurants and 1 Canteen	No. of patrons (daily average)	853
• 2 Tuckshops	No. of patrons (daily average)	230



Camp Services

Objectives: To provide a non-profit-making camping service for the public from all walks of life, offering them a group-living experience in a setting close to the natural environment and with provision of indoor and outdoor, social, recreational, educational, sports and other leisure activities and facilities so as to enhance their physical, mental and social well-being.

No. of residential campers

• Caritas Jockey Club Ming Fai Camp	24,818
• Caritas Oi Fai Camp	13,036
• Caritas Jockey Club Siu Tong Camp	6,592
• Caritas Ka Fai House	3,231

No. of day camp participants

• Caritas Jockey Club Ming Fai Camp	1,708
• Caritas Oi Fai Camp	513

Outdoor Education Camp	(No. of participating students)	4,349
------------------------	---------------------------------	-------

CARITAS – HONG KONG

CONSOLIDATED BALANCE SHEET AS AT 31ST MARCH 2012

	2012 HK\$	2011 HK\$
NON-CURRENT ASSETS		
Property, Plant and Equipment	372,923,677	373,207,992
Investment Properties	3,196,000	3,264,000
Defined Benefit Plan Asset	29,494,000	20,743,000
Held-to-Maturity Financial Assets	4,603,322	4,570,218
Available-for-Sale Financial Assets	-	50,000,000
	410,216,999	451,785,210
CURRENT ASSETS		
Inventories	1,822,572	1,780,568
Accounts Receivable, Deposits and Prepayments	47,613,277	61,916,396
Fixed Deposits with Maturities over Three Months	212,615,318	53,397,091
Pledged Fixed Deposits	37,516,287	57,438,661
Cash and Cash Equivalents	625,643,472	693,603,105
	925,210,926	868,135,821
Less: CURRENT LIABILITIES		
Accounts Payable and Accruals	34,573,279	37,278,536
Tuition and Other Fees Received in Advance	31,689,375	64,560,971
Provision for Staff Benefits	42,840,123	41,371,937
Deferred Income	155,748,499	152,817,141
Unsecured Loan	10,000,000	10,000,000
Secured Loans - Portion Repayable within One Year	10,900,000	10,900,000
	285,751,276	316,928,585
NET CURRENT ASSETS	639,459,650	551,207,236
TOTAL ASSETS LESS CURRENT LIABILITIES	1,049,676,649	1,002,992,446
NON-CURRENT LIABILITIES		
Loans Repayable after One Year - Secured	(150,400,000)	(161,300,000)
NET ASSETS	899,276,649	841,692,446
Represented by:		
ACCUMULATED SURPLUS	1,323,632	390,859
SWS RESERVE FUNDS	Note 1 253,103,440	243,758,831
DESIGNATED & DEVELOPMENT FUNDS AND RESERVES	Note 2 388,758,300	348,330,695
UNCOMPLETED PROJECTS FUNDS	Note 3 226,597,277	228,469,061
DEFINED BENEFIT PLAN	29,494,000	20,743,000
	899,276,649	841,692,446

Note 1: Reserve is inclusive of Provident Fund, LSG Reserve and other designated funds

Note 2: Reserves pertain to designated funds earmarked for specific purposes

Note 3: Funds/Donations received from projects related services/works which may span over one year and have not yet completed at the time of financial reporting

AUDITOR'S REPORT (Extract):

We have audited the consolidated financial statements of Caritas - Hong Kong ("the Organization") and its subsidiary (together "the Group"), which comprise the consolidated balance sheet as at 31st March 2012, and the consolidated statement of comprehensive income and consolidated cash flow statement for the year then ended, and a summary of significant accounting policies and explanatory notes.

We conducted our audit in accordance with the Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants.

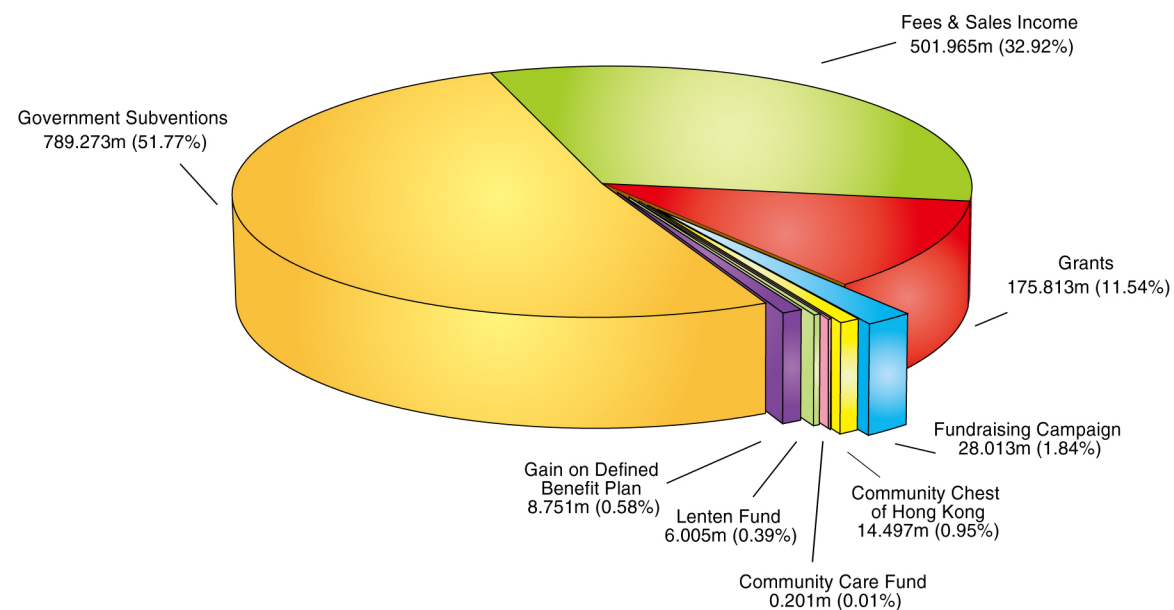
In our opinion the consolidated financial statements give a true and fair view of the state of the Group's affairs as at 31st March 2012 and of its surplus and cash flows for the year then ended in accordance with the Hong Kong Financial Reporting Standards.

F.S. Li & Co.
Certified Public Accountants

15th October 2012
Approved and authorised for issue by the Board of Management

CARITAS – HONG KONG

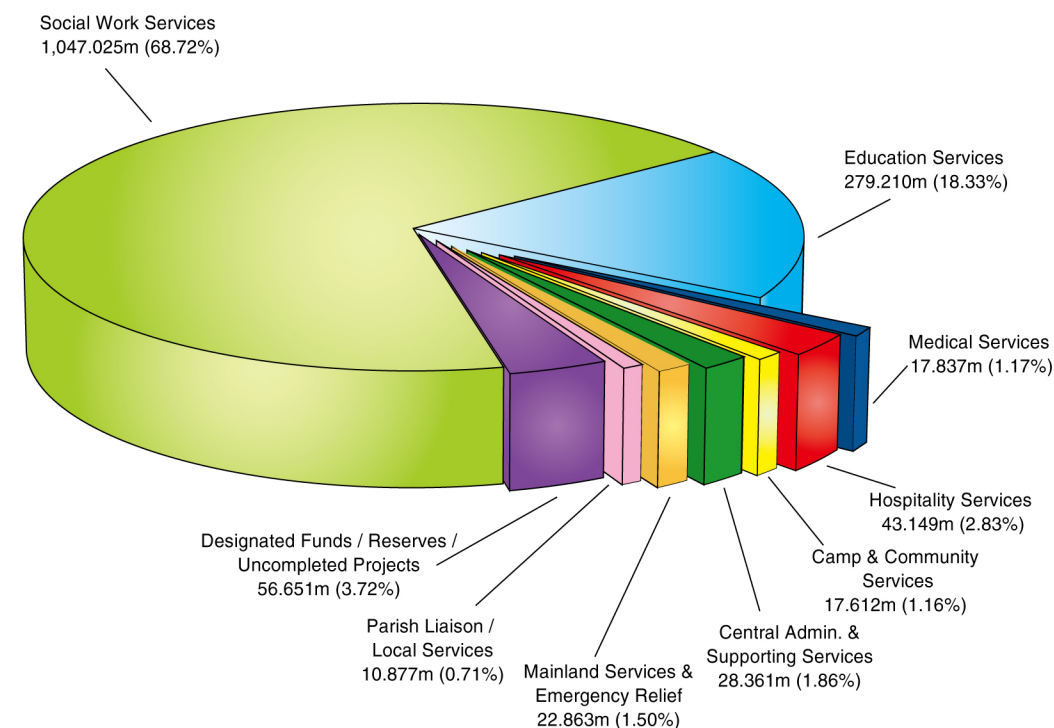
SOURCES OF INCOME FOR THE FINANCIAL YEAR 2011/2012



Income	2011/2012 (HK\$ m.)		%
Government Subventions			
• Social Welfare Department	729.000		47.82
• Education Bureau	38.107		2.50
• Various Departments	22.166		1.45
	789.273		51.77
Fees & Sales Income			
• Social Work Services	174.710		11.46
• Education Services	218.706		14.35
• Medical Services	16.219		1.06
• Hospitality Services	68.757		4.51
• Camp & Community Services	9.958		0.65
• Others	13.615		0.89
	501.965		32.92
Grants			
• Employees Retraining Board	34.266		2.25
• Lotteries Fund	32.936		2.16
• Hong Kong Jockey Club	26.781		1.76
• Private Donations	81.830		5.37
	175.813		11.54
Fundraising Campaign		28.013	1.84
Community Chest of Hong Kong		14.497	0.95
Community Care Fund		0.201	0.01
Lenten Fund		6.005	0.39
Gain on Defined Benefit Plan		8.751	0.58
TOTAL	1,524.518		100.00%

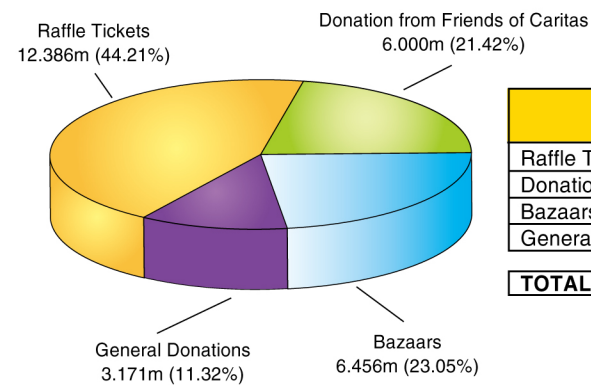
CARITAS – HONG KONG

ALLOCATION OF RECURRENT EXPENDITURE FOR THE FINANCIAL YEAR 2011/2012

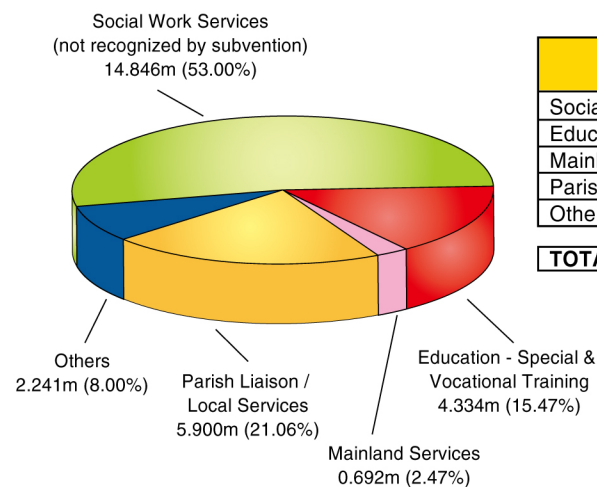


Allocation / Recurrent Expenditure	2011/2012 (HK\$ m.)	%
Social Work Services	1,047.025	68.72
Education Services	279.210	18.33
Medical Services	17.837	1.17
Hospitality Services	43.149	2.83
Camp & Community Services	17.612	1.16
Central Admin. & Supporting Services	28.361	1.86
Mainland Services & Emergency Relief	22.863	1.50
Parish Liaison / Local Services	10.877	0.71
Designated Funds / Reserves / Uncompleted Projects	56.651	3.72
TOTAL	1,523.585	100.00%

CARITAS – HONG KONG
SOURCES OF FUNDRAISING CAMPAIGN
FOR THE FINANCIAL YEAR 2011/2012



CARITAS – HONG KONG
ALLOCATION OF RECURRENT EXPENDITURE FROM INCOME OF
FUNDRAISING CAMPAIGN FOR THE FINANCIAL YEAR 2011/2012



CARITAS – HONG KONG

CARITAS SPECIAL SCHOOLS, SECONDARY SCHOOLS AND FIELD STUDIES CENTRE

INCOME AND EXPENDITURE ACCOUNT FOR THE ACADEMIC YEAR FROM 1 SEPTEMBER 2010 TO 31 AUGUST 2011

	Income		TOTAL INCOME	Expenditure		TOTAL EXPENDITURE	SURPLUS/ (DEFICIT)	Transfer (to) / from Reserves
	Government Subvention	Other Income		Personal Emoluments	Other Charges			
SPECIAL SCHOOLS:								
1. CARITAS RESURRECTION SCHOOL	9,554,217	342,627	9,896,844	7,027,983	2,555,754	9,583,737	313,107	(313,107)
2. CARITAS JOCKEY CLUB LOK YAN SCHOOL	28,542,335	104,854	28,647,189	22,896,526	4,508,502	27,405,028	1,242,161	(1,242,161)
3. CARITAS LOK KAN SCHOOL	17,605,518	1,143,146	18,748,664	11,390,950	6,790,372	18,181,322	567,342	(567,342)
4. CARITAS LOK JUN SCHOOL	21,258,673	880,935	22,139,608	16,349,538	5,650,840	22,000,378	139,230	(139,230)
5. CARITAS LOK YI SCHOOL	30,910,515	3,494,142	34,404,657	24,661,965	5,670,713	30,332,678	4,071,979	(4,071,979)
6. CARITAS PELLETIER SCHOOL	13,332,751	207,245	13,539,996	9,941,550	3,168,227	13,109,777	430,219	(430,219)
SECONDARY SCHOOLS AND FIELD STUDIES CENTRE:								
1. CARITAS WU CHENG-CHUNG SECONDARY SCHOOL	28,366,450	10,561,876	38,928,326	20,582,480	18,632,486	39,214,966	(286,640)	286,640
2. CARITAS CHONG YUET MING SECONDARY SCHOOL	40,112,343	828,509	40,940,852	30,952,589	9,175,475	40,128,064	812,788	(812,788)
3. CARITAS ST. JOSEPH SECONDARY SCHOOL	35,479,189	791,364	36,270,553	27,913,979	9,659,729	37,573,708	(1,303,155)	1,303,155
4. CARITAS CHAI WAN MARDEN FOUNDATION SECONDARY SCHOOL	29,630,144	1,215,244	30,845,388	22,270,647	8,356,225	30,626,872	218,516	(218,516)
5. CARITAS TUEN MUN MARDEN FOUNDATION SECONDARY SCHOOL	28,081,471	457,755	28,539,226	20,592,328	7,412,225	28,004,553	534,673	(534,673)
6. CARITAS FANLING CHAN CHUN HA SECONDARY SCHOOL	41,414,416	641,587	42,056,003	31,983,351	9,502,579	41,485,930	570,073	(570,073)
7. CARITAS YUEN LONG CHAN CHUN HA SECONDARY SCHOOL	42,189,188	1,450,496	43,639,684	32,801,407	9,938,488	42,739,895	899,789	(899,789)
8. CARITAS CHAN CHUN HA FIELD STUDIES CENTRE	8,432,554	435,880	8,868,434	5,354,569	2,828,638	8,183,207	685,227	(685,227)
9. CARITAS MA ON SHAN SECONDARY SCHOOL	27,997,777	982,308	28,980,085	20,569,611	8,036,216	28,605,827	374,258	(374,258)
10. CARITAS CHARLES VATH COLLEGE	6,953,677	860,428	7,814,105	5,953,671	2,193,017	8,146,688	(332,583)	332,583

Note: The accounts of the special schools, secondary schools and field studies centre were not consolidated into the Caritas - Hong Kong accounts. The audited accounts of the school's operations are presented for information purposes.

THE COUNCIL, BOARD OF MANAGEMENT AND COMMITTEES

THE COUNCIL

Presiding Officer: His Eminence Cardinal John Tong
Bishop of Hong Kong

Chairman: The Rev John B. Tsang

Members: The Rev Dominic Chan, VG
The Rev Franco Cumbo, PIME
The Rev Joseph T.L. Yim
Rev Sr Marie Jacqueline Ho, SPC
(From October 2011)
Rev Sr Theresa Pathickal, PIME
(Until September 2011)
Mr Bernard Y.L. Chan
The Hon Paul M.P. Chan, MH, JP
(Until September 2011)
Dr Denis Chang, CBE, QC, SC, LLD, JP
Mr John C.W. Chu
Mrs Teresa Lam
(From October 2011)
Dr C.K. Law, SBS, JP
Mrs Christina Lee
Mr Joseph K.C. Lee, BBS
Mr Peter S.T. Lee, BBS, JP
Mr Albert K.K. Li
(From October 2011)
Sir Roger H. Lobo, CBE, LLD, JP
Mr Nicholas W.F. Ng, GBS, CBE, JP
Dr Serena H.C. Yang
(Until September 2011)
Mr Joseph Y.K. Yau
(Until September 2011)
The Rev Michael M.C. Yeung, VG (Secretary)

BOARD OF MANAGEMENT

Ex Officio: His Eminence Cardinal John Tong
Bishop of Hong Kong

Chairman: The Rev Dominic Chan, VG

Members: The Rev John B. Tsang
The Rev Michael M.C. Yeung, VG
The Rev Joseph T.L. Yim
Mr Bernard Y.L. Chan
Dr C.K. Law, SBS, JP
Mr Peter S.T. Lee, BBS, JP
Mr Albert K.K. Li
(From October 2011)
Mr Joseph Y.K. Yau
(Until September 2011)
Ms Fiona S.Y. Ngai (Secretary)

FINANCE COMMITTEE

Chairman: Mr Joseph Y.K. Yau
(Until September 2011)
Mr Albert K.K. Li
(From October 2011)

Members: The Rev Michael M.C. Yeung, VG
The Rev Joseph T.L. Yim
Mr Gregory Y.L. Chan
Mr Henry C.H. Chan
Mr Peter H.M. Kam
Mr Joseph S.H. Law
Mr William M.C. Tong
Ms Pauline Ooi (Secretary)

SOCIAL WORK COMMITTEE

Chairman: Dr C.K. Law, SBS, JP

Members: The Rev Michael M.C. Yeung, VG
The Rev Joseph T.L. Yim
Dr Andrew P.C. Chan
Mr Baldwin Cheng Shing Fung
Mr Augustine Choi Chi Wa, BBS, JP
Mr Antonio Chu Lok Sang
Mr Kennedy Liu
Professor Lo Tit Wing
Professor Joyce Ma Lai Chong
Professor Diana Mak
Mr Dominic Tang Sau Ching
Mr Herman Tang Wai Chung
Ms Maggie Chan (Secretary)

EDUCATION COMMITTEE

Chairman: Mr Peter S.T. Lee, BBS, JP

Members: The Rev Michael M.C. Yeung, VG
Rev Sr Cecilia Wong
Dr Peter P.K. Chan
Mr C.M. Koo
Dr Paul Lau Wai Keen
Professor John Lee Chi Kin
Mr Peter Y.W. Lee
Mr Howard H.P. Sou
Professor Rosie T.T. Young, GBS, CBE, JP
The Rev Joseph T.L. Yim (Secretary)

CARITAS MEDICAL CENTRE HOSPITAL GOVERNING COMMITTEE

Chairman: Professor David L.C. Cheung
 Members: The Rev Michael M.C. Yeung, VG
 The Rev Joseph T.L. Yim
 Dr Wallace C.H. Chan
 Dr Denis Chang, CBE, QC, SC, LLD, JP
 Dr Benedict Y.K. Chung
 Dr Daniel T.S. Fang
 Dr Conrad K.S. Lam, JP
 Mr Leung Kam Tao
 Dr Ma Hok Cheung
 Dr Nancy Tung
 Mr Anthony L.K. Wong, JP
 Mr William K.W. Wong
 Mrs Wena Pang (Secretary)

CANOSSA HOSPITAL (CARITAS) MANAGEMENT COMPANY LIMITED BOARD OF DIRECTORS

Chairman: The Rev Michael M.C. Yeung, VG
 Members: The Rev Joseph T.L. Yim
 Rev Sr Cynthia S.Y. Chan
 Rev Sr Goretti S.K. Wong
 Ms Minnie Au
 Dr Helen Tinsley
 Mr Anthony To
 Dr Thomas W.L. Yuen (Secretary)

PRECIOUS BLOOD HOSPITAL (CARITAS) DIRECTORS COMMITTEE

Chairman: The Rev Michael M.C. Yeung, VG
 Members: The Rev Joseph T.L. Yim
 Rev Sr Goretti Lau
 Rev Sr Teresa Li
 Dr Chan Wing Kin
 Mr Frederick Ho
 (from July 2011)
 Mr Peter Y.W. Lee
 Dr Frank Y.K. Yu
 Dr Thomas W.L. Yuen (Secretary)

HOSPITALITY SERVICES COMMITTEE

Chairman: Mr Bernard Y.L. Chan
 Members: The Rev Michael M.C. Yeung, VG
 The Rev Joseph T.L. Yim
 Mr Joseph T.F. Hui
 Mr Simon W.Y. Lee
 Mr Gerald L.C. Ma
 Mr Ambrose Ng
 Mr Vincent W.S. Tong, BBS
 Mr John K.L. Wong
 Mr Peter K.W. Lum (Secretary)

MAINLAND SERVICES COMMITTEE

Chairman: The Rev Michael M.C. Yeung, VG
 Members: The Rev Joseph T.L. Yim
 Ms Maggie Chan
 Mr Anthony Lam
 Ms Pauline Ooi
 Dr Helen Tinsley
 Ms Elsie Wan
 Ms Debbie Lo (Secretary)

STEERING GROUP ON COOPERATION BETWEEN CARITAS AND PARISHES

Chairman: The Rev Dominic Chan, VG
 Members: The Rev Paul Kim
 The Rev Jacob Kwok
 The Rev G. Pasini, PIME
 The Rev Joseph Yim
 Ms Maggie Chan
 Mr Stephen Chan
 Mr Ivan Cheng
 Mr Louis Siu
 Ms Elsie Wan
 The Rev Michael M.C. Yeung, VG (Secretary)

<u>Until April 2011:</u> Ms Elsa Lo	<u>From May 2011:</u> Mr Kevin Wong
<u>Until July 2011:</u> Ms Gemma Lui	<u>From November 2011:</u> The Rev Dino Doimo, PIME
<u>Until October 2011:</u> The Rev L. Bonalumi, PIME The Rev Philip Chan The Rev S. Kalisz, OMI The Rev Joseph Mak The Rev John B. Tsang	The Rev Peter Leung The Rev Patrick Masschelein, CICM The Rev Renzo Milanese, PIME The Rev Moses Ngai

ACKNOWLEDGEMENTS

We would like to express our sincere appreciation for the financial and material assistance, encouragement and active support received throughout the year from:

Individuals

- Rev Choy, Peter
- Rev Deignan, Alfred J, SJ
- Rev Lui Chi Man, Dominic
- Rev Ng, Joseph
- Rev Deacon Sung, Joseph
- Rev Varghese, Jomon
- Sr Wong, Cecilia
- Mr Au Lai Chee
- Mr Au Yeung Kai Ming, Paul
- Mr Chan, Albert
- 陳標先生
- Mr Chan Chi Kuen
- Mr & Mrs Chan Dai Juk, Johnson
- Mr & Mrs Chan, Glenn
- Mr Chan Ka Kui, BBS JP
- Mr Chan Kin Hung
- 陳建同先生、陳建熹先生、陳建廷先生
- 陳國健先生、黃潔姿女士
- The Hon Chan M P, Paul MH JP
- Dr Chan Nai Kwok, Francis
- Ms Chan Pui Ching
- Dr Chan, Robin GBS JP
- Mr Chan, Ronald
- The Late Madam Chan Shui King
- Ms Chan Suk Ling
- 陳惠珍女士
- 陳活雲女士
- 陳奕時
- Ms Chan Yim Mui, Christine
- Mr Chan Yiu Fai, Stephen
- Ms Chan Yuen Pik
- Ms Chan Yuk Chun, Carmen
- Mr Chan Yuk Lun, Bernard
- Ms Chang Mu King, Alice
- 鄭長凱先生
- 鄭博軒先生、鄭博維先生
- Mr Cheng Shing Fung, Baldwin
- 張麗嫻女士
- Ms Cheung Lai Hing, Vivian
- Mrs Cheung, Pauline OBE JP
- Mr Cheung Yiu Kwong, Patrick
- Mrs Chin Leung Ivy Veronica Sau Wai
- Mr Chow, Albert
- Mr Chow Chee Ping, Jude
- Mrs Chow M, Shelley
- Mrs Choy Pun Siu Fun, Veronica
- Mr Chu, John
- Mrs Chuang, Florence JP & Family
- Chung Mei Kuen
- Ms Chung Yin Ling, Tina
- Prof Chung Yue Ping
- 范禹齡先生
- Mr Fung Chee Keung
- Ms Ho, Cherri
- Ms Ho Wai Chu
- Dr Hong Po Man
- Ms Hui Sui Yin, Stella
- Mr Hui Sum Kwok
- Mr Hung Kin Ming
- Mrs Hung Wong Lai Ping
- Prof Kuan Hsin Chi
- Mr Kwok Ka Cheong
- Dr Kwok, Simon BBS JP & Dr Kwok, Eleanor BBS
- Mr Kwong Chun Chung

- 鄭士度先生
- Dr Kwong Wai Man
- Mr Lai Kwok Yan
- Mr Lai Sau Nin
- 林玲女士
- 林孟儀女士
- Mrs Lam, Teresa
- Mr Lau, Anthony Joseph
- Ms Lau Yuen Wah
- Ms Lee Ai Lien, Maria
- Mrs Lee, Christina
- Mr Lee C M, Joseph
- 李佩霞女士
- Miss Lee Pui Yuk, Joan
- Mr Lee S T, Peter BBS JP
- 李淑萍女士
- Ms Lee, Vivian
- Ms Lee Wai Ching, Maria
- Ms Lee Wai Fong, Philomena
- Mr Lee Wing Yue
- Dr Leung, Annie
- Dr Leung, Dennis
- Miss Leung Hang Tse
- Mr Leung Hung Pui, William & Mrs Leung Tang Lai Ming
- 梁國緯先生
- Dr Leung Wing Hang, Vitus
- Miss Leung Yi Ling
- 梁予嘉女士
- Mrs Li Chan Wan Sheung
- Li Yau Chung
- Prof Lian Ming Gon, John
- Dr Liu K T
- Mrs Liu, Rita, SBS BBS & Family
- Miss Liu Tsui Lan, Teresa
- Mr Lo Cham Cheung, Raymond
- The Late Mr Lo Wing Kwong

- Miss Low Wai Ling, Rita
- Mr Lum Chor Ming, Christopher
- Mr Ma, Patrick
- Ms Ma Sin Han, Margaret
- 麥燕萍女士
- Miss Mak Yin Ting
- Miss Man Fung Ting
- Mrs Marden, Anne BBS MBE JP
- Mr Mok, Joseph
- Mr Nam Chi Ming, Gibson
- Ms Ng Ching Fong, Magdalen
- 伍步齡女士
- The Late Mr Ng Kam Choi
- Miss Ng Shok Len
- Ms Ng Siu Man
- Prof Ngai Sek Yum, Steven
- Pei Shek Leun
- Mrs Sampson Poa Fong, Anna
- Mrs Siu, Kitty MBE JP
- Ms Siu Suen Ying, Alice
- Ms Siu, Yolinda
- Mr So Hon Por, Howard
- Mr So Wai Chung, Tony
- Mr Suen Chi Hung
- 孫梓樂女士、孫楚翹女士、孫楚穎女士
- Mr Tam Ka Pui
- 譚華正博士
- Dr Tinsley, Helen
- Miss Tong Sheung Ling, Maria
- Mrs Tsang, Selina
- Mr Tsui Wai Hung, Bernard
- Mr Wong C M, Vincent
- Mr Wong Luen Kin, Anthony JP
- Mrs Wong, Mona
- Mr Wong Po Lam
- Mr Woo, John

- Mr Yang Ming Lik, Alec
- Dr Yang, Serena
- Mr Yeung, Max
- Mr Yeung Wai Tim, Patrick
- Mr Yiu Man
- Prof Young, Rosie GBS CBE JP
- Ms Yu, Karen
- Mr Yue Yik Dao
- Mr Yuen Chi Man, Anders
- Mr Yuen Chun Man, Manny
- Ms Yuen Man Kit

Organizations

- Rev Ullrich, David & Volunteer Group
- Advance Caterers Ltd
- Adventure-Ship Ltd
- AMTD Financial Planning Ltd
- ASM Pacific Technology Ltd
- Association of Chartered Certified Accountants
- Association of International Accountants
- Bandon Enterprises Ltd
- Bank of China (HK) Ltd
- Beat Drugs Fund Association
- BuFi Co Ltd
- Cannon Trustee Ltd as Trustee of The Swire Group Charitable Trust
- Chartered Institute of Management Accountants
- Cheung Hing Wah Charitable Foundation
- China Everbright Charitable Foundation Co Ltd
- Committee on Home-School Co-operation (Education Bureau)
- Community Care Fund
- Correctional Services Department
- Council for the AIDS Trust Fund
- Crest Interiors
- Daniel & Co
- Department of Health

- Diocesan Lenten Collection Allocation Committee
- Dr Ip Yee Charitable Trust
- Education Bureau
- Employees Retraining Board
- Environmental and Conservation Fund
- Environmental Protection Department
- Equal Opportunities Commission
- Estate Management Advisory Committee
- Exxon Mobil Hong Kong Ltd
- Eyeglass Vision Friendly Foundation Ltd
- Food and Environmental Hygiene Department
- Friends of Caritas
- Fu Tak Iam Foundation Ltd
- Fuji Xerox (Hong Kong) Ltd
- G2000 Group
- Home Affairs Bureau
- Hong Kong Adventure Corps
- Hong Kong Airlines Ltd
- Hong Kong Catholic Diocesan School Council
- Hong Kong Central Council of Catholic Laity
- Hong Kong Christian Service
- Hong Kong Council for Accreditation of Academic & Vocational Qualifications
- Hong Kong Express Airways Ltd
- Hong Kong Girl Guides Association
- Hong Kong Housing Authority
- Hong Kong Institute of Accredited Accounting Technicians
- Hong Kong Institute of Educational Research – CUHK
- Hong Kong University of Science and Technology
- Industrial & Commercial Bank of China (Asia)
- IZENSE Ltd
- JC Penney Hong Kong Merchandise Testing Centre
- Jeanswear Services Far East Ltd
- Johnson & Johnson Asia Pacific Contributions Fund
- Johnson & Johnson (Hong Kong) Ltd
- Keswick Foundation Ltd

- Kowloon Motor Bus (1933) Ltd
- Kung Kao Po
- Kwun Tong District Office
- Labour & Welfare Bureau
- Lahine Engineering Ltd
- Lee Hysan Foundation
- Leisure & Cultural Services Department
- Li Ka Shing Foundation
- Li Po Chun Charitable Trust Fund
- Liz Claiborne (International)
- Logitoys Asia Ltd
- Lyttelton Enterprises Ltd
- Mercer (Hong Kong) Ltd
- MGB METRO Group Buying HK Ltd
- Ming Pao
- MTR Corporation Ltd
- Mustard Seed Foundation
- 藝琳貿易有限公司
- Okia Optical Co Ltd
- Ping Wo Fund
- Prince Jewellery & Watch Co
- Princess Margaret Hospital Nurses Training School
- Quality Education Fund
- Queen Elizabeth Foundation for the Mentally Handicapped
- 三達洋行
- Scout Association of Hong Kong
- Simatelex Charitable Foundation
- Social Welfare Department
- Society of St Vincent De Paul- Our Lady of Lourdes Parish Conference
- SS Peter and Paul Church
- Standard Chartered Bank (Hong Kong) Ltd
- St John Ambulance Association
- St Margaret Mary's Church
- Student Health Service – Department of Health
- TECHNIC Employment Service Centre Ltd

- The Board of Management of the Chinese Permanent Cemeteries
- The Boys' and Girls' Clubs Association of Hong Kong
- The Catholic Women's League
- The Chinese University of Hong Kong Centre for Health Education and Health Promotion
- The Church of United Brethren in Christ
- The Community Chest of Hong Kong
- The Government of the Hong Kong Special Administrative Region
- The Hongkong Bank Foundation
- The Hong Kong Jockey Club
- The Hong Kong Jockey Club Charities Trust
- The Hung Hing Ying and Leung Hau Ling Charitable Foundation
- The Junior Police Call – Tuen Mun
- The Lotteries Fund
- The Sir Robert Ho Tung Charitable Fund
- The Toy Company
- 添勝企業有限公司
- Tipau Hong Kong Ltd
- Toyota Crown Motors Ltd
- United Christian Nethersole Community Health Service
- Vital-Health Livestock Development Ltd
- We R Family Foundation Ltd
- Western District Police Community Relations Office
- Wong Check She Charitable Foundation
- Yiu Nam Investment Ltd
- Zonta Club of Kowloon
- Local and overseas donors who support the Foster Parents Programme and the improvement of elementary education for mainland children
- Local and overseas donors who support the projects for the betterment of the mainland rural people
- Members of the Council of Caritas – Hong Kong, and its Board of Management, Finance Committee and Divisional Committees
- The many volunteers and staff of Caritas – Hong Kong who contribute to the implementation of all Caritas programmes

