

Chapter 3 - The Education Services Division

3.1 GENERAL REMARKS

The Education Services Division (“the Division”) is committed to developing a caring, quality education services grounded in Christian values and the principles of lifelong learning and integral human development. The four services, namely, (1) Pre-school Education Service, (2) Special Education Service, (3) Vocational Training and Education Service, and (4) Community and Higher Education Service, under the Division are registered with the Education Bureau. The Division ensures equal opportunities of education for all, regardless of their age, gender, socio-economic background, learning ability, aptitude, or physical condition, through the continued development of a truly inclusive education system ranging from pre-schooling to post-secondary level in a diversity of learning modes.

3.2 PRE-SCHOOL EDUCATION SERVICE

Objectives

The objective of the Pre-School Education Service (“the Service”) is to provide a pleasant learning environment where young children below the age of seven can truly develop morally, intellectually, physically, socially, aesthetically and spiritually in their proper perspectives.

Highlights of the Year / Achievements

Programme for Promoting Mental Health of Young Children: Zippy’s Friends

There is an increasing concern on both the physical health and mental health of young children at their early pre-school stage. To promote mental health and emotional well-being of young children, Caritas pre-schools joined a universal programme “Zippy’s Friends” aiming at teaching children to identify and cope with difficulties, to express their feelings and to explore ways of dealing with them. Through a variety of activities, the children were encouraged to help themselves and to face their difficulties.



*Zippy’s Friends Learning Activity:
Children visited the Cathedral of the Immaculate Conception*

Demonstration of Children’s Holistic Development and Creative Learning

With the grant from the Committee on Home-school Co-operation of Education Bureau (“EDB”), a Joint School Parent-child Day cum Children Creation Work Exhibition was held on 29 May 2011 at Sha Tin City Hall. The theme was “To Love Our Earth, To Love Others”. The programme started with a kickoff ceremony officiated by the representatives of EDB, the Director of Caritas Social Work Services and the Service Head. The pedagogy of Caritas Pre-school Education had been demonstrated through various works of children, over 2,000 participants were inspired by the creativity and holistic learning of the young children. A booklet of rhymes including topics on environmental protection and energy saving created by children was published and distributed to all parents.

pre-schools were arranged. The successful experiences and strategies in learning Chinese language and the learning outcomes of young children were shared with academics, principals and teachers of the early childhood sector in March 2012.



A booklet “To Love Our Earth, To Love Others” with rhymes written by children



Kickoff Ceremony at the Joint School Parent-child Day

The Service was also invited to participate in a Quality Education Fund project “Effective Methods of Teaching Chinese Characters for Preschoolers” conducted by Professor Tse Shek Kam, Faculty of Education, the University of Hong Kong. Classroom observations and interviews with the principals and teachers at two Caritas

Participation in the Discussion on 15 Years Free Education

The sector of Early Childhood Education (“ECE”) continuously raised the concerns for quality education to young children. In response to the Discussion on 15 Years Free Education, the Service had participated in various activities

including drafting “Recommendations for the Blueprint for Quality Early Childhood Education in Hong Kong” and attending a round table meeting of “Quality Early Childhood Education – Quality and Quantity” and a forum on “15 Years Free Education Forum: Implementation and Way Forward of Quality Early Childhood Education”. The main concerns would be the affordability, availability and accessibility for the continuous development of quality ECE, and the adequate support to full day service for children and families in need.

Staff Development and Training

Joint School Teacher Professional Development Day

Two Joint School Teacher Professional Development Days organized by the Service for all pre-school teachers were held on 30 September 2011 and 25 November 2011 with the themes “大手牽小手 科學知識齊建構” and “建構學與教—『思、言、起、行』” respectively. With the aims at enhancing the knowledge and implementation of Constructive Learning Approach and to consolidate the pedagogical strategies of Caritas Pre-school Education – the 4Es (Enquiries, Expression, Exploration and Experience), school-based curriculum for implementation and evaluation had been thoroughly discussed. The Curriculum Development and Teachers Training Task Force of the Service would consolidate the learning themes and related information for strengthening the effectiveness of teaching and learning to schools.

Staff Reflection Day for Teachers and Principals

Staff Reflection Day 2011, with the theme “Love and Hope – Communication, Collaboration and Managing the Future” was held and over 120 teachers and principals participated. During the Reflection Day, the Deputy Chief Executive shared with the participants missions and strategy of the Service. Cases were presented by participants for discussion on good communication and collaboration for pursuing quality education.



Rev. Joseph Yim, Deputy Chief Executive, shared the vision and mission of the Agency at Staff Reflection Day 2011

3.3 SPECIAL EDUCATION SERVICE

Objectives

The Service provides vivid and effective learning programmes to the students with special education needs for their integral growth and development. It aims at nurturing their civic responsibilities and character as well as realizing their physical, mental and social capabilities, such that they can integrate themselves into the community and lead a dignified living, and hence contribute to the well-being of society.

Highlights of the Year

Improvement on the Infrastructure

Liaisons had been made with the Knowledge Management Research Centre (“KMRC”) of the Hong Kong Polytechnic University on the subject of Taxonomy which is a structure for classifying and representing knowledge. A talk on “Taxonomy Creation and Maintenance” was delivered by the KMRC to the mid-level staff in January 2012. The purposes were to refine the filing systems as well as to centralize and categorize the teaching and reference materials kept by individual staff. The ultimate goal is to increase both the tacit and non-tacit knowledge and work competence of the existing staff and the new-comers on a mutual growth basis.

Inter-school Collaboration

Caritas Resurrection School and Caritas Lok Jun School jointly organized a variety show in June 2011, with “Wishes” as the theme. The students of Caritas Ma On Shan Secondary School were invited to join in the performances. The two schools also hosted a Joint School Sports Day in February 2012, and students of outside special schools were invited to take part.



Students dressed in costume made by parents at the kickoff parade of the Joint School Sports Day



Active Participation of Volunteers

Members from the Society of St. Vincent De Paul, local church parishioners, community people and parents had been actively providing volunteer services to Caritas special education schools. Apart from assisting in the students' learning activities, they also helped in preparing home-made jams, bakery products and handicraft items for raising funds in Caritas Bazaar stalls.



Community volunteers patiently interacted with the students in the inclusive activities

Family Gathering

Despite repositioning to Tin Shui Wai from Wan Chai for almost five years, Caritas Lok Kan School invited all ex-staff, ex-students, advisors and volunteers to join their Christmas party as a family gathering or reunion. All

participants joyfully treasured the opportunity to communicate and share their happy memories with one another in the new campus.



A family photo taken at the Christmas party

Staff Development and Training Overseas Conference and Study Tour

The principal of Caritas Jockey Club Lok Yan School joined a conference and study tour on Training for Heads of Special Schools in "Curriculum Adaptation and the Application of P Scales in the United Kingdom" in June 2011. The P Scales specialized in assessing the learning abilities and progress of individual student, reference could be made to fine-tune the Learning Progression Framework currently developed in Hong Kong for special schools.

Formation for Mid-level Staff

A cross-school seminar on "Preparing for Future School Endeavours" was held in February 2012 for around 90 teaching and professional staff. The key speaker Mr. Yip Cho Yin, a retired principal and education officer, gauged the participants on the commitments and qualities that a mid-level staff should pursue, while Deputy Chief Executive Rev. Joseph T.L. Yim envisioned them on the importance of cherishing their heart-ware, psycho-social well-being and life gifts from God. In conclusion, the Head of Service reinforced the values and perception on the mission of Caritas – Hong Kong with the four core principles (People as Focus, Common Good, Subsidiarity and Solidarity) promulgated by the "Social Doctrine of the Church".



The school principals joined in a photo with the speakers

Awards Achieved

The projects of Caritas Pelletier School on "Nurturing Students' Growth" and "Enriching Book-reading Interest" were concurrently awarded the "Certificate of Merit of the Chief Executive's Award for Teaching Excellence" in July 2011. This was a great encouragement to the effort and enthusiasm of staff members.



A moment of gratitude and assurance

Students of Caritas Resurrection School and Caritas Pelletier School participated in the "48th School Dance Festival". The former won the Highly Commended and Choreography Awards in Modern Dance while the latter received the Highest Honours Award in Chinese Dance. The students were extremely delighted with the results because they did not have any dancing foundation nor training before.



The modern dance "Cutie Chef" of Caritas Resurrection School



A craft work lesson (one of the broad curricula) in a Caritas secondary school



The marvelous Mongolian dance of Caritas Pelletier School



3.4 VOCATIONAL TRAINING & EDUCATION SERVICE

Objectives

The Vocational Training & Education Service ("VTES") oversees the services of Caritas secondary schools, apprentice training centres and field studies centre. It also provides operational guidelines and professional supports to ensure the services are in line with the vision and mission of Caritas - Hong Kong.

Apprentice Training Centres

VTES operates a printing training centre and a car repair workshop to provide apprenticeship programmes to students from the Vocational Training Council. The programmes aim at training youngsters interested in printing and auto repair to become qualified technicians in these two fields. The centre and the workshop also provide relevant services to the general public.

Secondary Schools

VTES operates nine secondary schools (eight aided schools and one Direct Subsidy Scheme school) offering a balanced and broad curricula through which students acquire their knowledge and skills under Catholic ideology.



Equipment in Caritas Printing Training Centre



Staff and trainees of Caritas Car Repair Workshop

Field Studies Centre

Caritas – Hong Kong also runs a field studies centre in Cheung Chau to promote environmental understanding and to cultivate concern and awareness of sustainable development in the natural habitats. The centre offers field studies programmes on natural science, biology, geography, environmental studies, and pollution studies for all primary, secondary students and teachers in Hong Kong.



An astronomy course in the Caritas Field Studies Centre

Highlights of the Year

Collaboration with Caritas Community and Higher Education Service (“CHES”)

VTES has been working collaboratively with CHES to provide opportunities for Caritas secondary students in pursuit of their interest and to further their studies after graduation. The collaboration between VTES and CHES helps to equip the students with multiple skills and knowledge. In this connection, two programmes are offered:

Collaborative Through-train Programme (“CTP”)

The CTP provides four major programmes namely: Business and Management, Design and Creative Services, Healthcare and Social Services, and Travel and Hospitality. It also offers three courses including Basic Photographic Techniques, Food Production and Menu Planning, and Cake and Bread Production for Caritas secondary school students. The programmes, in general, are well connected to the curricula of Caritas secondary schools. Therefore, students graduated from Caritas secondary schools would be entitled for exemptions in pursuing their tertiary education in CHES.

Applied Learning Programme (“ApL”)

Four ApL programmes were offered to the students of Caritas secondary schools in 2011/2012, namely Fundamental Cosmetology, Health Care Practice, Practical Accounting for Small and Medium Enterprises and Automotive Technology. Upon completion of the programmes, students earned credits and were eligible for modular exemption in CHES’s full-time diploma programmes.

Staff Development and Training

Professional Training

VTES has organized workshops on management of academic subjects and on instructional leadership for teachers and relevant staff of Caritas schools. For subject management workshop, knowledge on labour differentiation, resource management, quality assurance and task coordination were included. For instructional leadership, trainings on curriculum design, effective teaching and progress monitoring were conducted.

New Staff Orientation Day 2011/2012

The New Staff Orientation Day 2011/2012 was held on 17 September 2011. The function was organized mainly for newly-recruited teachers and staff of Caritas secondary schools to learn about the mission, vision, structure and history of Caritas - Hong Kong and to deliver talk on teaching effectiveness.

Joint-school Staff Development Day 2011/2012

The Joint-school Staff Development Day 2011/2012 for all teaching and non-teaching staff of the nine secondary schools and the Field Studies Centre was successfully held on 28 October 2011. Participants were inspired and enlightened by the speeches of the officiating guest, Mrs. Wong Yau Wai Ching Michelle – Deputy Secretary for Education of EDB, the keynote speaker, Rev. Simon Lam – Provincial of Salesians of Don Bosco and Rev. Michael M.C. Yeung VG – Chief Executive of Caritas - Hong Kong. Their speeches focused on the aspects of how to establish effective working teams within schools and the ways to enhance teachers’ instructional leadership.

Sharing of views and experience in teaching and campus life from assistant principals and teachers also provided a chance of reflection for the teachers and staff on their teaching, cooperation with co-workers and attitude towards their careers.

Twenty group discussions on various topics were arranged in the afternoon sessions with topics including case studies of school development, sharing of experience in school middle management, campus evangelization, solutions for students’ learning diversity, methods for relieving pressure and maintaining physical and mental health of teachers.



Speech by guest in the Joint-school Staff Development Day 2011/2012



Group discussion in the Joint-school Staff Development Day 2011/2012

Seminar on Improvement of Student Learning Motivation

A seminar on how to improve “learning motivation” of secondary school students was held on 4 May 2011 at the Chinese University of Hong Kong. Professor Fok Ping Kwan, Department of Curriculum and Instruction, Faculty of Education of the Chinese University of Hong Kong, gave a presentation on the relationship between student engagement and learning motivation, and questioning techniques. Ninety-one participants including principals, assistant principals, academic officers, subject panels and teachers attended the seminar.

Awards and Merits

Caring School Award

Caritas St. Joseph Secondary School, Caritas Tuen Mun Marden Foundation Secondary School, Caritas Fanling Chan Chun Ha Secondary School and Caritas Ma On Shan Secondary School were awarded the “Caring School Award” of the Caring School Award Scheme jointly organized by the EDB, Hong Kong Christian Service and Hong Kong Association of Careers Masters and Guidance Masters in 2011. The Scheme aims to promote caring school culture in schools.



Caring School Award Scheme 2011

3.5 COMMUNITY & HIGHER EDUCATION SERVICE

Objectives

The Service aims to facilitate the growth of the knowledge society through promoting lifelong learning. It offers a provision with open access to those in need to receive education, which will better equip them in literacy, work skills, further academic attainment, community participation and personal development.

Highlights of the Year

Higher Education

Caritas Francis Hsu College was renamed as Caritas Institute of Higher Education ("CIHE") with effect from 27 May 2011. The change of name signifies a key milestone in the Institute's development as a constituent college of the future Catholic university in Hong Kong.

Three streams namely Accountancy, Corporate Management, and Information Systems under the Bachelor of Business Administration (Honours) 4-year programme were launched by CIHE in September 2011.

CIHE attempted to secure a plot of land in Tseung Kwan O which is adjacent to the current Tseung Kwan O Campus of Caritas Bianchi College of Careers ("CBCC"), to construct a purpose-built higher education campus to head towards the establishment of the Catholic university in Hong Kong. An application for the plot of land and the related start-up loan application were submitted to the Education Bureau ("EDB") on 21 February 2012.

With the support of about \$11 million from the Quality Enhancement Grant Scheme of the EDB, CIHE and CBCC have been implementing various projects to improve their teaching and learning environments for students.

The International Conference on Information and Communication Technology ("ICT") in Teaching and Learning 2011 was organized and hosted by CIHE, CBCC and other partners at CBCC Tseung Kwan O Campus from 11 July 2011 to 13 July 2011. The event had attracted participants from all over the world.



International Conference on ICT in Teaching and Learning 2011

Community Education

Opening of Caritas Jockey Club Institute of Community Education – Tsuen Wan

With a \$28 million grant from the Hong Kong Jockey Club Charities Trust, the heritage building in Chung On Street, Tsuen Wan has been revitalized and named as Caritas Jockey Club Institute of Community Education – Tsuen Wan ("CJCICE – Tsuen Wan") to provide comprehensive education services to the community in the area of healthcare. The Opening Ceremony of the Centre was held on 8 December 2011.



Caritas Jockey Club Institute of Community Education – Tsuen Wan



The Opening Ceremony of the Centre

Employees Retraining Board ("ERB") - Manpower Development Scheme

Community & Higher Education Service ("CHES") organized talks on ERB courses and recruitment talks in various districts to assist clients to obtain updated course information and identify their training needs.

Project Yi Jin ("PYJ")

The 2011/2012 full-time PYJ started from 26 September 2011 with 387 students enrolling in 14 certificates operated by 8 CHES institutes throughout Hong Kong. The total number of students attending the part-time PYJ operated by 9 CHES institutes was equivalent to 1,997 full-time PYJ students.

Various activities which were supported by the EDB were organized for CHES full-time PYJ students in the year 2011/2012, such as:



The Fire Safety Ambassador Scheme



The Fifth Youth Music Marathon Concert



Study Tour in Xinjiang

Taster Programmes organized by CIHE, CBCC, Caritas Cosmetic Career Center and CJCICE – Tsuen Wan for CHES PYJ students were held on 19 March 2012, more than 300 students participated. The programmes were designed for CHES students who wish to explore their options for further studies and obtain first-hand experience of post-secondary education.



The Taster Programmes



Joint Schools Volunteers Day



CHES "Joint Schools Volunteers Day"

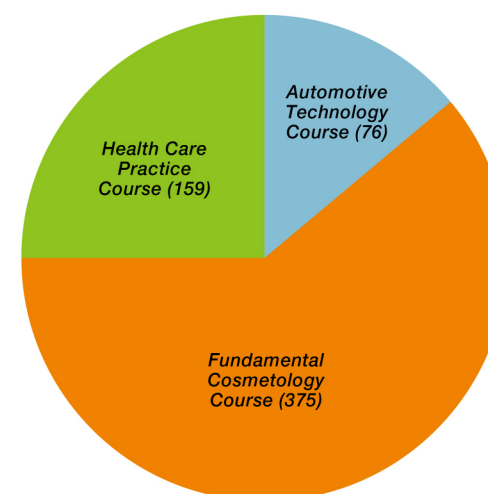
CHES "Joint Schools Volunteers Day" was successfully held on 15 March 2012 in various districts of Hong Kong. More than 430 full-time programme students participated in the event to fulfill their civic responsibilities and increase their level of social engagement.

Youth Pre-employment Training Programme

Youth Pre-employment Training Programme and Youth Work Experience and Training Scheme ("YPTP&YWETS") of Labour Department was started from 1 September 2011. CHES have provided 10 core courses, 8 elective courses and 186 cases management for the programme.

Applied Learning ("ApL")

The New Senior Secondary ("NSS") Curriculum Framework was implemented in September 2009. The second cohort of NSS ApL (2011/2013 cohort) commenced in September 2011. The student enrolment of the three ApL courses namely Health Care Practice Course, Automotive Technology Course and Fundamental Cosmetology Course offered by CHES is 610.



Student enrolment of the three ApL courses

Apart from operating the above-mentioned three EDB approved ApL courses, CHES, in collaboration with Hong Kong Institute of Accredited Accounting Technicians ("HKIAAT"), continues to offer courses on Practical Accounting for Small and Medium Enterprises. The student enrolment in the 2011/2013 cohort is 98.

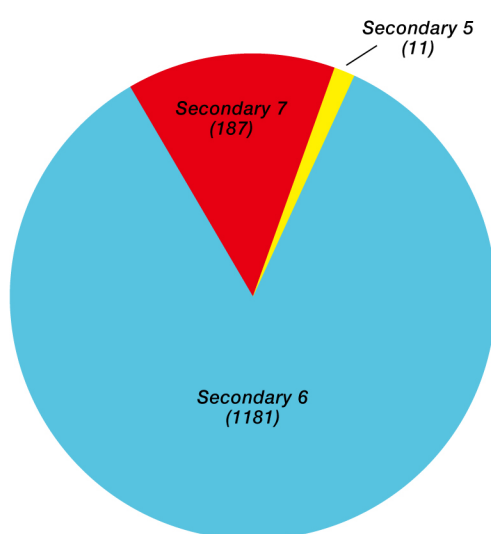
A total of 637 secondary students from 107 secondary schools participated in the ApL Taster Programme for the 2012/2014 cohort.

ApL Taster Programmes



Through Train System

As at 29 February 2012, a total of 1,379 applications were received from 29 secondary schools participating in the Through Train System for the year 2012/2013.



Applications for the Through Train System from Secondary 5 to Secondary 7 students

Accreditation Exercises

Higher Education Programmes

To prepare for the double-cohort year of 2012, CIHE and CBCC have undergone various programme accreditation exercises, including:

(1) The substantial changes of extant Higher Diploma programmes in the areas of Accountancy, Corporate Management, Computing, Human Services and Translation and Interpreting, with the aim to aligning these programmes with the new 3-3-4 academic structure in 2012 before their next revalidation.

(2) The revalidation of extant sub-degree programmes in the areas of Business Study, Design, Hospitality Management and Social Work.

(3) The validation of new Bachelor's Degree programmes in the areas of Marketing and Event Management, Hotel Management and Tourism Management, and of other new programmes in the areas of Digital Media and General Studies.

CHES Programmes

Thirteen new full-time advanced diploma and diploma programmes at Qualifications Framework Level 3 were successfully accredited by the Hong Kong Council for Accreditation of Academic & Vocational Qualifications ("HKCAAVQ") in August 2011. A validity period of three years was granted from 1 September 2011 to 31 August 2014.

Three existing full-time certificate and diploma programmes in Hospitality, Tourism Management and Accounting Profession were also revalidated by HKCAAVQ in August 2011. A validity period of four years was granted from 1 September 2011 to 31 August 2015.

Exemption from six papers was granted by HKIAAT for the Advanced Diploma in Accounting ("ADA"). The exemption was granted to the intakes from 2011/2012 to 2013/2014.

Exemptions were also granted by the following professional bodies to the graduates of the ADA:

Professional Accounting Body	No. of Papers Exempted	Validity Period
Association of Chartered Certified Accountants	5	1 January 2012 – 31 December 2016
Association of International Accountants	7	1 January 2012 – 31 December 2014
Chartered Institute of Management Accountants	7	1 January 2012 – 31 December 2016

Continuing Education Fund ("CEF")

Four part-time Specification of Competency Standards based cosmetology programmes passed the CEF assessment and were approved by the Labour and Welfare Bureau as reimbursable courses under the CEF. A validity period was granted from 23 August 2011 to 3 July 2014.

Quality Assurance System ("QAS")

To facilitate the continuous enhancement of the quality of learning programmes, the QAS was reviewed and revised in July 2011. The English version of the QAS has been uploaded onto CHES's website for public information.

New Services

CIHE offered its first Bachelor's Degree programme, namely, Bachelor of Business Administration (Honours), with three study streams in Accountancy, Corporate Management and Information Systems in September 2011. CIHE planned to offer Bachelor's Degree programmes in other disciplines in the coming academic years to pave the way for the establishment of the Catholic university in Hong Kong.

The Centre for Advanced and Professional Studies ("CAPS") of CIHE and CBCC offered Bachelor of Science (Honours) Web Technologies in collaboration with the Open University of Hong Kong in September 2011, and Bachelor of Social Science (Top-up) Degree Programme in collaboration with Australian Catholic University in October 2011. CAPS offered Taichi and Spirituality Courses (Elementary to Advanced Levels) from April 2011 to March 2012 and Diploma in Christian Spirituality in March 2012. CAPS also developed new Collaborative Partnership with Istituto Europeo di Design, Italy, in January 2012.

Staff Development and Training

With a view to building a teaching and management team of high commitment and quality, 21 Continuing Professional Development activities were organized for different level of staff for the year 2011/2012.

CHES Staff Development Day with the theme "The Road Towards Effective Communication" was held on 9 December 2011, 303 staff took part in the event.

CHES Staff Development Day 2011



CIHE and CBCC have taken a proactive approach to achieve their staff development goals and organized seven in-house staff development activities for staff members in the year 2011/2012.



2011/2012 Reflection Programme for Academic Staff of CIHE and CBCC

New Publications

Academic staff members of CIHE and CBCC attained a variety of accomplishments in their research and other scholarly activities for the year 2011/2012. During the year, staff members of the 2 institutes had more than 50 academic publications in books, refereed journals, conference proceedings, journal editorships and book editorships. Some of the staff members won the best paper award at an international conference and the outstanding paper award of a journal.

Pursuit of Excellence

CHES was awarded the First Group rating which is the best rating in ERB new management audit 2010/2011.

The 4th ERB “Manpower Development Scheme” Award Presentation Ceremony was held on 7 January 2012. CHES received an award of “ERB Outstanding Award for Placement Service”. One of CHES students was awarded “ERB Outstanding Award for Trainee”. One of the employer nominees was awarded “ERB Merit Award for Employer” and two of the employer nominees were awarded “ERB Outstanding Award for Employer”.



4th ERB “Manpower Development Scheme” Award Presentation Ceremony

The Awards Presentation Ceremony of Sir Edward Youde Memorial Fund Self-improvement Award 2011/2012 was held on 11 March 2012. One of CHES students was awarded the “ERB-Sir Edward Youde Memorial Fund Self-improvement Award”.

Sir Robert Black Trust Fund Award Ceremony was held on 11 January 2012 at EDB Kowloon Tong Education Services Centre, 32 CHES PYJ graduates received the awards.



Sir Robert Black Trust Fund Award Ceremony

Students from member institutes/centres received the following awards/scholarships granted by various bodies:

- ☐ Scholarships, The Hong Kong Hotels Association
- ☐ 5th Winner, 《創意星空》第三季大型創意體驗
- ☐ Champion and Finalist, Hong Kong Film Awards Presentation Ceremony Poster Design 2012
- ☐ Champion of Casual Wear & Party Dress Wear and 1st Runner-up of Party Dress Group, 新の城「Mall衣櫥時裝設計比賽」
- ☐ Champion, Alliance Embroidery Design Prix
- ☐ Champion, AWI Knitwear Forecast - 2012/13 F/W Competition
- ☐ Champion, Bubies X CBCC Lingerie Design Grand Prix
- ☐ Champion, Creative Shoes Design Competition
- ☐ Judges' Commendation, ACCA Hong Kong Business Competition 2011
- ☐ Public's Favourite Award, Hong Kong Starbucks Coffee Public Design Competition – Inspiring Moments – Create Your Own Tumbler
- ☐ The Best Materials Mix & Match Award
- ☐ Winner, 2% x Wildchild CHOKollection時裝設計比賽
- ☐ Winner, I-Phone 4 Case Design & Packaging Competition
- ☐ Winner, TANG4 Fashion Design Contest 2011