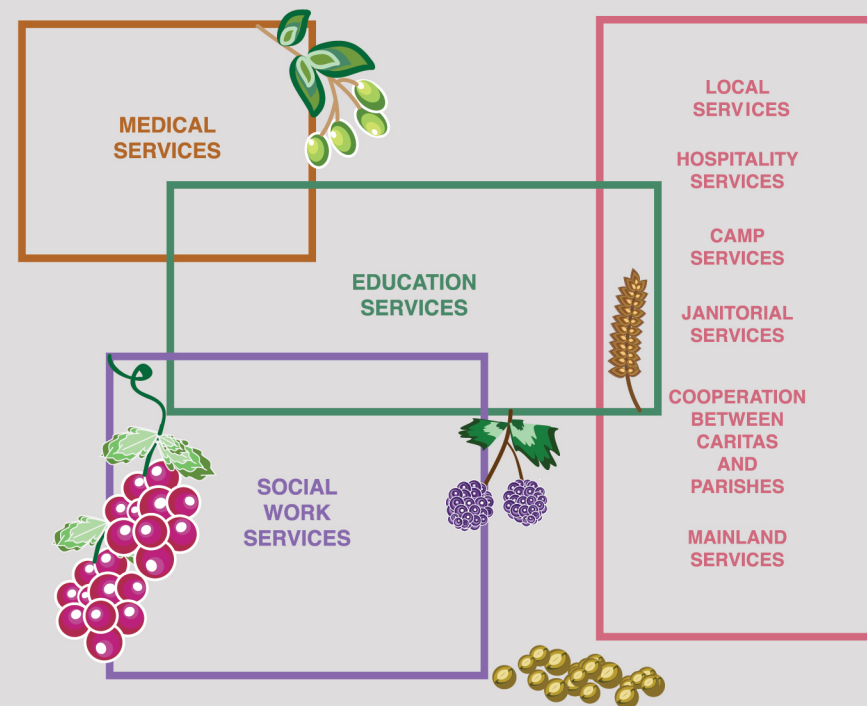


CARITAS - HONG KONG



ANNUAL REPORT
2015 / 2016



Caritas - Hong Kong Annual Report 2015 / 2016



CARITAS - HONG KONG



ANNUAL REPORT
2015 / 2016

At the beginning of creation, the land gives birth to a variety of plants through the words of the Lord. Each plant has its own characteristics and functions. Together, they demonstrate the vitality conferred upon them by the Creator and gradually the world becomes green and lush. Let's make reference to the five plants described in the Bible so that we can savor the great spirit conferred upon Caritas - Hong Kong by the Creator, and how Caritas manifests Christ's love for mankind by its various services which makes Hong Kong a city of love, mutual understanding and comity,

CARITAS - HONG KONG



ANNUAL REPORT 2015 / 2016

1953	July	Founded
1957	December	Constituted as the official social service agency of the Catholic Church in Hong Kong
1981	September	New Constitution
1981	November	Incorporated by Ordinance
1993	April	Constitution (Revised)



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A BRIEF HISTORY

Caritas – Hong Kong (“Caritas”) was founded in July 1953 by the Catholic Diocese of Hong Kong. The primary purpose of its establishment was to offer relief and rehabilitation services to the poor and the distressed.

Caritas has continuously developed and modified its services in response to the changing needs of Hong Kong. The wide-ranging services provided by Caritas address basic human needs and include social work, education, medical care, community development and hospitality, etc.

Caritas continues to serve the community through 243 service units from 142 locations. It has 5,374 full-time staff and receives ongoing support from over 12,000 volunteers. The recurrent expenditure is over \$1.8 billion and funds are practically all raised locally. Although the Government provides significant funding for some of the services, Caritas also relies on the donations contributions and fundraising campaigns throughout the territory. The support from private sources precludes a total dependence on the Government for funds. Thus, the degree of flexibility achieved enables assistance to be extended to other causes or to the unaided.

Caritas is a member of Caritas Internationalis, a federation of 165 Caritas organizations operating in over 200 countries throughout the world.



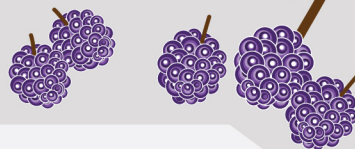


AIMS AND OBJECTIVES

Caritas, the official social service agency of the Catholic Church in Hong Kong, is essentially a movement of understanding and concern, of caring and service, of human development and solidarity. Its special attention is directed to the needs and aspirations of the underprivileged, the **last**, the **least** and the **lost** within the community.

As its name indicates, Caritas (= “Αγάπη” = “Christ’s Love”) strives to bear witness to the world over and be rooted where the neediest are, at the base of society, in the poorest communities, and to make itself available to render help where the need is greatest; not to dominate, not to teach, not to sit in judgment, but to give a testimony of love, to serve in charity, to animate the community process of caring and solidarity. The ultimate drive of Caritas is to enable people to develop themselves and to overcome the difficulties that life and circumstances have put in their way.

Caritas aims at overcoming divisions among human beings, eliminating climate of injustice and selfishness, opening channels of communication, creating attitudes of compassion, forgiveness, reconciliation and brotherhood / sisterhood.



VISION, MISSION AND VALUE

VISION

- To provide comprehensive quality services and the development of the whole person
- To build up a friendly and caring society

MISSION

- To help the underprivileged and the vulnerable
- To enable people to develop their potential
- To promote mutual understanding and reconciliation
- To establish a spirit of reciprocity to the community from which the people have benefited

VALUE

- To be rooted in Christian heritage
- To develop human dignity
- To emphasize and instill ethics and humanitarian concerns





STRUCTURE

In order to manage its growing network of services for the community, Caritas relies on a management structure composed of dedicated leaders from the community.

Council

Caritas is managed through a Council, which has the full power and authority to supervise, manage and implement the purpose, aims and objectives of the Agency.

Board of Management

The Board of Management derives its power and authority from the Council. It supervises the execution and implementation of the Council's decisions and ensures that the operations of the Agency are in accordance with the purpose, aims and objectives of Caritas.

By powers delegated to it by the Council, the Board of Management controls, regulates and manages all property and affairs of the Agency.

Executive Team

The Executive Team, consisting of the Chief Executive, Director of Medical Services, Director of Social Work Services, Head of Administration, Head of Communications, Head of Finance, Head of Human Resources and Head of Property, is responsible for implementing the plans and decisions of the Council and its Board of Management.

The Executive Team deals with overall planning and management, communications and coordination, the allocation of resources, human resources management, administration and financial matters of the Agency as a whole. It steers the work of the various services and centres in close consultation with the heads of Division, Services and Social Centres.

Divisions and Committees

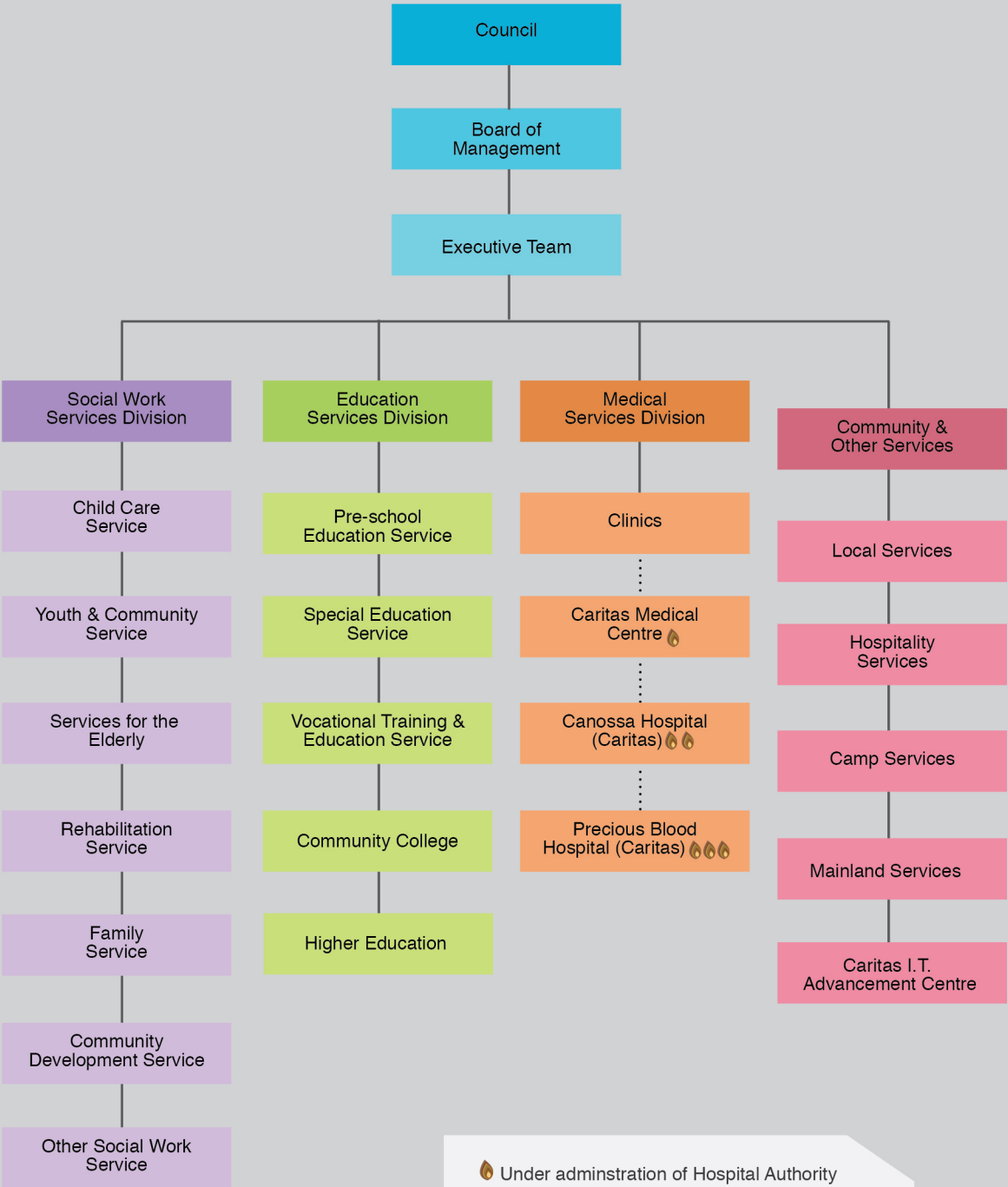
Services of Caritas are within four major areas which are grouped under three Services Divisions (Social Work, Education, Medical) and Community & Other Services, such as Local Services and Hospitality Services.

The Divisions are responsible for the implementation of the Agency's policy, together with their own Services Division aims and objectives. They also manage and coordinate their overall activities and evaluation.

The Divisions are guided and advised by Divisional Committees which are composed of members of the public with special expertise.



ORGANIZATION CHART



Under administration of Hospital Authority

The Agency administers for Daughters of Charity of the Canossian Institute

The Agency administers for The Congregation of the Sisters of the Precious Blood

FUNCTIONAL SERVICES LIST

Social Work Services:

Child Care:

- Nursery Schools
- Integrated Programme Service for Mildly Disabled Children
- Occasional Child Care Service
- Extended Hours Child Care Service
- Children Advanced Talent and Education Related Programme ("CATERP")

Youth & Community:

- Community Centres / Libraries & Study Rooms / Halls
- Children & Youth Centre / Library & Study Room
- Integrated Children and Youth Services Centres / Libraries & Study Rooms / School Social Work / Overnight Outreaching Service for Young Night Drifters
- District Youth Outreaching Social Work Service
- Counselling Centre for Psychotropic Substances Abusers
- After School Care Programme
- Student Guidance Service (Primary School)
- Supportive Service Project for Schools
- Supportive Service for Students with Special Educational Needs
- Adolescent Emotional Health Service
- Cyber Youth Outreach Service
- Drug and Sex Counselling and Supportive Service
- Enrichment Service for Young Mothers
- Community Supportive Service for Ethnic Minorities
- Computer Recycling Project and Free Repair Service
- Child Development Fund Project

Family:

- Integrated Family Service Centre
- School Social Work
- Clinical Psychology Service
- Counselling Centre for Ex-drug Abusers and their Families
- Family Aide Service
- Residential Treatment Centre for Young Male Drug Abusers
- Mental Health Project
- Project on Extra-marital Affairs
- Personal Growth Centre for Men
- Family Crisis Support Centre
- Addicted Gamblers Counselling Centre
- Family Crisis Line and Education Centre
- Project for Childhood Trauma Treatment
- Primary School Guidance Project
- Human Empowerment & Achievement Training
- Community Support Project on Inviting Men Against Sexual Offence

Community Development:

- Neighbourhood Level Community Development Projects
- Asian Migrant Workers Social Service Project
- Development Project for Grassroots Organizations
- Labour Development Project
- Mutual Aid Centre for Single Parent Families
- Women Development Project
- Integrated Support Service to the Unemployed
- Community Mental Health Project
- Community Service for Ethnic Minority Groups

Elderly:

- District Elderly Centres
- Elderly Centres
- Day Care Centres (Subvented and Non-subvented)
- Care & Attention Homes (Subvented and Non-subvented)
- Nursing Home
- Integrated Home Care Service
- Enhanced Home and Community Care Services for the Elders
- Hydrotherapy Programme (Non-subvented)
- Integrated Day Services Centre for the Elderly (Non-subvented)

Rehabilitation:

- Special Child Care Centre cum Special Provision Programmes for Autistic Children
- Early Education & Training Centres
- Occasional Child Care Services for Disabled Pre-schoolers
- District-based Speech Therapy Service
- Parents Resource Centre
- Comprehensive Intervention Programme for Autistic Children
- Professional Support Services for Students with Autistic Spectrum Disorders in Ordinary Schools
- Professional Support Services for Children with Attention Deficit and Hyperactivity Disorders and their Families
- Holistic Support for Children with Autistic Spectrum Disorder and Families
- Pilot Scheme on On-site Pre-school Rehabilitation Services
- Professional Support Services for Children with Special Learning Needs
- Sheltered Workshops cum Supported Employment Service
- Hostels for Persons with Intellectual Disabilities
- Supported Hostel for Persons with Intellectual Disabilities
- Day Activity Centres
- Hired Vehicle Service for Persons with Intellectual Disabilities
- District Support Centre
- Integrated Vocational Training Centre
- Agency-based Occupational Therapy Service
- Agency-based Clinical Psychological Service
- Long Stay Care Home
- Halfway Houses
- Supported Hostel for Persons with Mental Illness
- Integrated Vocational Rehabilitation Service Centre
- Integrated Community Centres for Mental Wellness
- Projects on Vocational Rehabilitation Training
- Project for Persons with Mental Illness

Other Social Work Service:

- Multi-purpose Hostel
- Girls' Hostel
- Men's Hostel
- Girls' Home with School On-site
- Parish Social Service

Education Services :

Pre-school Education:

- Kindergartens
- Pre-school Education Material Reference Centre
- Parent-child Resource Centre
- Children Advanced Talent and Education Related Programme ("CATERP")

Special Education:

- Special Schools for Students with Intellectual Disabilities
- Special School for Students with Social Development Difficulties

Vocational Training and Education:

- Secondary Schools (Providing wide-ranged curriculum)
- Field Studies Centre
- Apprenticeship Training Schemes

Community & Higher Education:

- Degree Programme
- Higher Diploma Programme
- Associate Degree Programme
- Certificate, Diploma and Professional Diploma Programme
- Yi Jin Diploma
- Education Bureau Applied Learning Courses
- Other Learning Experiences Programme
- Continuing Education Fund Reimbursable Programme
- Extension Programme
- ERB Manpower Development Scheme
- School-based Programme
- Education Bureau School-based After-school Learning and Support Programmes - Community-based Project
- General Part-time Programme
- Labour and Welfare Bureau - Adult Education Subvention Scheme
- Collaborative Through Train Programme
- Education Bureau Induction Programme for Newly Arrived Children

Medical Services :

Hospitals:

(Public Hospital & Private Hospital):

- In-patients
- Out-patients (General & Specialist)
- Medical
- Surgical
- Orthopaedic & Trauma Surgery
- Orthopaedic Rehabilitation
- Gynaecology & Obstetrics
- Renal Dialysis
- Geriatrics
- Paediatrics
- Mentally Handicapped Children
- Ear, Nose & Throat
- Ophthalmology
- Dental
- Dermatology
- Podiatry
- Anaesthetics
- Accident & Emergency
- Radiology
- Clinical Pathology
- Prosthetics & Orthotics
- Physiotherapy
- Occupational Therapy
- Intensive Care
- Coronary Care
- Infectious Disease
- Pharmacy
- Hospice Care
- Pulmonary Rehabilitation
- Dietetics
- Speech Therapy
- Medical Social Work
- Pastoral Care
- Patients' Resources
- Community Nursing

Clinics:

- Medical (General)
- Dental (General & Orthodontics)

Other Services :

Local Services:

- Conference Facilities
 - Halls
 - Activity Centre
- Social Centres

Hospitality Services:

- Accommodation
 - Lodges
 - Hostels
- Catering Service
 - Restaurants
 - Fast Food

Camp Services:

- Accommodation
 - Dormitories
- Catering Service
 - Meal, barbecue
 - Tuckshops
- Facilities
 - Multi-purpose Hall
 - Function Rooms
 - Playgrounds
 - Swimming Pool

Janitorial Service:

- Cleaning
- Security Services
- Maintenance and Repair
- Messenger Service

Parish Service:

- Cooperation between Caritas and Parishes
- Parish Social Service

Mainland Services:

- Training and Exchange Projects
- Projects for the betterment of the rural people in the Mainland

Administration Services :

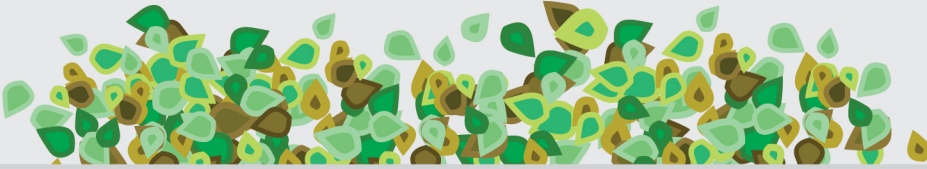
Central Services:

- Administration
- Communications
- Finance
- Human Resources
- Property

LOCATIONS OF SERVICES

DISTRICTS	SERVICES															
	Child Care Service	Youth & Community Service	Services for the Elderly	Rehabilitation Service	Family Service	Community Development Service	Other Social Work Service	Pre-school Education Service	Special Education Service	Vocational Training & Education Service	Community & Higher Education Service	Hospital Service	Clinic Service	Local Services	Hospitality Services	Camp Services
Aberdeen / Pokfulam																
Kennedy Town / Sai Ying Pun																
Central / Caine Road / Mid-levels																
Tai Hang / North Point / Wan Chai																
Chai Wan																
Stanley / Shau Kei Wan																
Clearwater Bay / Shun Tin																
Yau Tong / Lam Tin																
Kwun Tong / Sau Mau Ping																
Ngau Tau Kok / Choi Hung / Kowloon Bay																
Tung Tau / Wong Tai Sin																
Kowloon Tong / Shek Kip Mei																
Sham Shui Po																
Cheung Sha Wan																
Prince Edward / Mong Kok / Yau Ma Tei																
Hung Hom / Whampoa																
Sha Tin / Ma On Shan / Fo Tan																
Tai Po																
Fanling / Sheung Shui																
Sai Kung / Tseung Kwan O																
Kwai Chung																
Tsing Yi																
Tsuen Wan																
Tuen Mun / Sham Tseng																
Yuen Long / Tin Shui Wai																
Cheung Chau																
Tai O / Tung Chung																

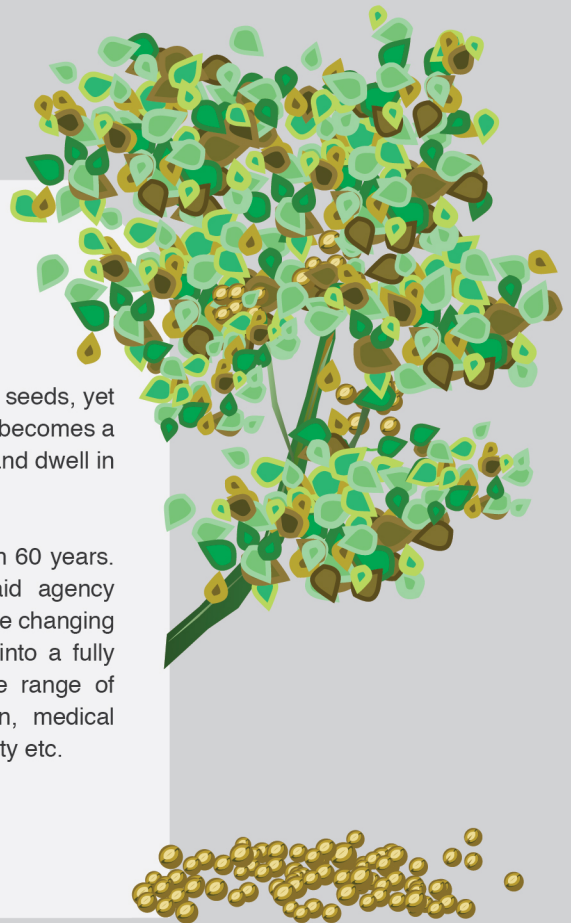
1 GENERAL



Mustard Seed

“It (Mustard Seed) is the smallest of all the seeds, yet when full-grown it is the largest of plants. It becomes a large bush, and the birds of the sky come and dwell in its branches.” (Mt 13:32)

Caritas has been established for more than 60 years. At its inception, Caritas was a small aid agency dispensing relief services. In response to the changing needs of the society, it has today grown into a fully fledged organization that provides a wide range of services, including social work, education, medical care, community development and hospitality etc.



1.1 CHIEF EXECUTIVE'S REMARKS



Trees Grown into Forest

This year's annual report adopted five plants as described in the bible, i.e., mustard seed, sycamore tree, olive tree, wheat and vine, to represent the core services of Caritas – Hong Kong including social work, education, medical, community and hospitality services etc. These services fully demonstrate the essence of Caritas - "Love in the service of Hope" - manifesting the love of God, paying close attention to the needs and desires of the vulnerable groups.

Caritas is like a big forest. The service units under Caritas are single trees in the forest. With varying scales among them, the units have a common vision and share the same view of Caritas. They unite together and make Caritas a great forest. Due to the vast coverage, the forest plays an important role in the reduction of carbon dioxide, provision of a home for the fauna, regulation of water flow and stabilization of soil. Likewise, Caritas services are provided through more than 200 units at over 140 locations throughout Hong Kong Island, Kowloon, New Territories and outlying islands. A wide variety of services is offered to the local residents and to those people in need of care and support. Caritas plays an indispensable role in promoting mutual understanding, care and concern as well as in building a harmonious inclusive society.

From the trees, buds sprout and new branches and leaves emerge and grow into a forest. Similarly, after years of effort, Caritas has grown from a small social welfare agency and developed into an organization providing diversified social services. Caritas has been established in Hong Kong for more than 60 years. It takes care of the last, the least and the lost within the community and provides them with the needed services and assistance. Each Caritas staff is like a seed. Everyone works hard in his own respective units and is dedicated in his service area. The development of the Agency is adopted as his personal goal so that every tree in the Caritas forest is growing prosperously.

I am particularly grateful to the enthusiastic support of the community for Caritas. Your generous contributions can be compared to the water and nutrients needed for trees. Through your wholehearted devotion and irrigation, Caritas is able to strive for excellence thus constantly providing quality service in the challenging environment of the rapidly changing society.

May God's mercy rest upon every service user, supporter and staff of Caritas – Hong Kong!

A handwritten signature in black ink, which appears to read 'Joseph Yim'. The signature is fluid and cursive, with a horizontal line above the main body of the name.

Rev Joseph T.L. Yim



1.2 CARITAS FUNDRAISING CAMPAIGN 2015 / 2016

Appeals for support and running bazaar stalls made to the parishes, schools and associations were met by encouraging responses. About 500 units, including parishes, mass centres, schools, organizations and Caritas service units participated in this year's Campaign. The six bazaars held in Hong Kong, Tuen Mun, Kowloon, Sha Tin, Tsuen Wan and Cheung Chau with over 470 stalls were operated by about 12,000 enthusiastic volunteers. The official opening of the Hong Kong Bazaar was officiated by the Hon Mrs Carrie Lam Cheng Yuet Ngor, GBS JP, Chief Secretary for Administration while that of the Kowloon Bazaar was officiated by the Hon Matthew Cheung Kin Chung, GBS JP, Secretary for Labour and Welfare. The other four bazaars were opened by local dignitaries.



- Mrs Carrie Lam participated in the stall games together with Cardinal John Tong and Most Rev Michael M.C. Yeung at the Hong Kong Bazaar



- Mr Matthew Cheung shopped around stalls at the Kowloon Bazaar

The Industrial & Commercial Bank of China (Asia) has taken up the chairmanship of the Campaign for 17 consecutive years. A total of \$30.62 million had been raised from the Campaign, which included \$6.86 million from the six bazaars, \$12.59 million from the sale of raffle tickets and \$11.17 million from patrons of the Campaign, corporate donors, individual benefactors and the Friends of Caritas (through fundraising activities including Charity TV Show and Golf Day).



- Thousands of visitors came to the six Caritas Bazaars for charity and for fun



- The professional performance of the Hong Kong Youth Symphony Orchestra and artists added colour to the Charity TV Show





- Around 100 golfers participated in the Golf Day which had raised a record high of \$1.3 million

1.3 CATHOLIC CHURCH LENTEN CAMPAIGN 2015 AND GRANT FROM LENTEN ALLOCATION

The Catholic Church Lenten Campaign Organizing Committee (“the Committee”) chose “Believe in God; Live in Love” for its theme. Caritas, serving as the Committee’s Secretariat, helped in the campaign by organizing promotion seminar, preparing press release, designing posters, managing the webpage, coordinating the printing and distribution of Lenten messages, printing “Way of the Cross” booklets, producing banners, Lenten Boxes and Paschal Lamb savings boxes for collection of donations.

With the support of parishes, Catholic schools and organizations, a total of \$6.95 million was raised in response to the appeal in 2015, as compared with \$7.04 million raised in 2014.

An amount of \$5.9 million was allocated to Caritas to fund the services for the needy through its social, medical care and education programmes.

In the spirit of solidarity, a sum of \$0.5 million was allocated for overseas and local emergency relief activities with Caritas providing the administrative and secretarial support.

Caritas supported the Committee in the Lenten Charitable School Award Scheme which received positive response from 103 Catholic schools and kindergartens with a total of 113,020 entries. Prizes were presented by Most Rev Stephen Lee to winners of the drawing, colouring and blog writing competitions in May 2015.



- Lenten Promotion Seminar 2015 by Most Rev Joseph Ha

1.4 STAFF POSITION

The total number of full-time staff was 5,374 as at 31 March 2016 which was close to the same date, last year's. The number of full-time staff for Social Work Services Division and Education Services Division were 56.6% and 26.8% respectively while the number of full-time staff for supporting services from local service coordination, central administration was only 3%. Due to economic downturn, the number of full-time staff for Hospitality Services dropped significantly by 16% through natural staff turnover.

The turnover rate of full-time staff for the period April 2015 to March 2016 was 19.2%, which was 2.2% less as compared to the year 2014/2015.

The total number of part-time staff was 1,742 as at 31 March 2016 which rose by 56.8% as compared to the year 2015. The significant increase was mainly from Community Education Service.

Diagram 1 shows the distribution of full-time and part-time staff as well as the manpower loss of full-time staff in various services.

Diagram 2 delineates the position of staff having served for 10 years or more by gender. The number of female staff constituted 73% of the long-serving staff members which was the same as last year's.

The Agency has started its succession planning to prepare for the retirement wave.

Diagram 1

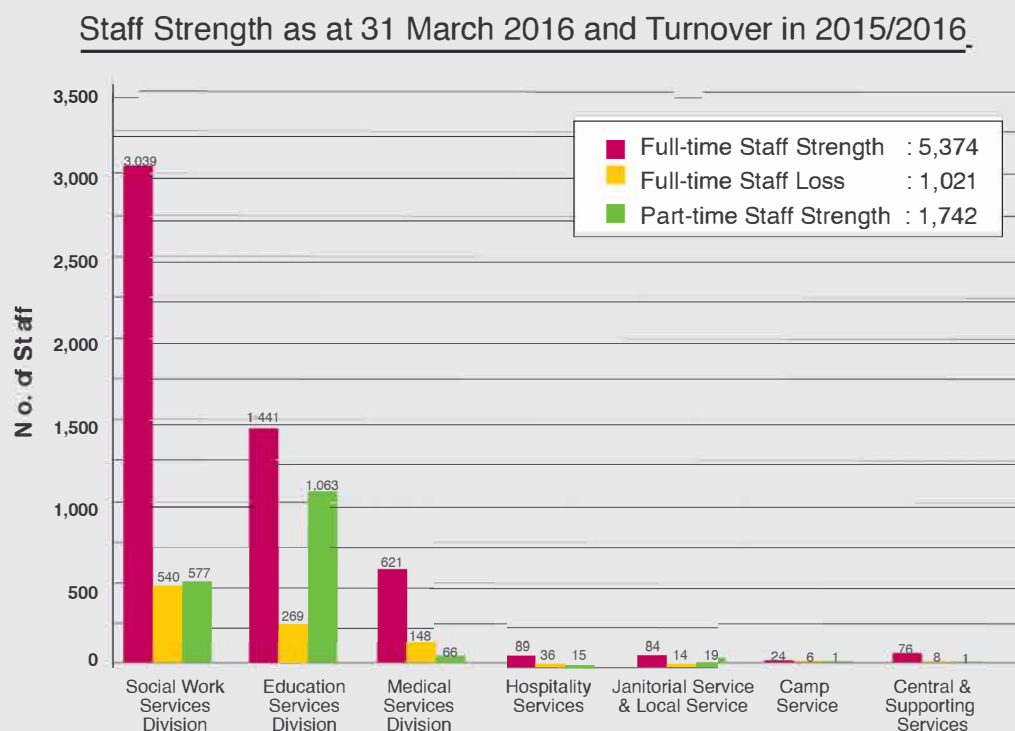
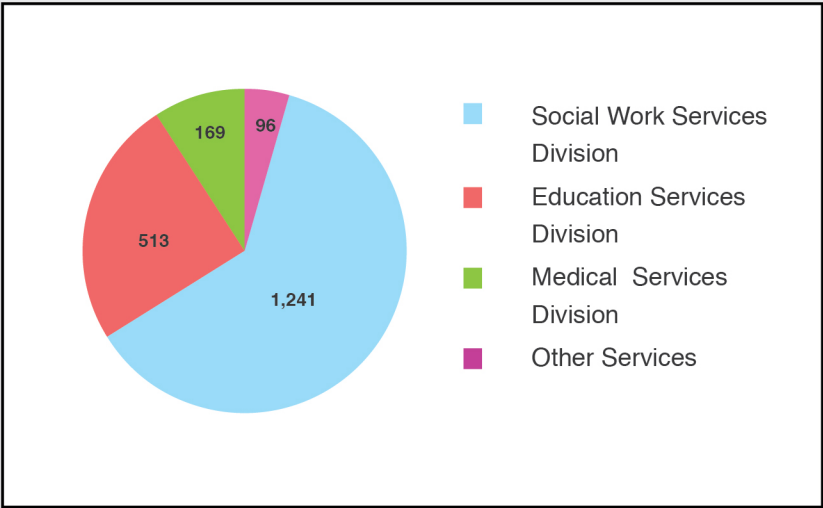
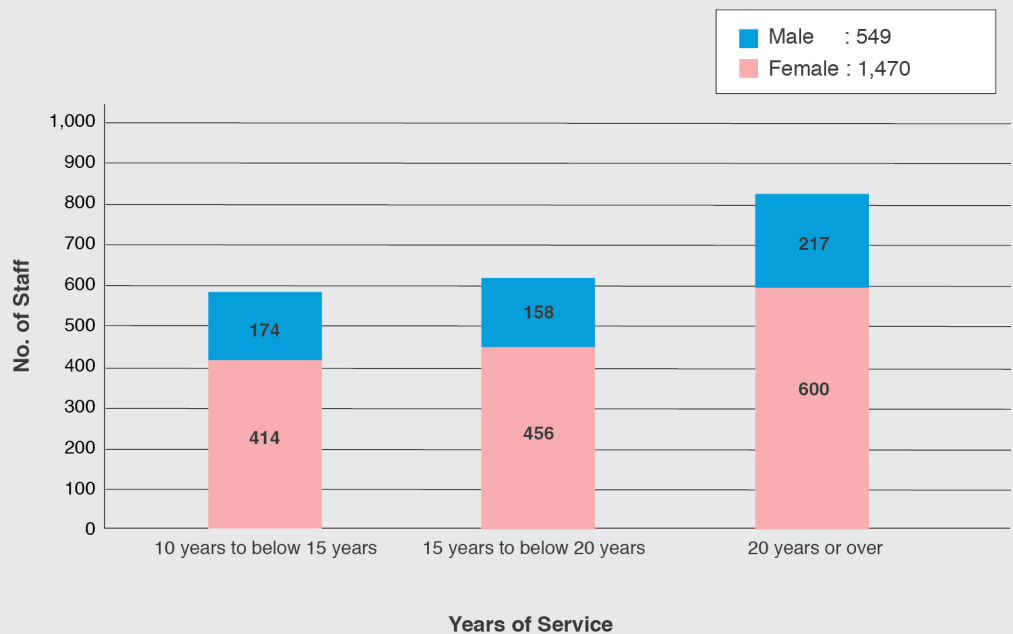


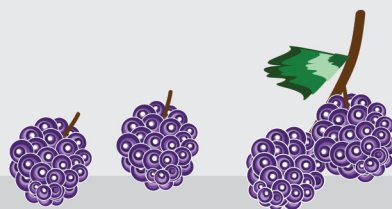
Diagram 2

Position of Long-serving Staff as at 31 March 2016



2

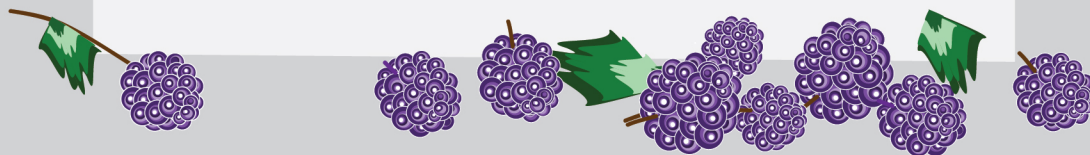
THE SOCIAL WORK SERVICES DIVISION



Sycamore Tree

Jesus said to Zacchaeus who came down from sycamore tree : “Today salvation has come to this house because this man too is a descendant of Abraham. For the Son of Man has come to seek and to save what was lost.” (Lk 19:9-10)

Through the services it provides, Caritas gives a testimony of God’s love. It enables service recipients to develop themselves and to overcome the difficulties and challenges in life.



2.1 GENERAL REMARKS

Objectives

Stressing the principles of enabling the development of individual potential, promoting human dignity, respect and self-determination, the Social Work Services Division (“the Division”) provides its services through an ongoing process of awareness, participation and sharing. The services strive to bring about positive changes and development in personal behaviour, individual attitude, physical environment and social structures. The Division aims to promote a caring community grounded on truth, love, justice and freedom.

Highlights of the Year

Service Units and Staff Complement

The Division now operates 127 subvented service units and 22 non-subvented service units with a staff of 3,138, of which only core full-time staff is included, and among them, 45 are persons with disabilities.

Fieldwork Placements and Mentorship Scheme

During the year, the Division provided fieldwork placement for 95 social work students from 6 local training institutes. Besides, as a joint venture with Caritas Institute of Higher Education (“CIHE”), fieldwork placement and mentorship scheme were offered to 108 and 236 CIHE students with 34 and 153 Caritas social workers as trainers respectively.

Awards Achieved

The Division was awarded the 7th Highest Number of Service Hours (Public Sector) 2015 at the Hong Kong Volunteer Award Presentation Ceremony organized by the Social Welfare Department (“SWD”) in December 2015. There were 15,712 registered volunteers in the year of 2014, who achieved a total of 616,737 service hours.

New Publication

Publication of Casebook

A social work casebook, which recorded 42 stories of service users and staff, was published to spread the mission of Caritas: “Love in the Service of Hope”.



Staff Development and Training

Training Programmes

With the support of Social Welfare Development Fund, 123 training programmes were organized during the year, of which 6 were overseas study visits and 9 were leadership and management skills development programmes for mid-level staff. A total attendance of 1,898 was recorded. Besides, sponsorship was granted to eight staff members to attend fieldwork placement.

Staff Formation

The Employee Emotional Support Project was organized. A total of 301 calls were received by the hotline and 25 face-to-face counselling sessions were rendered to provide emotional support for staff. Besides, 45 workshops were organized for 918 staff members to promote self-understanding, positive thinking and team spirit.

Vote of Thanks

The Division expresses its heartfelt thanks to the Catholic Diocese of Hong Kong for its Lenten Fund, and to donors who provided financial assistance to serve 20,538 needy people, in

particular, the unemployed and under-employed families. Besides, grants were received from charitable trusts and foundations, government bureaux and departments, as well as corporations to subsidize Caritas service units to launch pioneering projects, to upgrade the facilities and to serve more underprivileged people in a better way.

To recognize the contribution of corporates and community organizations, 73 strategic partners were nominated to receive the logos of “Caring Company” and “Caring Organization” awarded by The Hong Kong Council of Social Service.

2.2 CHILD CARE SERVICE

Objectives

With an aim at cultivating the full development of children without discrimination as to their abilities and social background, the Child Care Service (“the Service”) provides educational and caring service for children aged two to six including families with single parent, working parents and mildly disabled children.

Highlights of the Year

Advocating the Harmony Family

With the Home-School Co-operation Grants supported by the Committee on Home-School Co-operation, Education Bureau (“EDB”), a Joint-school Parent-child Interactive Drama “The World is Full of Love” was presented in May 2015 with 800 children and parents participated. The children performed a drama “Noah” which showed their thanksgiving to the love of God. Moreover, a series of parent-child activities was launched.



- Joint-school Parent-child Interactive Drama “The World is Full of Love”



- Story of Noah

Launching the Parent-child Reading Scheme

With the donation from Lions Club of Hong Kong (Pacific) Limited, a Parent-child Reading Scheme was launched at Caritas Lions Club of Hong Kong (Pacific) Nursery School. Parent-child workshops and parents meetings were organized.



- Parents were told how to select story books for their children



- A parent-child activity "Creating the character of the story"

Learning through Exploration and Play

To cultivate the children to learn through exploration and play, a series of children activities integrated in the curriculum with topics including Chinese Lion Dance, ball games, Autumn and beans etc., was organized. The language competencies, social skills and problem solving abilities of the children were strengthened.



- "How to make the head of the lion for the Lion Dance?"



- "Let's discuss the rules for playing basketball game together!"



- "Autumn is coming. The leaves are falling on the ground."



- "Wa....there are so many beans inside!"

Collaboration with Tertiary Institutions

With the cooperation of The University of Hong Kong and The Hong Kong Polytechnic University, Caritas Nursery School – Tsui Lam participated in a train the trainer parenting project “HOPE – Hands-on Parent Empowerment”. Twenty lessons with the theme “Nurturing Skills for Children” were conducted for the parents by the nursery school.



- Parents participated actively



- Congratulation to the parents for the completion of “HOPE 20” course

The Service was invited by The University of Hong Kong to participate in the Gansu Kindergarten Principal Training Programme in October 2015. More than 30 principals and mid-level management staff from Gansu Kindergartens visited Caritas Nursery School – Yau Tong to understand the theory and practice of “Self-directed Learning”. A talk on “Parent-school Collaboration and Parenting Education” was also delivered.



- Group photo with the kindergarten principals from Gansu



- Visitors were interested in the self-directed learning of children

Staff Development and Training

Service Development Day for Teachers

The Service Development Day was held on 25 April 2015 with the theme “A Reflection on the Challenges in Social Services - The Difficulties and the Complexities of Taking up Socio-Pastoral Activities”. A workshop “Laugh Yoga” was also conducted.

Professional Development for Teachers

To equip our teachers with professional capacity in different aspects, a series of workshops and training courses including Orff music, sensory integration, risk management, drama education and English teaching for children was organized.



• Sensory Integration Workshop



• Orff Music Workshop

Departmental Evaluation Meeting for Principals 2016

The Departmental Evaluation Meeting with the theme “Mercifulness – Call for Action” was held in March 2016. Participants were inspired by the sharing from the Chief Executive, Director of Social Work Services and the Associate Director of Education Services of the Agency.



• Photo with Rev Joseph Yim, the Chief Executive

2.3 YOUTH AND COMMUNITY SERVICE

Objectives

The Youth and Community Service (“The Service”) aims to promote integral human development of young people and communities through the process of understanding, concern, participation and co-responsibility. The development process encourages a sense of individual and communal responsibility for the promotion of mutual care and social integration.

Highlights of the Year

Understanding and Managing Compulsive Sexual Behaviour Project

The project, supported by Lee Hysan Foundation, aimed at providing comprehensive sex knowledge for youth. The activities included sex education, individual counselling, developmental programmes, supportive services for youth and parents. In the year 2015/2016, 83 talks on sex education for over 6,700 youth, over 800 counselling sessions for 100 cases, 43 developmental programmes, and 8 supportive groups for youth and parents were conducted.



• “What is healthy sex?” training workshop

Survey on the Influence of Domestic Helpers on Parent-child Relationship

A total of 1,606 persons (including children, parents and domestic helpers) from 507 families were interviewed. The survey findings indicated that interaction between the parents and domestic helpers would affect family relationship. If the family treats the domestic helper better, the children will tend to be more empathetic, communicative and has less behavioural problems, and the relationship between the children, parents and domestic helpers will tend to be more harmonious.



- Research Report on the Influence of Domestic Helper on Parent-child Relationship

Study on Teenage Pregnancy

The study was jointly conducted by Caritas Project Hyacinth – Enrichment Service for Young Mothers and the Department of Paediatrics and Adolescent Medicine, Li Ka Shing Faculty of Medicine, The University of Hong Kong. The findings revealed that early drinking age was linked to risk of teenage pregnancy. A press conference was conducted on 22 January 2016, to report the findings which was attended by over 10 media.



- Three young mothers shared their difficulties and challenges at the press conference

Career Navigator

Funded by the Henderson Land Development Company Limited, the project aimed to assist the less privileged youth in planning their future career. Through group counseling, training, mock interview and corporate visits, the participants were helped to realize their own abilities and potential. The feedback from both the participants and employers were positive.



- Participants were doing Personality Dimension test

Enhancement of Emotional Health for Adolescent

The Service launched a two-year project named "Community Art Project for Adolescent Emotional Health". Creative arts was used as a means to enhance emotional well-being of adolescents aged between 10 and 24 years old. The programmes included Art Buddy Volunteer Training Programmes, exhibitions and Community Art Jamming.



- Community Art Jamming Workshop

Baseline Research on Sustainable Community Development

The research, conducted by Dr Ernest Chui from the Department of Social Work and Social Administration, The University of Hong Kong was started in February 2015. The 1st two stages of literature review and conceptual framework had been finished in August 2015. A total of 345 pre-test questionnaires had been filled by members from the 6 Community Centres of the Service and an interim report will be drafted in mid-June 2016. Post-test questionnaires will follow after that.

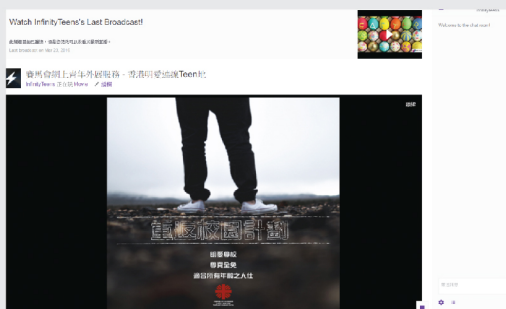
New Projects

Provision of Career-related Experience for Non-Chinese Speaking Students

The Service has been commissioned by the EDB to implement the captioned project. This is a pilot project in secondary schools, aimed at enhancing the competencies of non-Chinese speaking students to understand themselves, identify their strengths and plan for their career.

Cyber Youth Outreach Project – Infinity Teens

The project, funded by The Hong Kong Jockey Club Charities Trust, aimed to further develop and examine ICT-enhanced initiative for youth at risk of social exclusion (“ICT” means Information and Communication Technology). In order to increase the hidden youth’s motivation to seek help, the “Twitch” platform was launched. The site primarily focused on video gaming, including playthroughs of video games by users, broadcasts of e-sports competitions, and other gaming-related events. From Caritas’ past experience, this platform could effectively reach the hidden youths aged between 12 and 16.



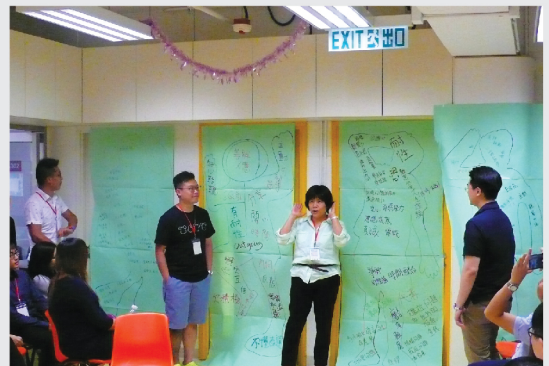
- Use of “Twitch” platform to reach the hidden youth

Companionship for Future II

Sponsored by the Child Development Fund, the three-year project was launched in July 2015. A total of 110 children aged between 10 and 16 with less privileged background were recruited. The project aimed at encouraging the participants to plan for the future and develop their financial and social asset in materializing their life plans.



- Opening cum Oath-taking Ceremony of “Companionship for Future II” Programme



- Sharing presented by personal mentors from all walks of life

2.4 SERVICES FOR THE ELDERLY

Objectives

The Services for the Elderly (“The Service”) aims to provide community care and support services for the elderly aged 60 or above. It aims to help to maintain their general well-being and quality of life as well as to uphold their self-esteem and ability to live actively in the community. These are achieved through a comprehensive range of services which are centre services, residential care services, and in-home care services.

Highlights of the Year

Researches on Users’ Participation and Standardized Casework Practice for Social Workers at Elderly Centres

The 1st research provided useful practice framework and techniques on the communication and negotiation in group process for promoting Users’ Participation in service management. The 2nd research recommended constructive strategies on the enhancements of daily casework practices for social workers in District Elderly Centre and Elderly Centre.



• Group discussion on Users’ Participation



• Participants of the Research on Users’ Participation

Training Kit on “Four Ways of Life” (四道人生)

“Four Ways of Life” refers to “Love”, “Gratitude”, “Apology” and “Farewell”. The training kit was published in July 2015. It can be used for individual or group training of volunteers, elders and carers on life and death education.



• A training on “Four Ways of Life” for volunteers



• The “Four Ways of Life” training kit

Extension of Elderly Dental Assistance Programme

Funded by the Community Care Fund, the Elderly Dental Assistance Programme was extended to those elderly aged 80 or over and is receiving Old Age Living Allowance with effect from 1 September 2015. Eligible elderly can receive free denture and other related dental services from selected dentists. Two District Elderly Centres and ten Elderly Centres of the Service assisted in the implementation of the Programme. Up till the end of March 2016, a total of 273 elderly were served.

Awards Achieved

4th Outstanding Third Age Citizens Award

One member from each of Caritas Cheng Shing Fung District Elderly Centre (Sham Shui Po), Caritas Elderly Centre – Sha Tin and Caritas Elderly Centre – Lai Kok received the Outstanding Third Age Citizens Award on 23 April 2015. Another member from Caritas Elderly Centre – Ngau Tau Kok was awarded the merit prize. This biennially campaign was jointly organized by the HK Electric and The Hong Kong Council of Social Service which aims to recognize those people who have a passion to enjoy a fruitful third age through continuous learning, passing on their experiences and knowledge to others.



• Three awardees of the 4th Outstanding Third Age Citizens Award

Best Opportunities for the Elderly Project 2014/2015

The life education programme “愛在生命未了時” managed by Caritas Harold H.W. Lee Care and Attention Home was awarded the Best Residential Service Award. Besides, the dementia programme “愛家繫時計劃” proposed by Caritas District Elderly Centre – Yuen Long (Tin Chak Centre) received the Best Project of Yuen Long District and was the 1st runner-up in the Territory-wide Best Project.



• Residents and staff of Caritas Harold H.W. Lee Care and Attention Home attending the Award Presentation Ceremony

2.5 REHABILITATION SERVICE

Objectives

The objectives of the Rehabilitation Service (“the Service”) are to provide comprehensive and effective rehabilitation training programmes, residential care and community support services for people with disabilities and their families to develop their potentials and capabilities, and to enhance their personal growth for more self-reliance and for fuller participation in community life.

Highlights of the Year / Achievements

35th Anniversary of Caritas Lok Mo Integrated Vocational Training Centre

To commemorate the 35th Anniversary of Caritas Lok Mo Integrated Vocational Training Centre, a series of creative and signature events was held throughout 2015, involving different stakeholders from the community.



- Commissioner for Rehabilitation officiated at the Anniversary Celebration Ceremony cum Open Day



- Guests, trainees and parents participated in the Graduation Ceremony cum Banquet Ball

New Intervention Strategies to Support People with Disabilities

A new Aquaponic System was set up at Caritas Lok Kin Workshop to revitalize its traditional way of providing vocational training. Service users with different functional abilities were involved in the production process.



- Aquaponic System in sheltered workshop



- The 'Harvest Day' – harvesting the experience and rewards with project consultants, partners and volunteers

Community Drama Show

The MINDSET Expression Project, funded by MINDSET, supported the Integrated Community Centre for Mental Wellness in using drama to promote the positive social image and talent of people with disabilities involving persons in recovery ("PIR") from mental illness.



- The actors were performing as a family photo of a PIR according to their childhood memory

Caritas Wellness Run

The Run was organized by Caritas Wellness Link – North District to promote physical fitness for positive mood and awareness on mental health. It was held on 28 February 2016 at Sheung Shui near Ng Tung Riverfront and attracted around 1,000 runners.



• The Caritas Wellness Run

Outstanding Awards Presented by the Government Bodies in 2015

Five business partners of the Service, MR. STEAK, Café de Coral Group, Hong Kong Disneyland Resort, Hong Nin Restaurant Group Limited and the Dairy Farm Company Limited – 7-Eleven, were awarded “Let Them Shine Partner 2015” to recognize their effort in employing people with disabilities. Mr Eden Fung, a graduate of Caritas Lok Mo Integrated Vocational Training Centre, was awarded the “Outstanding Disabled Employee 2015” for his positive work attitude. Caritas Lok Kin Workshop had won the Outstanding Mentor Award for Inclusive Organization 2015/2016 to appreciate their effort to coach the employee with disabilities.



• Mr Eden Fung, winner of the Outstanding Disabled Employee 2015, at work place

New Services / New Projects

Peers and Family Peers Project

This was a pilot project and was funded by HSBC via the Community Chest of Hong Kong. It aimed at assisting individuals or families who have family members being newly identified to have mental illness by mobilizing trained peers or family peers with life experience on mental illness.



• Advisors of Peers and Family Peers Project attended the kick off ceremony

Caritas Cheer Home

Caritas Cheer Home commenced service operation in mid-February 2016. The Home consists of a day activity centre cum hostel and a supported hostel serving altogether 70 adults with different levels of intellectual disabilities.



• Day Activity Centre cum Hostel



• Supported Hostel

JC A-Connect: Jockey Club Autism Support Network

The Hong Kong Jockey Club Charities Trust had granted \$27.06 million to the Service to launch the three-year project “JC A-Connect: Autism Support Network”. It provided school-based Coaching Programmes for students with Autistic Spectrum Disorder (“ASD”) who are attending ordinary primary or secondary schools as well as Family Support Programmes for parents of persons with ASD in the community.



- School-based social training group for students with ASD

Pilot Scheme on On-site Pre-school Rehabilitation Services

This is a two-year Pilot Scheme awarded by SWD and the service was commenced in November 2015. Professional services on early intervention and training programmes were provided for 200 pre-school children with special needs from 34 networked kindergartens / kindergartens-cum-child care centres.



- On-site professional training for pre-school children with special educational needs

Staff Development and Training

Staff Reflection Day

A total of 459 staff members were involved in the two Reflection Days of the Service held on 16 May 2015 and 23 May 2015 to revisit the Catholic values and beliefs, and to reinforce commitment in serving people with disabilities among staff.



- Annual Staff Reflection Day 2015 - together, we achieve more

2.6 FAMILY SERVICE

Objectives

The service objectives are to preserve and strengthen the family unit, by empowering individuals and their families as a whole, through different levels of professional intervention, and to improve the quality of family life.

Highlights of the Year / Achievements

Love Message Design for Family Members

In response to the International Day of Families 2015, Caritas School Social Work Service, Caritas Primary School Guidance Project, Caritas Pre-school Education and Child Care Service launched “暖 Love Love” – Design of Love Message for Family Members.



- Entrances from a primary school pupil (top), parents of a kindergarten child (middle) and a secondary school pupil (bottom)

“Love and Chastity” Comprehensive Sex Education Project

The Project has run 470 groups and programmes in 103 kindergartens, primary and secondary schools, serving 1,227 parents, 30,459 students and 454 teachers. A cross unit professional training with the theme “Sex – a scar that can be revealed” was held on 20 November 2015.



- Boys group in primary school



- Students workshop in primary school



- Professional training “Sex – a scar that can be revealed”

HEAR Model

Caritas Family Crisis Line and Education Centre developed the “HEAR Model”, based on its 15 years of practical experience in risk assessment and intervention. Workshops have been held to share the application of the model in hotline service.



- Workshop on “HEAR” model for the hotline workers

Debt Counselling and Financial Capability Project

In the past year, the Project handled more than 300 cases victimized by financial intermediary agents. Three victims and the project social workers met with the Legislative Council members to advocate reviewing the ordinance against such financial scams.



- Meeting at the Public Complaints Office of the Legislative Council

Tree of Soul: Trauma Resilience and Healing Project

The Project collaborated with Prof Yip Kam Shing to deliver a series of professional training on Emotionality and Mood Articulation: Interpretation and Intervention in Trauma Healing (Level I to IV).



- The training was well received by the participants

Positive Parenting Programme (Triple P®)

With the mission to convey “Love in the Service of Hope”, accredited Positive Parenting Programme group facilitators provided training to more than 200 families from deprived districts in a two-year project sponsored by the Social Welfare Development Fund. An evaluation research was conducted. It was found that the parenting competence and emotional issues of the participants were greatly improved.



- Participants were very attentive in the training sessions

New Projects

Caritas Jockey Club Project Cedar

This three-year project has been launched in February 2016 with the support of The Hong Kong Jockey Club Charities Trust. It aimed at providing multi-level support services for men aged between 18 and 55 with social, emotional or relationship difficulties.



• Men in the board game class



• Men's group gathering

FLY Project

This research-based project received grant from the Simon K.Y. Lee Children's Fund to support the deprived families with toddlers aged between 16 and 20 months in Tsuen Wan, Tsing Yi, Tin Shui Wai and Tung Tau. The project was run in partnership with The Hong Kong Polytechnic University and The University of Hong Kong and in collaboration with Caritas Child Care Service.



• Participants enjoying the activities

"Be Healthy, So Easy" Family Education Project

With the support of The Hong Kong Jockey Club Charities Trust, the Project was launched in eight Caritas Integrated Family Service Centres in collaboration with the School of Public Health, The University of Hong Kong. This research-based project aimed at promoting family holistic health and encouraging family interaction through 3-zero exercise (zero-time, zero-money and zero-equipment), healthy diet and positive life style.



• Participants practiced 3-zero exercise



- Participants had a great time with their family members in the session

New Publications



- "I Am Unique" - develop children's greatest potential from temperament perspective



- "Talking Sex and Love with Kids and Teens" – A manual on training parents to provide sex education for their children

2.7 COMMUNITY DEVELOPMENT SERVICE

Objectives

The Community Development Service aims at the formation of genuine human communities through a constant process of awareness, participation and sharing.

Highlights of the Year

“Scenes from the past – Lung Yeuk Tau Village, Fanling” Exhibition

With the assistance of a group of young artists, the exhibition was held at Taikoo Place. Old photos and privately owned items were collected from the villagers. Through looking back the past livestock and farming history with ‘Hakka’ and ‘Indigenous’ villagers, the exhibition reflected their frugal life style.



- “Scenes from the past – Lung Yeuk Tau Village, Fanling” Exhibition

Creation of Super Giant Lantern

To celebrate the Mid-Autumn Festival, a giant lantern was made by an artist together with children and their parents. The ten-meter long ‘Mid-Autumn Dragon’, decorated with beautiful art work and LED bulbs, was demonstrated in Yuen Kwong and Ng Ka Tsuen. The children and parents had great sense of satisfaction on their work and the joyful atmosphere brought to their communities.



- Creation of super giant lantern by artist, children and parents

Housing Issue in Hon Man Village

The Hon Man Village Resident Group was formed in response to the “illegal occupancy” issues. Residents were joined together to tackle their common problems. Through their cooperation, members’ liaison skills had been enhanced and their relationship had greatly strengthened.



- Establishment of Hon Man Village Resident Group

Research on Workers' Health

A research focused on occupational strain was conducted by Caritas Labour Development Project. The results of the research revealed that job nature and long working hours were the major factors of physical strain. The findings were widely reported by social media. In order to enhance the workers' health, a series of health programmes was organized regularly by physiotherapists.



- Recruitment of participants to join the occupational health programmes

Production of Eco Household Products

The Eco Mama group was formed in Caritas Mutual Aid Centre for Single Parent Families. Through production of Eco household products in the group, the single mothers switched their role from passive consumers to active producers. Besides, the group also set up counters at different housing estates to teach residents the skills of making eco household products.



- Teaching residents how to produce eco household products at different locations

Living Hardship in the Sub-divided Units in Eastern District

Forty-seven women who were living in sub-divided units were invited to join a focus group meeting. The women had expressed that their stress was mainly rooted in financial hardship due to the high rent in Eastern District. Eight of them had formed a housing concern group to fight for the improvement of housing policy.



- Housing concern group was formed

New Project

Revitalization Scheme: The Pokfulam Farm

A press conference was held by the Development Bureau on 16 June 2015 announcing that the revitalization of "The Pokfulam Farm" was awarded to Caritas. This provided a very good start of turning a community cultural asset into social cultural asset. The Scheme aimed at restoring the Old Dairy Farm Senior Staff Quarters to its historical appearance in 1919. The project is going to operate in 2019, with the support of a couple of collaborators to provide assistance in developing new skill sets for the villagers.



- Announcement of the revitalization of "The Pokfulam Farm"

2.8 OTHER SOCIAL WORK SERVICE

Caritas Hostel – Hunghom

The Hostel provides temporary accommodation for male aged 18 or above who are in desperate housing needs or in crisis such as street sleepers, ex-drug addicts and those with marital problem to tide-over the critical period before they could secure a stable and long-term living. The capacity of the Hostel is 46. During the year, 122 men were benefited and the occupancy rate was 84%. Information on community resources was shared to the residents. Mutual help and supportive programmes were organized to prepare them for future lives.

Caritas Jockey Club Hostel – Choi Wan

The Hostel provides short-term accommodation, catering service, educational and recreational programmes for needy female individuals and families in crisis. The serving capacity is 36. During the year, the occupancy rate was 94%. Fifty-two women, including eight unwed-mothers and seven single mothers, were served. Educational, recreational and volunteer programmes were organized for the users to enhance their skill sets and problem solving skills.

Caritas Pui Tak Centre

The Centre provides 24 hours residential care service for girls aged 16 to 21 with behavioural, emotional and family problems. Self-care training, educational and recreational programmes as well as volunteer service were organized for the girls to address their needs. The serving capacity is 28. The occupancy rate of the year was 89% and the total number of girls served was 41.



- “It’s all about Me and Emotion – Play Back Theatre Programme” co-organized with Caritas Charrette Centre



- Adventure training in “Growth with Friendship Developmental Camp”

Caritas Pelletier Hall

The Hall provides residential care service for adolescent girls aged 13 to 18 who have behavioural and / or emotional problems, and who may be under the influence of undesirable peers and thus require a period of group-living experience away from their families. Service capacity of the unit is 110 residential placements divided into five living groups. During the year, a total of 123 girls received the service and the average placement occupancy rate was 63%.

New Services

Two new service programmes were launched since 1 September 2015, i.e. the “Short-term Adjustment Programme” and the “Extended Living Programme”. The former programme was for students who needed a short-term group living training in the Hall. The later programme was for residents to extend their placement period in the Hall while they could study in mainstream schools or go out to work.

Appendix: Grants

Grants received by Social Work Services Division from charitable trusts and foundations, government bureaux and departments, and corporates are appended below:

- Apple Daily Charitable Foundation
- Bar Pacific
- Beat Drugs Fund Association
- Catholic Women's League, The
- Central and Western District Council
- Central and Western District Youth Programme Committee
- China Everbright Charitable Foundation Company Limited
- Commission on Youth
- Committee on Home-School Co-operation, Education Bureau
- Community Care Fund
- Community Chest of Hong Kong, The
- Council for the AIDS Trust Fund
- Department of Health
- Diocesan Lenten Collection Allocation Committee
- Education Bureau
- Environmental Protection Department
- Fight Crime Committee
- Fu Tak Iam Foundation Limited
- Henderson Land Development Company Limited
- Heng Wah (Hong Kong) Decoration Company Limited
- Home Affairs Bureau
- Home Affairs Department
- Hong Kong Housing Authority
- Hong Kong Jockey Club Charities Trust, The
- Hong Kong Sea School
- Hongkong and Shanghai Banking Corporation Limited, The
- Hung Hing Ying and Leung Hau Ling Charitable Foundation, The
- Janssen, a Division of Johnson & Johnson (HK) Ltd
- Keswick Foundation Limited
- Kowloon City District Office, Home Affairs Department
- Kwai Tsing District Youth Programme Committee
- Kwun Tong District Council
- Labour and Welfare Bureau
- Labour Department
- Leisure and Cultural Services Department

- Li Ka Shing Foundation Limited
- Li Po Chun Charitable Trust Fund
- Limited Brand Cares / Mast Cares Fund
- Lotteries Fund
- MINDSET Limited
- Misereor Fund
- Mustard Seed Foundation
- Narcotics Division
- North District Council
- Ping Wo Fund
- Pokfulam Village Cultural Landscape Conservation Limited
- Porticus Asia Ltd
- Quality Education Fund
- Queen Elizabeth Foundation for the Mentally Handicapped
- RunOurCity Foundation Limited
- S.K. Yee Medical Foundation
- SC Logistics Co Ltd
- Simon K.Y. Lee Foundation Limited, The
- Sir David Trench Fund for Recreation
- Social Welfare Department
- Southern District Council
- Southern District Youth Programme Committee
- Sporthouse
- Standard Chartered Bank (Hong Kong) Ltd
- Stanley Residents Association Ltd
- Starlit Way Limited
- Tao Heung Holdings Ltd
- Tsuen Wan District Council
- Tsuen Wan District Youth Programme Committee
- Tuen Mun District Office, Home Affairs Department
- We R Family Foundation Limited
- Women's Commission
- Wong Tai Sin District Council
- Wong Tai Sin District Youth Programme Committee
- Yiu Nam Investment Company Limited



3

THE EDUCATION SERVICES DIVISION

Olive Tree

“When you knock down the fruit of your olive trees, you shall not go over the branches a second time; let what remains be for the resident alien, the orphan, and the widow.” (Dt 24:20)

“Love in the service of hope” has long been the mission of Caritas. Special attention is directed to the needs and aspirations of the underprivileged, the **last**, the **least** and the **lost** within the community.

3.1 GENERAL REMARKS

The Education Services Division (“the Division”) is committed to developing a caring, quality education services grounded in Christian values and the principles of lifelong learning, integral human development and equal opportunities for all. The four services provided, namely, (1) Pre-school Education Service, (2) Special Education Service, (3) Vocational Training & Education Service, and (4) Community & Higher Education Service, are registered with the Education Bureau (“EDB”). Since the Catholic Diocese of Hong Kong and the Religious Congregations operate more than 100 primary schools, the Division then places its emphasis on helping those underprivileged and disabled. These three parties make concerted effort to provide a truly inclusive education system ranging from pre-schooling to post-secondary level in a diversity of learning modes.

3.2 PRE-SCHOOL EDUCATION SERVICE

Objectives

The objective of the Pre-school Education Service (“the Service”) is to provide a pleasant learning environment where young children below the age of seven can truly develop morally, intellectually, physically, socially, aesthetically and spiritually in their proper perspectives.



- “Let’s pray for those in need.
Thanks, our Lord!”



- “Uncle Chan, we are going to bake
a cake together!”

Highlights of the Year

Enrichment of Children Daily Life Experience

To enrich the daily life experience of children, Situational Learning Approach was adopted in Caritas kindergartens which a variety of outdoor activities and community visits was organized including the Hong Kong Railway Museum, Brighter Smiles Playland, dental clinic and supermarket. These experiences were significant to the foundation of enquiry-based learning for young children.



- “We’ve bought a lot of food at the supermarket!”



- Children learned the oral health at the Brighter Smiles Playland



- Children visited a dental clinic



- “Let’s explore the history of the local railway transportation.”

Cultivation of Affection and Empathy at Early Age

To nurture the core values of Catholic education and to develop children's qualities of forgiving, respecting, loving, helping and accepting each other, children were taught to demonstrate their affections and empathies through a series of life education programmes, such as “Little School Helpers”, “Good Friends Day”, “Good morning, Sweetie”. Parents and grandparents of children were also eager to participate and they worked collaboratively with schools to develop the noble character for the whole person of children.



- “We enjoy to be the Little School Helpers”



- Parents and children performed a magic show at the “Good morning, Sweetie”

Joint-school Programme for Promoting Physical Health

With a subsidy granted by the Committee on Home-School Co-operation, a joint-school project named “Parent-child Marathon Sport Scheme cum Parent Workshop” was launched in December 2015 with the aim to emphasize the importance of physical health and development to children. The scheme would be continued till May 2016 that both the children and their family members were encouraged to have physical exercise everyday.



- Parent – child workshop on physical health of children



- A booklet with suggestions on physical exercises was published

Staff Development and Training

Workshops and Orientation Day

Three refreshment workshops were organized for new teachers by the Caritas Pre-school Education Material Reference Centre in June 2015 and July 2015 with the aims to strengthen the skills in teaching English for young children and to enrich the English Curriculum. An Orientation Day was organized on 22 August 2015 and a total of 16 new teachers participated. The challenges faced by new teachers were shared in alignment with the vision, mission and value of the Agency and the objectives of the Service.

Joint-school Teacher Professional Development Day

Three Joint-school Teacher Professional Development Days (“Professional Development Day”) were organized by the Service for all pre-school teachers. The 1st Professional Development Day was held on 30 April 2015 with the theme “Religious Education (II) — Planning and Implementation of Religious Curriculum for Young Children”. Teachers shared their practices on Emmaus Pedagogy and feedback was received from the team of Religious and Moral Education Curriculum Development Centre.



- Sharing of teachers



- Group discussion on the implementation of Religious Education



- Sharing of language works among schools

The 2nd and the 3rd Professional Development Day were held on 25 September 2015 and 27 November 2015 respectively. The theme was “Language (Chinese) Learning for Young Children — Implementation and Reflection”. Sharing of teaching practices among the Caritas kindergartens and nursery schools, and group discussion were organized. An Associate Professor of the Hong Kong Institute of Education was invited to conduct a whole-day workshop on the development of writing Chinese character in early age. Teachers also learnt how to assess the writing behaviour of young children and teaching strategies were recommended.

Annual Departmental Evaluation Seminar for Pre-school Teachers and Principals

The Annual Departmental Evaluation Seminar with the theme “A Reflection on the Challenges in Social Services - The Difficulties and the Complexities of Taking up Socio-Pastoral Activities” was held on 23 July 2015. The lesson learnt from the “Geese Theory” was shared by the Chief Executive of Caritas which had inspired the participants on effective teamwork with positive aptitude. A workshop “Spiritual Education and Religious Education” on the reflection for life and whole person development was conducted by the Associate Director of Caritas Education Services. Group discussions on “Children Learning and Family Education” and “Professionalism and Collaboration” were organized.



- Teachers learnt through professional dialogue and teaching practice



- The Annual Departmental Evaluation Seminar for Pre-school Teachers and Principals 2015

3.3 SPECIAL EDUCATION SERVICE

Objectives

Special Education Service provides vivid and effective learning programmes to the students with special educational needs for their integral growth and development. It aims at nurturing their civic responsibilities and character as well as realizing their physical, mental and social capabilities. The ultimate goal is to enable them to integrate themselves into the community and lead a dignified living, and hence contribute to the well-being of society.

Highlights of the Year

Visual Art Exhibition & Workshop – “Ordinary · Extraordinary — Figurative · Abstract”

Organized by Caritas Lok Yi School, a Visual Art Exhibition and Workshop named “Ordinary · Extraordinary — Figurative · Abstract” was held from 8 April 2015 to 18 April 2015 in the Centennial Campus of The University of Hong Kong. It aimed at providing equal opportunity for the students to participate in the learning and creation of art. Students endeavored to cherish life and love in virtue of the Catholic education core values.



- Share love with “The Last”, “The Least” and “The Lost” in the community



- Students designed the portraits “Revered Figure” through the method of mosaic collage by colorful and shining papers

Inclusive Arts Fun Fair

Caritas Lok Jun School held an Inclusive Arts Fun Fair at Jockey Club Creative Arts Centre on 8 July 2015. Different kinds of inclusive performance and workshops were organized, including music jam, “Symbiotic Dance”, inclusive theater, interactive installation, visual arts exhibition, and light, water and sand painting. By inviting the participants from the public to join the performance and workshops, the students and the visitors shared an enjoyable day together.



- Interactive installation



- “Symbiotic Dance” performed together by students, staff, parents and volunteers

Dialogic Reading

The project, in collaboration with the City University of Hong Kong, was undertaken in Caritas Resurrection School. Dialogic reading was applied in the instruction of students with intellectual disability. A booklet named “Create a Stimulating Learning Environment for Students with Intellectual Disability” had been published in July 2015.

Short-term Adjustment Programme

The EDB invited Caritas Pelletier School to provide “Short-term Adjustment Programme” for girls with emotional and behavioural difficulties studying in the mainstream schools. The programme was started from the year 2015/2016. The girls maintained their registration with their mainstream schools and would be reintegrated into the schools on completion of the Programme with satisfactory improvement in emotion and behaviour.

Active Participation of Volunteers

Members from different charity groups and communities had been volunteering at Caritas special schools at different occasions. This year, some professionals had accepted invitation to become the school’s voluntary visiting medical officers, physiotherapists and occupational therapists. Moreover, thanks to the volunteers from the Sovereign Military Order of Malta (“S.M.O.M.”), Society of St. Vincent de Paul, St. Alfred’s Church, St. Benedict Church, local church parishioners and parent volunteers for providing a blissful and impressive time for students of Caritas special schools.



• The voluntary work of S.M.O.M.



• Students dancing joyfully with volunteers

Awards Achieved

A student of Caritas Lok Jun School participated in “We Love Kitchen” cooking contest held by Hong Chi Association and got the 1st runner-up. Students of Caritas Pelletier School participated in “The 52nd Schools Dance Festival” held by EDB and the Hong Kong Schools Dance Association Limited. The School won the Highest Commended Award.



• “We Love Kitchen” cooking contest



• The Dunhuang dance and Jasminum dance of Caritas Pelletier School



Staff Development and Training

Joint-school Staff Development Programmes on Cognitive Therapy

A seminar and three-session workshop on “Application of Cognitive Therapy (‘CT’) in Handling Parents’ Emotional Problems” were held from August 2015 to November 2015 for social workers and teachers. The trainer from Caritas Rehabilitation Service highlighted the rationale and the methods of CT, and shared some case studies in using CT in eliminating the irrational beliefs of parents.

Joint-school New Staff Orientation 2015/2016

The Joint-school New Staff Orientation was held on 19 September 2015. It aimed at promoting the vision, mission and value of Caritas, and sharing “Principles in Serving Persons with Disabilities”.



• A fruitful sharing by Rev Joseph Yim during the Joint-school New Staff Orientation

Joint-school Professional Development Day cum Service Day 2015/2016

The Joint-school Professional Development Day cum Service Day for all school staff of six special schools was held on 11 December 2015. Dr Paul Lau, Associate Director of Caritas Education Services, was invited to deliver a talk on “Action Learning” to the teaching and professional staff, and Rev Deacon Wong Shing Yee shared the school motto to all school staff.



• A group photo of Rev Joseph Yim, Dr Paul Lau, supervisors, principals and all school staff

3.4 VOCATIONAL TRAINING & EDUCATION SERVICE

Objectives

The Vocational Training & Education Service (‘VTES’) oversees the services of the secondary schools, the field studies centre and the apprentice training centres under the patronage of Caritas. It also provides operation guidelines and professional supports to ensure the services are in line with the vision and mission of Caritas.

Secondary Schools

VTES oversees 9 secondary schools (8 aided schools and 1 Direct Subsidy Scheme school), offering a balanced and broad curricula through which students acquire their knowledge and skills under the Catholic education ideology.



- Students joining some of the extra-curricular activities



Field Studies Centre

The Caritas Chan Chun Ha Field Studies Centre at Cheung Chau provides educational courses on biology-field-studies and geography-field-studies to students and teachers in Hong Kong. It also runs programmes for the general public to promote their awareness of environmental protection and sustainability.



- Students attending lessons of field studies programmes

Apprentice Training Centres

VTES oversees a printing training centre and a car repair workshop to provide apprenticeship programmes to students from the Vocational Training Council, aiming at training those who are interested in printing and auto repair to become qualified technicians in these two fields. The Centre and the Workshop also provide services to the general public.

Highlights of the Year

Establishment of the Incorporated Management Committee

The last batch of schools, namely Caritas Tuen Mun Marden Foundation Secondary School, Caritas Chai Wan Marden Foundation Secondary School, Caritas Fanling Chan Chun Ha Secondary School and Caritas Yuen Long Chan Chun Ha Secondary School, established their Incorporated Management Committee ("IMC") on 1 August 2015. All the eight aided secondary schools and the Field Studies Centre are now managed by their own IMC.

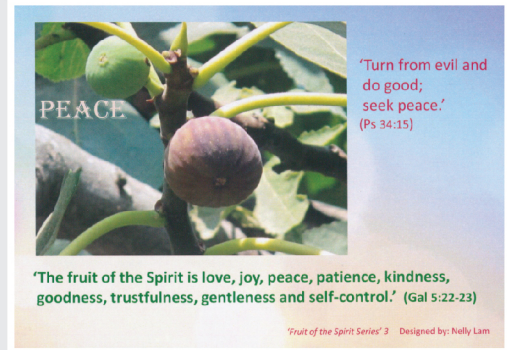
Promotion of Spirituality

Two joint-school visits to the Tung Chung Visitation Chapel and the St. Andrew's Parish were held on 28 December 2015 and 29 December 2015 respectively for teachers and students of Caritas secondary schools. Guided tours were given to convey the messages of Jesus's birth, the Jubilee of Mercy and the worship furnishings inside parish to the visitors. The activities aimed to strengthen their knowledge on Catholic core values. Besides, a talk on "Exploration of Love and Justice in Mercy" given by Dr Francis Chan, Head of Caritas Religious and Spiritual Life Education Unit was held on 12 March 2016 for the principals, religious teachers and pastoral assistants of Caritas secondary schools.



• Joint-school religious activities

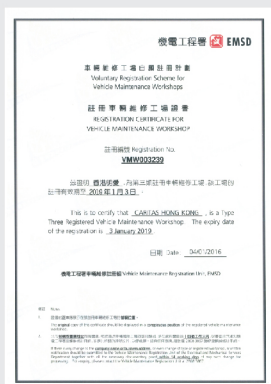
In this year, VTES published the 3rd series of religious cards and posters for Caritas secondary schools and service units. These cards and posters serve as a means to transmit the messages of Catholicism.



• The new series of religious cards

Voluntary Registration Scheme for Vehicle Maintenance Workshops

The Caritas Car Repair Workshop has registered as a “Type Three Registered Vehicle Maintenance Workshop” on 4 January 2016 under the Voluntary Registration Scheme for Vehicle Maintenance Workshops launched by the Electrical and Mechanical Services Department (“EMSD”). This scheme helps the general public to identify registered vehicle maintenance workshops in the market.



- The registration certificate for vehicle maintenance workshop issued by the EMSD

Training for School Managers and Supervisors

Two talks were given to the School Managers and Supervisors this year. The 1st talk was held on 8 December 2015 for the School Supervisors on the theme of financial management of school and usage of various school grants. The 2nd talk was held on 25 February 2016 for the Parent Managers and Alumni Managers on the role and responsibility of IMC Manager.

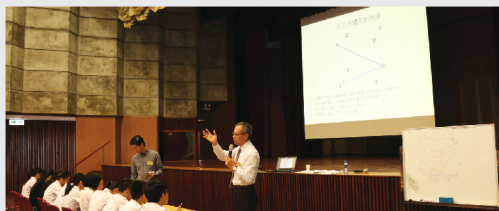
Staff Development and Training

New Staff Orientation Day 2015/2016

The New Staff Orientation Day was held on 5 September 2015 at Caritas House for newly-recruited teachers and staff of Caritas secondary schools and the Field Studies Centre. The orientation started with a mass held in the Hong Kong Catholic Cathedral of the Immaculate Conception. All participants were introduced on the history, vision, mission and value of Caritas. A talk on teaching effectiveness with a teaching demonstration was given by the Head of VTES to the newly recruits.



- A mass on the New Staff Orientation Day



- Teaching demonstration

Joint-school Staff Development Day 2015/2016

The Joint-school Staff Development Day for all teaching and non-teaching staff of Caritas secondary schools and the Field Studies Centre was held on 30 September 2015 at Caritas Ma On Shan Secondary School. Mr. Benjamin Yung, Principal Assistant Secretary (Professional Development and Training) of EDB, gave a speech on professional development of educators. Teachers who were awarded the “Chief Executive’s Award for Teaching Excellence” shared their views on the teaching of Chinese, English, Mathematics and Visual Arts. Talks on school office management, financial management and Chinese medicine were arranged for non-teaching staff.



- Seminars for non-teaching staff



• Speakers giving talks during the Joint-school Staff Development Day

3.5 COMMUNITY & HIGHER EDUCATION SERVICE

Objectives

Community & Higher Education Service (“CHES”) is dedicated to providing quality education to young people and working adults to prepare them for opportunities in career choices and personal development. CHES is also committed to promoting and preserving the highest standards of excellence in teaching, learning, and service activities to give students a holistic education and to strengthen their awareness of their roles and responsibilities in society.

COMMUNITY EDUCATION

Highlights of the Year / Achievements

Higher Diploma in Early Childhood Education Programme

In October 2015, the Higher Diploma in Early Childhood Education (“HDECE”) Programme was approved by EDB and Social Welfare Department as a teacher training course for early childhood education. Graduates will be eligible to register as qualified Kindergarten Teachers, registered Child Care Workers and Child Care Supervisors. The 1st cohort of HDECE students started classes in January 2016 and an official launching ceremony of the programme was held on 26 February 2016.



• A class activity of HDECE programme

Navigation Scheme for Young Persons in Care Services Project

Partnering with Caritas Social Work Services (“CSWS”), Caritas Institute of Community Education (“CICE”) has joined the “Navigation Scheme for Young Persons in Care Services” being implemented by CSWS. A two-year part-time Diploma programme in Health Care Training for the Elderly and Rehabilitation Sectors will be delivered by CICE for the participants of the Scheme.

Child Care Training for Grandparents Project

CICE has also collaborated with Caritas Family Service (“CFS”) and Caritas Services for the Elderly (“CSE”) in a pilot project “Child Care Training for Grandparents”. The pilot project aims at strengthening family ties and relationship between generations as well as reinstating and reinforcing support for nuclear families by enabling grandparents to become well-trained child carers in the home setting.

Yi Jin Diploma

A funding subsidy of about \$1 million was granted by EDB in the 2015/2016 academic year for the provision of support initiatives to students and teachers of Yi Jin Diploma (“YJD”). More than 40 activities and learning support services were provided, such as adventure camp, school picnic, Caritas Cheung Chau walk, reading scheme, inter-class football and basketball competitions, Caritas Got Talent show, First-aid certificate courses, English & Mathematics remedial classes, dessert-making class, baby massage class and voluntary work, etc.



• Caritas Got Talent show



• Caritas Cheung Chau walk



• Adventure camp



• Basketball competition

Through Train Scheme

To facilitate promotion and enrolment of credit-bearing programmes, CICE continues to offer Through Train Scheme for secondary six students of Caritas and Catholic schools. Seminars and on-site interviews were held in February and March 2016, and nearly 1,700 applications were received.

Applied Learning

Fifty-two CICE students received the Applied Learning (“ApL”) Scholarship from the Law’s Charitable Foundation for the year 2014/2015. Among all these award recipients, 14 students received the “Special Award” which was set up to recognize students who demonstrated positive learning attitude and achieved good progress and outstanding performance in their study of ApL courses.

Whole Person Development Programme

CICE organized the Whole Person Development Programme and extra-curricular activities to foster students' personal growth and career aspiration. These activities were categorized into seven dimensions, namely spiritual, career planning, physical health, mental health, social service, intellectual development and recreation.



• Orientation training camp



• Visit Life Journey Centre

Service Learning

As the saying goes, “practice makes perfect.” CICE incorporated the elements of service learning in its curriculum by working closely with relevant industry sectors to provide practicum opportunities for its students. Other than visits to the health-related organizations such as Hospital Authority, Hong Kong Red Cross, The Hong Kong Institute of Biotechnology Limited, CMA Testing and Certification Laboratories, medical polyclinic, etc., students of diploma and higher diploma programmes in the health care-related discipline visited Caritas Special Schools and had their practicum in Caritas Day Care Centres; Elderly Centres and Rehabilitation Centres. In a similar vein, students in the Hospitality Management discipline participated in a three-month internship at leading hotels, such as Sheraton Hong Kong Hotel, Courtyard by Marriott Hong Kong Sha Tin

Hotel, Marco Polo Hongkong Hotel and Caritas Bianchi Lodge, etc. under the arrangement of the Hong Kong Hotels Association. Students reflected that such experience was valuable for them in grasping day to day operations in the real world.

Employees Retraining Board – Manpower Development Scheme

In 2015/2016, CHES organized talks and activities on employee retraining courses. Employers were invited to conduct recruitment talks in various centres for course information and training guidance.



• Course promotion activities

Awards Achieved

Seven CICE YJD students of 2014/2015 were awarded scholarships by the Sir Robert Black Trust Fund, the award ceremony of which was held on 14 January 2016. Another 10 CICE YJD students of 2014/2015 were awarded scholarships by the Test of English for International Communication (TOEIC).



• 2014/2015 Sir Robert Black Trust Fund Award Ceremony

In 2014/2015, CHES was also awarded the First Group rating, the best rating in the new management audit of Employees Retraining Board (“ERB”). The 8th ERB “Manpower Development Scheme” Award Presentation Ceremony was held on 21 November 2015. CHES and its partners received the following awards:

- “ERB Outstanding Award for Placement Services”
- “ERB Outstanding Award for Trainees”
- “ERB Merit Award for Employers”
- “ERB Outstanding Award for Employers”
- “ERB Excellence Award for Employers”



• ERB Outstanding Award for Placement Services

HIGHER EDUCATION

Highlights of the Year

The construction of the new campus of Caritas Institute of Higher Education (“CIHE”) in Tseung Kwan O is well underway. Occupying a gross floor area of about 30,000 square metres, the new campus will serve about 3,200 students. CIHE targets to complete various construction works in the summer, enabling the campus to operate in September 2016.

The new campus will increase the provision of self-financing degree places in Hong Kong and will provide a more sustainable and vibrant learning environment for its students. In addition, there will be maximized synergies between this new campus and the adjoining campus of Caritas Bianchi College of Careers (“CBCC”).



• CIHE Tseung Kwan O New Campus

Achievements

CIHE and CBCC received support of about \$22.35 million for 1 individual project and 1 collaborative project under the Quality Enhancement Support Scheme of EDB. In addition, 7 projects under the Faculty Development Scheme, 1 project under each of the Inter-institutional Development Scheme and the Institutional Development Scheme of the Competitive Research Funding Schemes for the Local Self-financing Degree Sector of the University Grants Committee were granted with a total amount of \$13.66 million.

The Secretary of Education had endorsed 88 students from CIHE and CBCC to receive the “Outstanding Performance Scholarship”, “Best Progress Award”, “Talent Development Scholarship”, “Reaching Out Award” and “Endeavour Scholarship” under the Self-financing Post-secondary Scholarship Scheme of the EDB.

New Programmes

In 2015, CIHE successfully underwent the validation of its Bachelor of Science (Honours) in Digital Entertainment. This new programme represents a collaboration of the Institute's colleagues in two disciplinary areas, namely information technology and design. Its planned offer in 2016 will also signify the Institute's exploration into these two areas at the degree level. In 2016, the Institute will also undergo accreditation of two part-time conversion degree programmes; one in Social Work and the other in Health Sciences. If successfully launched, they will represent the 1st attempt of CIHE to offer part-time conversion degree for the academic advancement of sub-degree graduates, expanding the Institute's portfolio of Bachelor's Degree programme which now contains full-time degree programmes covering a total of 14 different disciplinary areas for further study by secondary school leavers.

New Publications

During the year, staff members of CIHE and CBCC attained a variety of accomplishments in their research and other scholarly activities. They had more than 140 academic publications in books, peer-reviewed journals, conference proceedings, journal editorships and book editorships.

Staff Development and Training

CIHE and CBCC have always been making effort to build and provide a caring and supportive working environment to staff, making available in all earnest diverse training opportunities, to assist academic and non-academic staff in the acquisition of professional and generic knowledge and skills. A total of seven in-house staff development activities were conducted in 2015.



• CIHE & CBCC staff development seminars

4

THE MEDICAL SERVICES DIVISION



Wheat

“Unless a grain of wheat falls to the ground and dies, it remains just a grain of wheat; but if it dies, it produces much fruit.” (Jn 12:24)

Service seems to mean give and sacrifice, but it will be rewarded by God. Hope all Caritas staff understand God's plan for each of us and follow the example of wheat to glorify our Lord by serving others wholeheartedly.



4.1 GENERAL REMARKS

The Medical Services Division ("the Division") provides in-patient hospital service, and out-patient medical / dental care to the community. The following services are provided by the Division:

Hospital Services	Clinic Services
<ul style="list-style-type: none">• Caritas Medical Centre (under administration of Hospital Authority)	<ul style="list-style-type: none">• Three Medical Clinics at Caine Road, Ngau Tau Kok and Tsuen Wan
<ul style="list-style-type: none">• Canossa Hospital (Caritas)	<ul style="list-style-type: none">• Four Dental Clinics at Aberdeen, Caine Road, Ngau Tau Kok and Tsuen Wan
<ul style="list-style-type: none">• Precious Blood Hospital (Caritas)	

Caritas Medical Centre was opened on 17 December 1964 and was funded by Caritas. The management has been taken over by the Hospital Authority ("HA") since 1992. Caritas only participates in the Hospital Governing Committee and various sub-committees. In fact, the whole management power has vested in HA.

Canossa Hospital (Caritas) was founded in 1929 by the Canossian Daughters of Charity. Caritas has been entrusted with the administration of the Hospital since 1992.

Precious Blood Hospital (Caritas) was established by the Sisters of the Precious Blood in 1937 and has become part of the family of Caritas since 1993.

4.2 HOSPITAL SERVICES

CARITAS MEDICAL CENTRE

Highlights of the Year

A series of service improvements was launched during the year 2015/2016:

- To address the surging service demand, an acute medical ward with 24 beds was re-opened in October 2015.
- To relieve the heavy workload of frontline clinical staff on supplies management, central coordination refill service programme covering medical consumables, personal protective equipment, central sterile supplies consumable and linen items was introduced.
- To improve the queuing management, Queue Management Display System has been rolled out in phases in Specialist Outpatient Clinic and Family Medicine Clinic.
- To promote the concept of "Smart Patient", a programme "Staying Healthy, Living Fully" with activities on information kiosks, patient outing, gathering with caregivers etc., was launched.
- To strengthen the green awareness among hospital staff, Green Living promotion was initiated.

Redevelopment Project

The last part of Phase II Redevelopment Project was finished in the beginning of 2016, covering the new rehabilitation garden, covered walkway and visitor carpark. The grand opening ceremony of the whole project was held on 3 March 2016.



- Launching Ceremony of Wai Ming Block on 3 March 2016

Staff Development and Training

- Promotion programme on hand hygiene to cultivate the practice before and after patient contacts was continued.
- Various inhouse training was provided to professional staff to enhance their knowledge in different service aspects. The topics included nutrition/dietetics, pathology, etc.
- The critical incident psychological services provided to HA staff were further enhanced. A Critical Incident Psychological Service Centre was set up in the 3rd quarter of 2015 to support the Kowloon West Cluster staff.

CANOSSA HOSPITAL (CARITAS)

Highlights of the Year / Achievements

Service Improvements

With the effort by Caritas Information Technology Advancement Centre ("CITAC"), the Hospital Information System ("HIS") has been in full operation covering all service departments from registration to discharge from the Hospital.

Meanwhile, the Hospital closely worked with the government for the Electronic Health Record Sharing System ("eHRSS") and the health-related data has been electronically standardized ready for sharing with the other healthcare professionals from 13 March 2016 onwards. Representatives from the Hospital and CITAC attended the launching ceremony of eHRSS on 7 March 2016.

Accreditations

- The Australian Council on Healthcare Standards made the inspection visit to the Hospital from 15 June 2015 to 17 June 2015. The Hospital was accredited for another four years under the Evaluation and Quality Improvement Programme.
- The Clinical Laboratory obtained the International Standard ISO 151289 award for Bio-chemistry in December 2015.
- The Hospital was accredited as the Continuing Nursing Education provider of the Nursing Council of Hong Kong from April 2015 to April 2018.

Operation Strategies

All department heads participated in the strategic plan review workshop on 7 October 2015 and discussed enthusiastically on the development of the Hospital. Four main areas were identified namely accounts service, health checkup, out-patient services and marketing.

Strategic Planning Workshop was conducted on 1 February 2016 for all department heads with the emphasis on the importance of a role model and the provision of holistic patient care in the spirit of Jesus Christ. All participants were actively involved in the group dynamic and focused on development of leadership and initiatives; achieving good workforce planning; development of Hospital's image and trust from the public; achieving collaborative interdepartmental partnership and achieving good professional partnership with Medical Practitioners.

Progress of New Extension Project

The Hospital had undergone the renovation works throughout all departments. All major services have been approved by the Department of Health ("DH") for operation.



• Physiotherapy Department at 1/F



• Endoscopy Centre at 3/F



• Dialysis Unit at 4/F

Staff Development and Training

Trainings and Workshops

- Wound care management education was delivered by the Wound Manager on 13 April 2015.
- IT trainings were delivered to all nursing staff throughout August 2015 to assist the visiting medical officers in using the HIS.

Interaction with Overseas Healthcare Providers

- Visit from Wuhan Hospital (China) for interchange of experience was held on 27 April 2015.
- Staff from Beijing 302 Hospital visited the Central Sterile Service Department on 5 December 2015.

Precious Blood Hospital (Caritas)

Highlights of the Year

Psychological Consultation and Therapy Services

To meet the demand for psychological care service of the community, the Hospital commenced its psychological consultation service in 2015. The service is for both adult and pediatric help seekers. Currently, there are two consultation sessions in the General Out-patient Clinic.

In view of high proportion of hyperactive cases among the pediatric help seekers, the Hospital also launched the Attention Deficiency and Hyperactive Syndrome Therapy sessions for the children in need. The therapy sessions are conducted by a psychological therapist in order to help the children to adopt a normal life.

Histopathology Laboratory Service

The Hospital set up a histopathology laboratory in the 3rd quarter of 2015. Dr W.K. Ng was appointed as the Consultant Pathologist in-charge of the laboratory services of the Hospital. The histopathology laboratory service can help to shorten the histopathology test lead time which is crucial for certain types of surgical operations therefore significantly improve the hospital service.

MRI and CT Installation Works

The Hospital has signed a contract to install new generation of Computer Tomography ("CT") and Magnetic Resonance Imaging ("MRI") equipment in the Diagnostic Imaging Department. The building structure strengthening has been commenced and the installation work is expected to be completed in the 4th quarter of 2016.

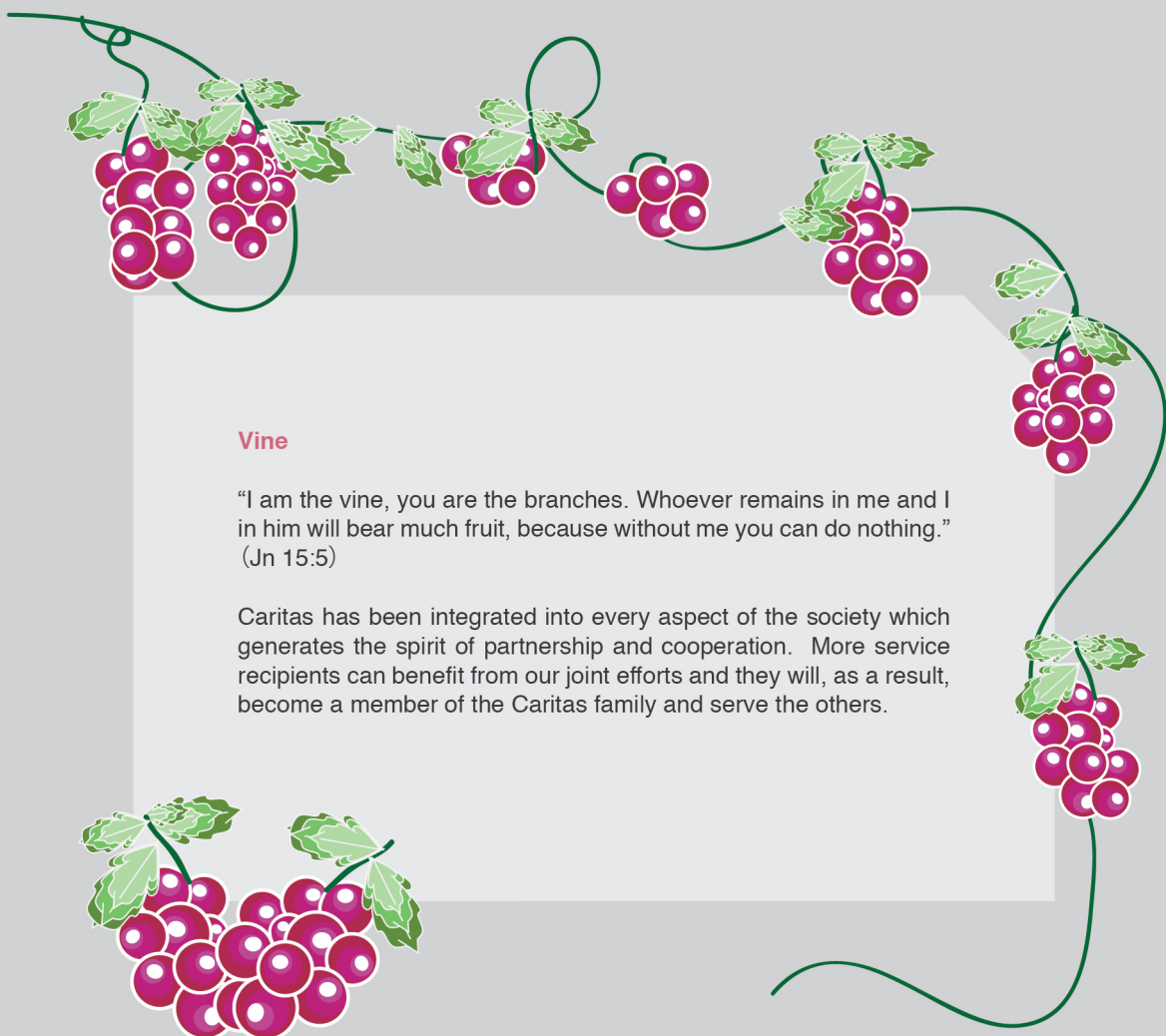
4.3 CLINIC SERVICES

Highlights of the Year

Caritas Dental Clinics continued to join the recurrent programme managed by the Outreach Management Unit ("OMU") of the DH for outreach dental service to the frail elders residing in the attention homes. After completion of the 1st service year in September 2015, the service team reached the service targets and obtained positive comments from OMU on the service delivered.

5

OTHER SERVICES



Vine

“I am the vine, you are the branches. Whoever remains in me and I in him will bear much fruit, because without me you can do nothing.”
(Jn 15:5)

Caritas has been integrated into every aspect of the society which generates the spirit of partnership and cooperation. More service recipients can benefit from our joint efforts and they will, as a result, become a member of the Caritas family and serve the others.

5.1 LOCAL SERVICES

Objectives

The Local Services (“LS”), as the extended executive arm of the Agency at the local level, is located in various multi-service social centres of the Agency. Their services include administrative and janitorial services, coordination of solidarity enhancement activities among the Agency, parishes and Catholic schools, as well as implementation of fundraising events.

As the Agency is the social arm of the Catholic Church, LS endeavors to further enhance Agency’s partnership with the Catholic community and takes up the task as one of its core functions, with the aim of fostering Catholic values of love and hope in the local community.

Highlights of the Year / Achievements

Centre Management

In compliance with the Buildings Department’s requirements, maintenance and repair works related to the Mandatory Building and Window Inspection Schemes at the multi-service social centre at Caine Road have been completed. Similar works at Aberdeen centre were almost completed, while that at Sha Tin centre is in the pipeline.

A user satisfaction survey in all multi-service social centres was conducted in December 2015 with a view to enhancing the quality of centre management’s service delivery. Users’ suggestions would be followed up.

Community Halls

LS operates two licensed community halls which are located at Caritas Caine Road Social Centre and Caritas Kowloon Social Centre, serving an annual total of 19,300 persons and 33,750 persons respectively. They are mainly used for activities such as diocesan events, graduation ceremonies, reception for marriage ceremonies, annual functions, seminars, workshops, variety shows, etc.

In addition, there are two other ordinary community halls inside the multi-service social centres at Aberdeen and Ngau Tau Kok, serving an annual total of 7,300 persons and 74,687 persons respectively.



• Community Hall at Caritas Jockey Club Aberdeen Social Centre

Activity Centre

In October 2015, Caritas Tsing Yi Activity Centre received, for the first time, a group of 16 English-speaking Christians from Asian countries, for holding an eight-day conference. A total of 10 parishes / diocesan organizations and 13 voluntary organizations with 943 visitors used the Centre mainly for parent-child and youth activities, meetings as well as barbeques.



• Scout activity in the meeting room



• Barbeque within the centre compound

Liaison with Parishes and Administrative Support

Maintaining a close relationship with parishes is one of the main functions of LS. In 2015/2016, much effort has been exerted in the following areas:

- (1) Strengthening the parishes' understanding of Caritas services by coordinating visits for parish priests, clergy etc. to various Caritas units at district levels or organizing visits to newly appointed parish priests in form of a Caritas service team;
- (2) Understanding the parishes' needs by attending regular meetings of parish pastoral councils, Diocesan Social Concern Support Group, meetings at deanery levels, etc.;
- (3) Soliciting support from parishes and Catholic schools in fundraising events such as bazaars, sale of raffle tickets, donations for the future Catholic university at Tseung Kwan O etc.; and
- (4) Exploring and promoting collaborative activities among parishes, Caritas units and other Catholic units such as parent-child activities, grassroots meals, marriage enrichment programmes etc.



• Parish visit to Caritas Family Service

Fundraising Activities

In 2015/2016, LS coordinated three fundraising activities at the district levels which included the promotion of raffle tickets and Christmas cookies at parishes, as well as organization of bazaars at six venues. Furthermore, LS assisted in the promotion of Caritas TV Charity Show in the Catholic community.

Most Rev Michael M.C. Yeung and Caritas Chief Executive Rev Joseph Yim conducted promotional visits to 14 parishes on 10 consecutive Saturdays and Sundays from September to November 2015. With the assistance from volunteers and students of Caritas services, parishioners enthusiastically supported Caritas in buying raffle tickets and making donations for the future Catholic university.

Another fundraising event was held in December 2015. Christmas cookies, produced by Caritas La Vie Bakery, were promoted at 13 parishes. The cookies were well received by parishioners during the festive season.



• Raffle sale at St. Peter's Church



• Cookies sale at St. Jude's Church

Caritas Fundraising Bazaars, as one of the Agency's signature fundraising events, attracted a total of 79,025 visitors in 2015. The event was held at six venues in three consecutive Sundays of November 2015. Our partners such as parishes and Catholic schools showed their unwavering support to Caritas bazaars which is well perceived as a family event for the Catholic diocese. A total of 40 parishes, 73 Catholic schools and 51 Caritas units with over 12,000 volunteers participated in the 6 bazaars held in Hong Kong, Tuen Mun, Kowloon, Sha Tin, Tsuen Wan and Cheung Chau.



• Caritas Bazaar at Victoria Park



• A facelift of Tsuen Wan Bazaar using marquees

Staff Development and Training

Staff of LS visited the Precious Blood Hospital (Caritas) in May 2015 and the visit aimed to enhance staff's awareness in quality standards relating to administrative and janitorial aspects. Moreover, Managers of Local Service Coordination attended talks and seminars on job-related topics such as school management, building management and staff supervisory skills.

5.2 HOSPITALITY SERVICES

General Remarks

Hospitality Services ("HS") comprises of Lodge, Hostel and Catering Services. HS is committed to provide quality accommodation and catering service in a comfortable environment at reasonable price to the guests.

LODGE SERVICE

Objectives

Lodge Service provides comfortable accommodation to local and overseas Catholic-related parties and travelers at reasonable price. The three lodges are Caritas Bianchi Lodge, Caritas Lodge and Caritas Oswald Cheung International House ("COCIH"). The lodges provide training opportunities for student internship and vocational training programme run by Caritas Institute of Community Education ("CICE"), Caritas Bianchi College of Careers ("CBCC"), Caritas Institute of Higher Education ("CIHE") and other education institutions in Hong Kong. It also provides job opportunities to those people with intellectual or mental disabilities to demonstrate Caritas is a caring organization.

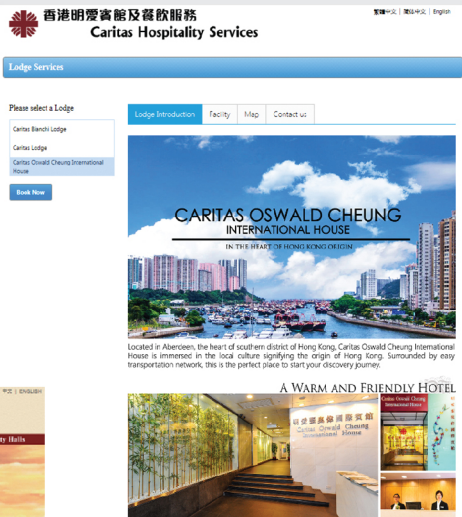
Highlights of the Year

Website Revamp

Online information search and bookings are very common nowadays. In order to meet the expectation of the service users and to boost online booking orders, HS homepage and lodges' websites were revamped in February 2016 with more modern look and more user friendly. Further improvement on the website will be continued this year.



• Homepage of HS website



• Webpage of COCIH

Guests Served

2015/2016 was a difficult year for lodge service due to the weakening global economy, unstable local political environment and the intense competition of the hotel industry in Hong Kong. The number of PRC leisure groups dropped sharply which led to a big drop of guests served at COCIH.

Lodges	2015/2016	2014/2015	Change (%)
Caritas Bianchi Lodge	40,450	46,548	-13.10
Caritas Lodge	17,174	18,967	-9.45
Caritas Oswald Cheung International House	25,968	59,472	-56.34
Total Guests Served	83,592	124,987	-33.12

HOSTEL SERVICE

Objectives

Hostel Service offers economical accommodation with basic amenities to local people, university students and overseas expatriates who need to stay away from home for longer period.

Highlights of the Year

Conversion of Caritas Kennedy Town Hostel

Caritas Kennedy Town Hostel was converted to a female student hostel in August 2015 with new public bathroom facilities and enhanced security measures. It provides accommodation service for up to 67 students from CIHE, CBCC and other local universities.



• Caritas Kennedy Town Hostel – Bedroom



• Caritas Kennedy Town Hostel - Common Room

Guests Served

Overall occupancy of most Caritas hostels was maintained at high level. However, occupancy at Caritas Kennedy Town Hostel and Caritas Caine Road Hostel were affected during the period of conversion and renovation under the Mandatory Building and Window Inspection Schemes respectively.

Caritas Hostel	No. of Rooms	Service Client	Area	Occupancy (%)
Caine Road	93	Male	Hong Kong	84.79
Kennedy Town	67	Female Student (from September 2015)	Hong Kong	82.75
Ling Yuet Sin	49	Female	Hong Kong	96.64
Ngau Tau Kok	28	Male Student	Kowloon	88.20
Mong Kok	3	Female	Kowloon	97.48
Domus Fidei	6	Female	New Territories	85.59

CATERING SERVICE

Objectives

Catering Service consists of Caritas Restaurant and Fast Food outlet in Caritas House, Caine Road, three in-lodge restaurants, banquet and outside catering service to provide dining and catering arrangement to parishes, Catholic-related parties, guests of lodges and hostels, neighbors and community members.

Highlights of the Year

2015 Caritas Fundraising Bazaar

Catering Service provided tea reception for the guests and arranged over 3,600 light meals in total for the volunteers. Sales at the HS food stalls came to a record high and has a big increase by 19.6%.



• 2015 Caritas Fundraising Bazaar – Hong Kong

Facilities Improvement

In order to enhance dining experience as well as to achieve energy conservation in Caritas Restaurant and Fast Food outlet, a new air-conditioning system was installed in October 2015.

Guests Served

In the year 2015/2016, daily average of 780 guests were served in restaurants and catering events. The drop in number of guests served was caused by the temporary closure of Caritas Restaurant and Fast Food outlet in Caine Road to install a new air-conditioning system for over a month time. With the implementation of initiatives on revenue generating and cost saving, substantial improvement on surplus was resulted.

Collaboration with other Service Units of the Agency

- HS continued to offer internship placement to students of CICE. In 2015/2016, two students attended a two-month training at Caritas Restaurant.
- Four participants from the Employment Exposure Programme 2015/2016 of Caritas Youth and Community Service attended 10 days experiential employment at the restaurants.
- Cleaning service in Caritas Bianchi Lodge was provided by the mentally disabled people of Caritas Lok Hang Workshop since October 2015.
- HS team visited Caritas Lok Mo Integrated Vocational Training Centre in October 2015 to explore rooms for collaboration by providing on-the-job training and employment opportunities in hostel, lodge and catering service. Upon successful completion of the on-the-job training, a trainee became full-time room attendant at Caritas Caine Road Hostel and two trainees became guest service attendants at Caritas Restaurant and Fast Food outlet in early 2016.
- Sixty volunteer students from CIHE and CBCC participated in the food stall sales by Catering Service during the 2015 Caritas Fundraising Bazaar in various locations.



• CIHE / CBCC students in the 2015 Caritas Fundraising Bazaar – Sha Tin

- Jointly organized with the Human Resources Office of the Agency, a Career Day in CIHE and CBCC was held in mid-March 2016 with the aims to do recruitment as well as to enhance the cognition level of HS.



• Career Day in CIHE and CBCC

- HS participated in the Ming Pao – JUMP Recruitment Day organized by the Human Resources Office and other service units of the Agency in March 2016.
- Invited by CICE, Mr Harry Leung, Catering Manager shared his heartfelt working experience with over 200 secondary school students in Applied Learning Programme on 21 March 2016.



• Working experience sharing session

Staff Development and Training

- A chef attended “Food Hygiene Manager” training course organized by School of Continuing and Professional Education, the City University of Hong Kong in July 2015.
- Two staff from the lodge team attended the “First Aid Care in the Workplace” conducted by the Occupational Safety and Health Training Centre in July 2015.
- Four customer service officers of the Lodge Service attended “Customer Service & Telephone Enquiry (Advanced)” training conducted by the Hong Kong Council of Social Service on 2 March 2016.

5.3 CAMP SERVICES

General Remarks

There are four camps operated under the Camp Services (“the Service”). Caritas Jockey Club Ming Fai Camp, Caritas Oi Fai Camp and Caritas Jockey Club Siu Tong Camp are partially funded by the Leisure and Cultural Services Department whereas Caritas Ka Fai House is self-financed.

Objectives

The objectives of the Service are to provide a non-profit making camping service for the people from all walks of life, offer them a group-living experience in a setting close to nature, and enhance their physical, mental and social well-being through indoor and outdoor social, recreational, educational, sports and other leisure activities.

Highlights of the Year

In cooperation with Caritas Chan Chun Ha Field Studies Centre, the Service provided accommodation and catering services as well as activities programmes to facilitate field studies courses for 3,983 students during the school year 2015/2016. The duration of study courses are categorized into four groups, i.e. one-day course and two-day, three-day, five-day overnight courses. Beside the regular courses, 19 star glazing activities were also organized with 564 students participating.

Under the Outdoor Education Camp Scheme of the Education Bureau, programmes were organized for both primary and secondary schools in the school year 2015/2016. For primary schools, there were 26 three-day and 7 five-day programmes with 2,230 and 833 student participants respectively. For secondary schools, 19 leadership training programmes were organized.

The 33rd Cheung Chau Island Canoe Race was successfully held on 28 February 2016 with 172 persons participated in various competition events. Islands District Council Members were invited as the Guests of Honor and for prizes presentation.



• Participants were getting ready for the competition



• All participants were doing their best in the race



• More than 85 canoes participated in each morning and afternoon competition events

Staff Development and Training

Twenty-one staff members visited the newly renovated Pokfulam PHAB Camp (“the Camp”) on 7 March 2016. The one day training also included touring to the Bethanie Campus of The Hong Kong Academy for Performing Arts and the Pokfulam Village nearby. The objectives of sharing on catering operation and activity leading skills were achieved.



- The officer of the Camp gave an introduction and led the tour



- Staff members participated in the reservoir tour organized by the Camp



- A group photo taken at the Camp

5.4 JANITORIAL SERVICE

The Janitorial Service (“the Service”), a sub-team of Local Services and under the supervision of Managers of Local Service Coordination, is a self-sustaining service providing cleaning, security, maintenance and repair, and messengerial services to Caritas units in various multi-service social centres of the Agency and parishes. Staff of the Service also assists in all Caritas fundraising activities, such as Caritas Bazaar and raffle tickets selling.

The achievement of the Service lies in its ability to meet the needs of its service users. Although the Service is facing challenges in respect of rising of wages coupled with shortage of manpower, it is continuously providing reliable janitorial services to its users and is running under surplus in this financial year. Moreover, the Service encourages staff to have training on occupational safety and health, in order to enhance their employment skills and knowledge of safety.



- Staff cleaning the Student Common Room in Caritas Kennedy Town Social Centre
- Staff performing cleaning work at Star of the Sea Church

5.5 COOPERATION BETWEEN CARITAS AND PARISHES

Caritas and parishes, being the social and pastoral arm of the Diocese, work in partnership to foster a family spirit of the Catholic Church in initiating and sustaining joint efforts in matters relating to social concern, human development and charitable activities.

Regular group meetings at various levels are in place to enhance communications and strengthen cooperation between parishes and Caritas, namely at the Diocese level, deanery level, parish level and Caritas staff level. The meetings include those of the Steering Group on Cooperation between Caritas and Parishes, Parish Councils, Parish Social Concern Groups as well as Local Parish Liaison Teams of Caritas and Parish Social Service Unit of the Social Work Services Division of Caritas.

Parish Social Service

The Parish Social Service is responsible for providing social work services to assist parishes in carrying out the social mission of the faithful. Family and individual counselling services, emergency relief and training of volunteers are also provided for parishioners.

Social Services

Caritas social work services units collaborated with parishes and Catholic groups on programmes relating to promotion of social concern and civic education in parishes, organizing educational talks and volunteer services for the youth, families, elderly and deprived groups. In response to parishes' concerns for the marginalized and enhancement of family ties, the social workers provided assistance to the Social Concern Groups, Family Movement Groups and various conferences of The Society of St. Vincent de Paul.

Concern for the low income families and elderly singletons was expressed through organizing "Meal for Grassroots" which was one of the major collaboration programmes with parishes in 2015/2016. The deprived groups were invited to enjoy free meal with parishioners to promote an integrated and caring community. The number of meals organized during the year was 82 which were well received by the community with an

attendance of 6,103 deprived persons and volunteers from 29 parishes.

Talks were delivered to the participants before or after the meals with topics such as "low income working family allowance", "universal retirement protection", "service for the elderly" and "parent-child relationship" to meet their needs. To extend parishes' care to the poor, some parishioners organized follow-up activities such as paying home visits to the deprived, attending to their children's educational needs, offering them foodstuff, providing financial assistance, etc.



• Rev Dominic Chan, VG attended "meal for grassroots"



• Cardinal John Tong was chatting to participants during the meal

Pre-marital Courses

Couples registered for marriage at the Catholic churches are invited to attend pre-marital courses and counselling which included a lecture on Christian view of marriage and natural family planning. In the past year, Caritas operated 15 pre-marital courses for 140 couples, and 78 couples participated in pre-marital couple counselling. Two post-wedding gatherings were held for the participants of the year.

5.6 MAINLAND SERVICES

General Remarks

The Mainland Service Desk (“MSD”) of Caritas was established in 1986, aiming at helping the local partners to provide better social service, become self-reliant and self-sustaining. The strategies of MSD are capacity building and providing financial assistance for upgrade of hardware. Through the cooperation with local leaders, projects are carried out effectively in the Mainland. Mainland services are not funded by Hong Kong Government, all services are supported by benefactors.

Highlights of the Year / Achievements

Migrant Children Centre in Xian City, Shaanxi Province

Being recognized by the society is the most important reward for any social service provider. After providing care service to the migrant children in Yuhuazhai district for three years, the Shaanxi Xiaoci Social Work Development Centre set up by the Catholic Social Service Centre of Xian diocese, was registered under the local Civil Affairs Bureau in May 2015. It is the first migrant children service centre set up by the Catholic organization in the Mainland. It is also the first Catholic migrant children centre recognized by the local government. The project is funded by Caritas.

The migrant children are lack of guidance in homework and do not have a proper study place. They can hardly adapt to the city life and are lack of confidence. Their parents do not know how to bring them up in the city. To tackle these problems, the centre offers the following services in the community:

- (1) Child care and tutorial guidance.
- (2) Interest classes.
- (3) Summer and winter camps; field trips; activities to celebrate during festivals.
- (4) Home visits; guidance for special needy cases.
- (5) Activities to help improve relations between parents and children.
- (6) Parent support group for mutual assistance and communication.

The Centre has been providing services to 91 families, benefiting more than 200 persons for three years. The lives of many of the beneficiaries have enhanced. The children become more confident, polite and willing to share. Their academic result has also improved. Relationship between parents and children has eased up.



• Parent-child activities



• Interest classes



• Choir singing



• Summer camp



• Children's art exhibition



• Tutorial guidance

Rehabilitation Centre of Liza Elderly Home in Changzhi City, Shanxi Province

Liza Elderly Home was set up in 2007 by the Sisters of Changzhi in a small village in Shanxi. Out of the 30 elders, 24 are suffered from stroke and 15 of them should probably regain the ability to move. Among the nuns who are serving in the Elderly Home, 6 got nursing credentials, and 2 have completed physiotherapy course in the university. With the financial assistance from Caritas, a rehabilitation centre was set up in the Elderly Home in 2015. Not only the elders but also the villagers are benefited from the new

rehabilitation service. In average, about five patients received rehabilitation service from the nuns every day. The monthly income of the Elderly Home has been increased from RMB2,000 to RMB3,000. Apart from addressing the needs of the community, the increase in income has also contributed to the sustainability of the centre.



• Rehabilitation exercises for upper limbs



• Railed staircase



• Joint exercises



• Rehabilitation equipment for lower limbs

Faith, Hope & Love Kindergarten in Taiyuan City, Shanxi Province

To cultivate aspiration of the kids with morality, intelligence and physique are the targets of Faith, Hope & Love Kindergarten (“FHL Kindergarten”). With the financial assistance from Caritas, the nuns in Taiyuan city, Shanxi province founded the FHL Kindergarten in 2015. The site of FHL Kindergarten was previously a quadrangle which was renovated and equipped into a school. In the first academic year, there were 50 students in the kindergarten. The nuns are striving to improve the quality of teaching, establish partnerships with parents, and promote their services. The

kindergarten has received many positive responses from parents and the community since its operation. Several large scale activities have been held to show the talents and abilities of the kids. People see positive changes in the kids – they become more polite, more self-disciplined, and more willing to share things among themselves. It is estimated that the kindergarten will be able to reach full capacity of 100 in three years.



• Christmas party



• Morning exercises

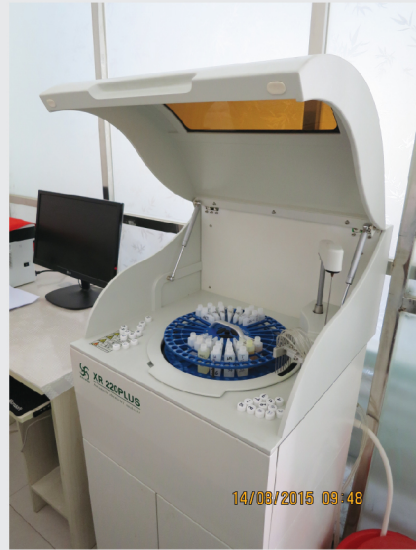
Other Funding Projects

During the year, MSD has provided six types of funding projects as follows:

Project Nature	Number of Projects or Beneficiaries
(1) Scholarship for primary, secondary and post-secondary students	224 primary / secondary students and 66 post-secondary students
(2) Capacity building	About 150 social service providers
(3) Improvement of facilities	4 elderly homes, 2 clinics, 2 kindergartens and 1 primary school
(4) Foster Parents Programme for the deprived / disabled children and the abandoned baby	38 children
(5) Living allowance to the elderly and the disabled	96 elderly / disabled persons
(6) Facilities for the migrant children and children with special needs	6 projects



• A fish pond in an organic farm sponsored by Caritas



• Medical facilities for a clinic in Hebei province



• Facilities project in a kindergarten in Shaanxi province



• Living and education allowance to an orphan in Hebei province



• Summer vacation class in a Shaanxi volunteering programme



• Education allowance to a handicapped youth in Hebei province

NUMBER OF PARTICIPANTS BY PROGRAMME

Child Care Service

Objectives:

- To provide a pleasant learning environment and to foster the holistic development of young children in social, intellectual, physical, moral, aesthetic and spiritual aspects of life with God's love.
- To provide full-day education and child care service for children aged 2 to 6 including families with single parent, working parents and children with special educational needs.
- To advocate the concept of learning through play and to adopt the teaching modes of Small Group Learning, Activity Approach and Project Learning in order to develop young children's initiatives in learning, good living habits, self-confidence, abilities in self discipline and problem-solving, creative thinking and adjustment to changing environment.
- To foster parent-child relationship and to enhance parent-school collaboration.

9 Nursery Schools (Total no. served)	1,257
16 Teams of Integrated Programme Service for Mildly Disabled Children (Nursery Schools) (Total no. served)	138
9 Teams of Occasional Child Care Service (Total no. served)	1,621
9 Teams of Extended Hours Child Care Service (Total no. served)	13,004
Children Advanced Talent and Education Related Programme ("CATERP") (Total no. served)	2,938

Youth and Community Service

Objectives:

To promote integral human development of young people and communities through the process of understanding, concern, participation and co-responsibility. The development process encourages a sense of individual and communal responsibility for the promotion of mutual care and social integration.

6 Community Centres, 6 Libraries and Study Rooms (No. of attendance)	990,273
1 Children and Youth Centre, 1 Library and Study Room (No. of attendance)	145,502
7 Integrated Children and Youth Services Centres, including 2 Libraries and Study Rooms, 11 School Social Work Units, 1 Overnight Outreaching Service for Young Night Drifters Team (No. of core programme attendance)	216,840
2 District Youth Outreaching Social Work Teams (No. of cases)	1,482
1 Counselling Centre for Psychotropic Substances Abusers (No. of cases)	345
9 After School Care Programmes (No. of children)	511
1 Student Guidance Service Project (Primary School) (No. of attendance)	329,998
1 Supportive Service Project for Schools (No. of attendance)	24,296
3 Supportive Service Projects for Students with Special Educational Needs (No. of attendance)	12,028
1 Adolescent Emotional Health Service (No. of attendance)	3,800
1 Cyber Youth Outreach Service (No. of target youths identified online)	2,928
3 Drug and Sex Counselling and Supportive Service (Total no. served)	893
2 Enrichment Service for Young Mother Projects (No. of attendance)	5,500
1 Community Supportive Service for Ethnic Minorities (No. of attendance)	10,447
1 Computer Recycling Project and Free Repair Service (No. of collected items) (Total no. served)	93,725 4,432
1 Child Development Fund Project (No. of attendance)	3,864

Services for the Elderly

Objectives:

To provide community care and support services to the elderly aged 60 or over. The ultimate objective is to help them to maintain their general well-being and quality of life as well as to uphold their self respect and ability to live actively in the community.

2 District Elderly Centres (No. of members / Attendance)	3,910 / 378,785
10 Elderly Centres (No. of members / Attendance)	8,473 / 509,615
2 Day Care Centres for the Elderly (Cases)	158
9 Residential Homes (Subvented & Non-subvented) (Residents)	1,399
15.5 Integrated Home Care Service Teams (Cases)	3,126
1.5 Enhanced Home & Community Care Service Teams (Cases)	320

Rehabilitation Service

Objectives:

To provide comprehensive and effective rehabilitation training programmes, residential care and community support services for people with disabilities and their families to develop their potentials and capabilities, and to enhance their personal growth for more self-reliance and for fuller participation in community life.

1 Special Child Care Centre (Capacity / Total no. of children served)	60 / 77
2 Special Provision Programmes for Autistic Children (Capacity / Total no. of children served)	12 / 21
2 Early Education and Training Centres (Capacity / Total no. of children served)	185 / 334
2 Occasional Child Care Services (Capacity / Total no. of children served)	4 / 211
1 District-based Speech Therapy Service (Capacity / Total no. of children served)	246 / 336
1 Parents Resource Centre (Total no. of families served)	618
1 Comprehensive Intervention Programme for Autistic Children (Capacity / Total no. of children served)	45 / 152
1 Professional Support Services for Students with Autistic Spectrum Disorders in Ordinary Schools (Capacity / Total no. of children served)	236 / 232

Rehabilitation Service (Cont'd)

1 Professional Support Services for Children with Attention Deficit and Hyperactivity Disorders and their Families (Capacity / Total no. of children served)	90 / 113
1 Holistic Support for Children with Autistic Spectrum Disorder and Families (Total no. of children served / Total no. of parents served)	886 / 1,374
1 Pilot Scheme on On-site Pre-school Rehabilitation Services (Capacity / Total no. of children served)	200 / 175
1 Professional Support Services for Children with Special Learning Needs (Total no. of children served)	1,211
2 Sheltered Workshops (Capacity / Total no. of workers served)	276 / 288
1 Supported Employment Service (Capacity / Total no. of workers served)	10 / 9
6 Hostels for Persons with Intellectual Disabilities (Capacity / Total no. of residents served / Total no. of cases served by respite service)	323 / 289 / 31
2 Supported Hostels for Persons with Intellectual Disabilities (Capacity / Total no. of residents served)	28 / 9
6 Day Activity Centres (Capacity / Total no. of trainees served)	307 / 279
1 Hired Vehicle Service for Persons with Intellectual Disabilities (Capacity / Total no. of clients served)	30 / 32
1 District Support Centre (Total no. of members served / Total no. of cases served by respite service)	266 / 17
1 Integrated Vocational Training Centre (Capacity / Total no. of trainees and workers served)	220 / 278
1 Long Stay Care Home (Capacity / Total no. of residents served)	425 / 433
2 Halfway Houses (Capacity / Total no. of residents served)	120 / 173
1 Supported Hostel for Persons with Mental Illness (Capacity / Total no. of residents served)	23 / 27
1 Integrated Vocational Rehabilitation Service Centre (Capacity / Total no. of workers served)	130 / 135
2 Integrated Community Centres for Mental Wellness (Capacity / Total no. of cases served)	1,800 / 2,761
4 Projects on Vocational Rehabilitation Training (Total no. of trainees served)	377
1 Project for Persons with Mental Illness (Total no. of cases served)	354

Family Service

Objectives:

To provide professional and quality service in facilitating harmonious relationship within the family, so that members within the family can perform at their full potential in face of challenges. Basing upon Christ's love and starting from the family as a unit, promote mutual forgiveness, peaceful communication, and social inclusion within the society.

8 Integrated Family Service Centres (No. of cases / No. of groups & programmes / Attendance)	9,010 / 1,063 / 50,312
39 schools receiving School Social Work Service (Students served)	30,790
2 Centres for Ex-drug Abusers and their Families (No. of cases)	543
1 Residential Treatment Centre for Young Male Drug Abusers (Capacity / Total no. of admission / Occupancy rate)	28 / 58 / 59%
4 Clinical Psychology Service Units (No. of cases)	474
2 Family Aide Service Units (No. of cases)	95
1 Family Crisis Support Centre (Live-in cases / Hotline calls)	552 / 20,843
1 Addicted Gamblers Counselling Centre (No. of cases / Hotline calls)	343 / 2,298
1 Primary School Guidance Project (No. of schools served / Students served)	18 / 10,648
2 Human Empowerment & Achievement Training Centres (No. of cases / Attendance of group & programmes)	414 / 13,519
1 Project for Childhood Trauma Treatment (No. of groups & programmes / Attendance)	15 / 783
1 Mental Health Project (No. of service users)	2,896
1 Counselling Hotline Project on Extra-marital Affairs (No. of calls)	2,501
1 Family Crisis Line & Education Centre (No. of hotline calls)	38,364
1 Personal Growth Centre for Men (No. of service users)	1,015
1 Community Support Project on Inviting Men Against Sexual Offence (No. of cases / Attendance of groups & programmes)	132 / 542

Community Development Service

Objectives:

To encourage people to be involved in solving individual and community problems, and to dedicate themselves to the development of genuine human communities through a constant process of awareness, participation and sharing. The participation process is intended to facilitate the promotion of understanding, mutual aid, respect and social integration among groups and in the community.

7 Neighbourhood Level Community Development Projects (No. of attendance)	95,662
1 Asian Migrant Workers Social Service Project (No. of attendance)	36,039
1 Development Project for Grassroots Organizations (No. of attendance)	48,124
1 Labour Development Project and Counselling Hotline for Unemployed (No. of attendance)	164,306
1 Mutual Aid Centre for Single Parent Families (No. of attendance)	24,424
1 Women Development Project (No. of attendance)	30,755

Other Social Work Service

Objectives:

- To assist the families and individuals in crisis to re-integrate into the community through the hostel service.
- To provide counselling and residential care service for adolescent girls, who have behavioural, emotional and family problems.

Caritas Hostel – Hung Hom (Capacity / No. of residents served)	46 / 122
Caritas Jockey Club Hostel – Choi Wan (Capacity / No. of residents served)	36 / 52
Caritas Pui Tak Centre (Capacity / No. of residents served)	28 / 41
Caritas Pelletier Hall (Capacity / No. of residents served)	110 / 123
Parish Social Service Unit	
-Pre-marital counselling sessions (No. of couples)	78
-Pre-marital programme (No. of programmes / couples)	15 / 140
-Family Movement Groups (No. of groups)	28

Pre-school Education Service

Objectives:

- To foster the balanced development of young children in social, intellectual, physical, moral, aesthetic and spiritual aspects of life with God’s love.
- To provide early childhood education to children aged 3 to 6 from the low-income, single-parent or working parents families.
- To advocate the concept of learning through play and initiate child-centred learning in order to develop young children’s initiatives in learning, good living habits, self-confidence, abilities in self discipline and problem-solving, and adjustment to changing environment.
- To foster parent-child relationship and to enhance parent-school collaboration.

2 Kindergartens (Total no. served: Half-day / full-day)	111 / 183
1 Pre-school Education Material Reference Centre (Total no. served)	2,536
1 Parent-child Resource Centre (Total no. served)	7,426
Children Advanced Talent and Education Related Programme (“CATERP”) (Total no. served)	379

Special Education Service

Objectives:

To provide vivid and effective learning programmes to students with special educational needs for their integral growth and development. The service aims at nurturing their civic responsibilities and character as well as realizing their physical, mental and social capabilities, such that they can integrate themselves into the community and lead a dignified living, and hence contribute to well-being of society.

5 Special Schools for Students with Intellectual Disabilities (among which 3 are attached with a boarding section) (Capacity) 396 students + 127 five-day boarders + 22 seven-day boarders (Total no. of students served) 339 students + 112 five-day boarders + 21 seven-day boarders	
1 Special School for Students with Social Development Difficulties (Capacity) (Total no. of students served)	138 students 80 students

Vocational Training & Education Service

Secondary Education

Objectives:

To offer secondary education for graduates of primary schools. Teenagers aged between 12 and 19 are given secondary education by providing a 6-year curriculum, consisting of ordinary and technical subjects in order to cater for their different abilities, aptitudes and inclinations.

8 Secondary Schools offering 6-year Secondary Education (Total no. of students served)	3,362
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Senior Secondary Education

Objectives:

To provide students with alternative choices so that they can complete their secondary education in a way that best suits their academic abilities, aptitude and career needs. Joint programmes with the institutes and colleges of Caritas Community & Higher Education Service are offered to give students opportunities for further studies. Through collaborations with business enterprises, students are provided with work-based learning opportunities to acquire job skills and knowledge about life and career planning.

1 Direct Subsidy Scheme Senior Secondary School (Total no. of students served)	127
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Apprentice Training

Objectives:

To provide training for specific industry by giving an integration of workshop training and part-time day release courses offered by professional education institutes to teenagers aged 15 or above.

2 Apprentice Training Centres offering Training of Printing and Auto Repairs (Capacity)	2
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Field Studies

Objectives:

To provide secondary 4 to 6 students with Biology and Geography field studies training.

1 Field Studies Centre (Capacity)	280
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Community & Higher Education Service

Objectives:

To provide and coordinate a range of vocational, professional and academic programmes that enable students to gain knowledge and skills relevant to their current circumstances and aspirations for career and personal development. The constituent community and higher education institutes target identified needs in our changing community and organize independent as well as articulated programmes to allow integration and formal progress of students in their studies.

3 Community and Higher Education Institutes	
17 Community Education Centres	
8 Support / Professional Education Services	
(Total no. of students served)	29,795

Medical Services

Objectives:

To provide primary medical and dental care to the community.

Caritas Medical Centre

In-patients: Admission (patients)	56,836
Occupancy rate	83.60%
Out-patients: (Total no. treated) : general	273,431
specialist	365,548

Canossa Hospital (Caritas)

In-patients: Admission (patients)	8,932
Occupancy rate	39.75%
Out-patients: (Total no. treated) : general	43,966
specialist	10,030

Precious Blood Hospital (Caritas)

In-patients: Admission (patients)	5,064
Occupancy rate	16.03%
Out-patients: (Total no. treated) : general	19,414
specialist	24,054

Clinic Services

3 Caritas Medical Clinics (No. of visits)	5,974
4 Caritas Dental Clinics (No. of visits)	25,734

Local Services

Objectives:

- To provide administrative support and coordinating services with a view to enhancing collaboration amongst deaneries, parishes and service units.
- To assist in fundraising activities and maintain close liaison between Caritas and parishes, Catholic schools and the community at large to foster and promote a well-received caring image.
- To manage the janitorial services of multi-services social centres.

4 Community Halls (Annual attendance)	135,037
1 Caritas Activity Centre (Annual attendance)	943
6 Locations of Caritas Bazaars (Annual attendance)	79,025

Hospitality Services

Lodge Service

Objectives:

To offer comfortable accommodation to overseas Catholic related organizations and budget travellers at reasonable prices.

3 Lodges No. of guests (daily average)	229
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Hostel Service

Objectives:

To offer economical accommodation with basic amenities to local people, students and overseas expatriates who need to stay away from home.

6 Hostels No. of residents (daily average)	198
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Catering Service: Restaurants / Fast Food Outlet

Objectives:

To operate restaurants, fast food outlet and outside catering services and provide meals to guests of lodge and hostel, students, neighbors and community members .

4 Restaurants and 1 Fast Food Outlet No. of patrons (daily average)	780
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Camp Services

Objectives:

To provide a non-profit making camping service for the people from all walks of life, offering them a group-living experience in a setting close to the natural environment and with provision of indoor and outdoor, social, recreational, educational, sports and other leisure activities and facilities so as to enhance their physical, mental and social well-being.

No. of Residential Campers	
Caritas Jockey Club Ming Fai Camp	24,815
Caritas Oi Fai Camp	13,746
Caritas Jockey Club Siu Tong Camp	6,245
Caritas Ka Fai House	3,548

No. of Day Camp Participants	
Caritas Jockey Club Ming Fai Camp	1,709
Caritas Oi Fai Camp	583

Outdoor Education Camp	(No. of participating students)	3,917
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Consolidated Statement of Financial Position

CARITAS - HONG KONG

Consolidated Statement of Financial Position as at 31st March 2016

	31.03.2016	31.03.2015
	\$	\$
NON-CURRENT ASSETS		
Property, Plant and Equipment	871,547,831	494,754,116
Investment Properties	2,924,000	2,992,000
Defined Benefit Plan Assets	62,162,000	75,166,000
Held-to-Maturity Financial Assets	80,018,192	16,738,446
	1,016,652,023	589,650,562
CURRENT ASSETS		
Inventories	1,245,890	1,273,053
Accounts Receivable, Deposits and Prepayments	118,896,412	76,297,560
Financial Assets at Fair Value through Profit or Loss	47,101,274	0
Fixed Deposits with Maturities over Three Months	446,726,651	539,265,526
Pledged Fixed Deposits	323,975,470	331,748,775
Cash and Cash Equivalents	302,527,662	589,639,630
	1,240,473,359	1,538,224,544
Less : CURRENT LIABILITIES		
Accounts Payable and Accruals	38,045,636	37,255,388
Tuition and Other Fees Received in Advance	41,493,632	32,410,097
Provision for Staff Benefits	48,328,561	44,186,380
Deferred Income	586,607,342	529,324,388
Unsecured Loans	520,000	520,000
Secured Loans - Portion Repayable within One Year	9,400,000	9,400,000
	724,395,171	653,096,253
NET CURRENT ASSETS	516,078,188	885,128,291
TOTAL ASSETS LESS CURRENT LIABILITIES	1,532,730,211	1,474,778,853
NON-CURRENT LIABILITIES		
Loans Repayable after One Year - Unsecured	(1,040,000)	(1,560,000)
Loans Repayable after One Year - Secured	(362,800,000)	(372,200,000)
NET ASSETS	1,168,890,211	1,101,018,853
Represented by:		
SWS RESERVE FUNDS	(Note 1) 366,174,997	339,896,781
DESIGNATED & DEVELOPMENT FUNDS	(Note 2) 524,055,265	461,750,880
AND RESERVES		
UNCOMPLETED PROJECTS FUNDS	(Note 3) 215,418,949	222,985,192
DEFINED BENEFIT PLAN	63,241,000	76,386,000
	1,168,890,211	1,101,018,853

Note 1: To read the audited Annual Financial Report of the Lump Sum Grant Service Funded by the Social Welfare Department, please visit <http://sws.caritas.org.hk>

Note 2: Reserves pertain to designated funds earmarked for specific purposes

Note 3: Funds/Donations received from projects related services/ works which may span over one year and have not yet completed at the time of financial reporting

AUDITOR'S REPORT (Extract):

We have audited the consolidated financial statements of Caritas - Hong Kong ("the Organization") and its subsidiaries (together "the Group"), which comprise the consolidated statement of financial position as at 31st March 2016, and the consolidated statement of surplus or deficit and other comprehensive income, consolidated statement of changes in funds and consolidated cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory information.

We conducted our audit in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants.

In our opinion the consolidated financial statements give a true and fair view of the financial position of the Group as at 31st March 2016 and of the Group's financial performance and cash flows for the year then ended in accordance with the Hong Kong Financial Reporting Standards.

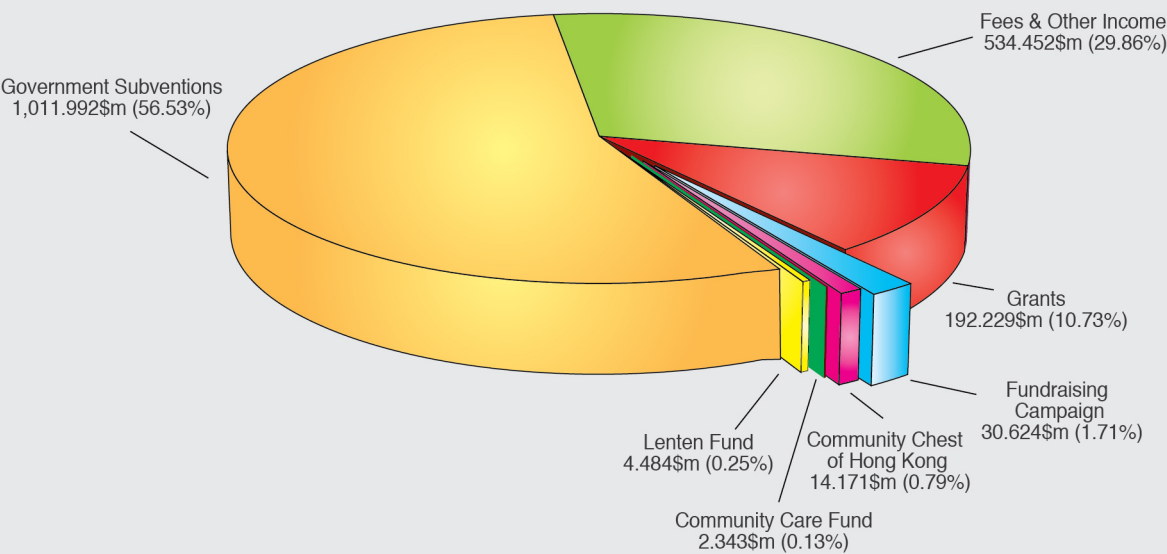
F. S. Li & Co.
Certified Public Accountants

17th October 2016

Approved and authorized for issue by the Board of Management

Sources of Income

CARITAS - HONG KONG
Sources of Income for the Financial Year 2015/2016

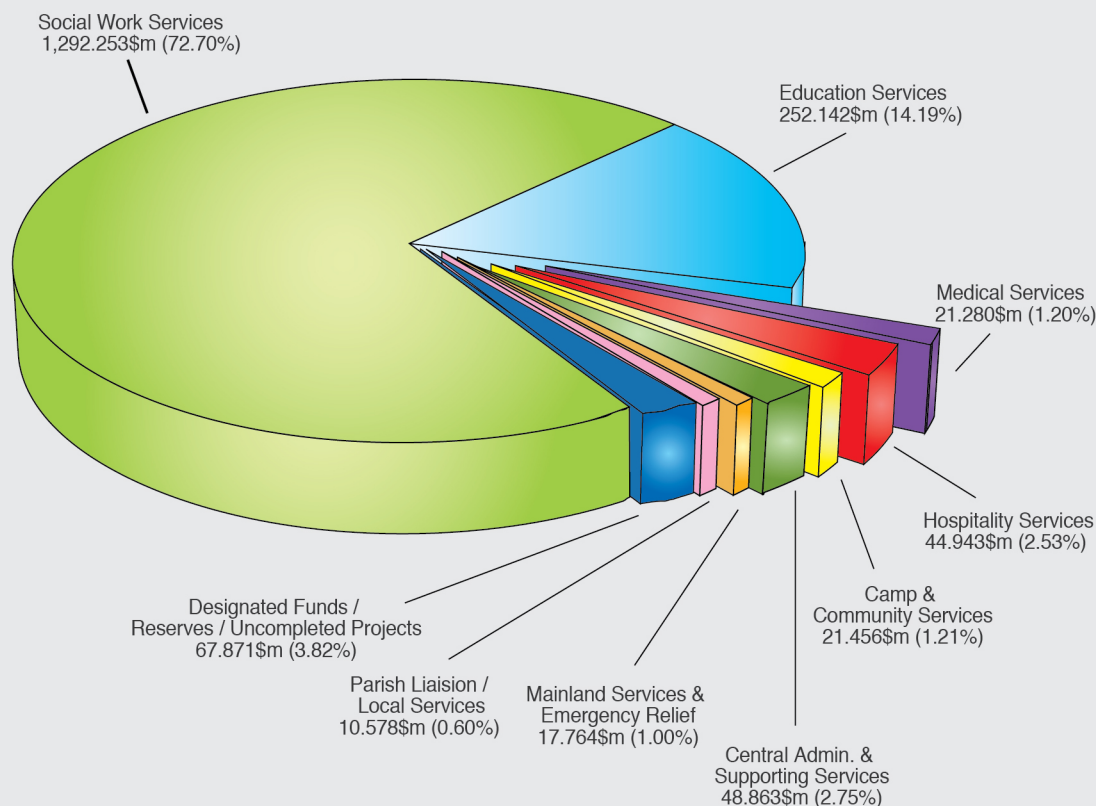


Income	2015/2016 (\$m.)		%
Government Subventions			
• Social Welfare Department	919.384		51.35
• Education Bureau	63.693		3.56
• Various Departments	28.915		1.62
	1,011.992		56.53
Fees & Other Income			
• Social Works Services	196.227		10.96
• Education Services	212.589		11.87
• Medical Services	25.264		1.41
• Hospitality Services	58.467		3.27
• Camp & Community Services	14.063		0.79
• Others	27.842		1.56
	534.452		29.86
Grants			
• Employees Retraining Board	27.226		1.52
• Lotteries fund	47.519		2.65
• Hong Kong Jockey Club	17.858		1.00
• Private Donors	98.302		5.49
• Others	1.324		0.07
	192.229		10.73
Fundraising Campaign		30.624	1.71
Community Chest of Hong Kong		14.171	0.79
Community Care Fund		2.343	0.13
Lenten Fund		4.484	0.25
TOTAL		1,790.295	100.00

Recurrent Expenditure / Allocation

CARITAS - HONG KONG

Allocation of Recurrent Expenditure for the Financial Year 2015/2016

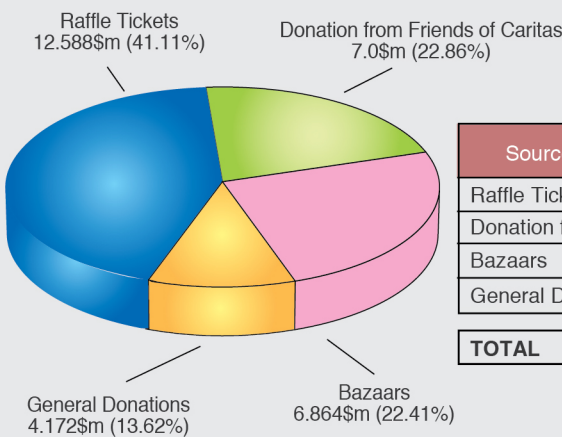


Allocation/ Recurrent Expenditure	2015/2016 (\$m.)	%
Social Work Services	1,292.253	72.70
Education Services	252.142	14.19
Medical Services	21.280	1.20
Hospitality Services	44.943	2.53
Camp & Community Services	21.456	1.21
Central Admin. & Supporting Services	48.863	2.75
Mainland Services & Emergency Relief	17.764	1.00
Parish Liaison / Local Services	10.578	0.60
Designated Funds / Reserves / Uncompleted Projects	67.871	3.82
TOTAL	1,777.150	100.00

Fundraising Campaign

CARITAS - HONG KONG

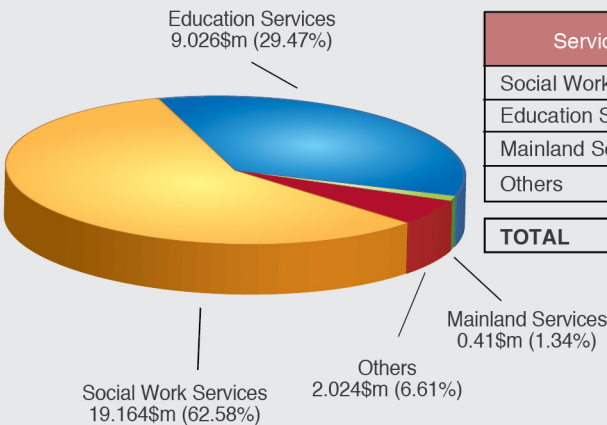
Sources of Fundraising Campaign for the Financial Year 2015/2016



Sources of Funds	2015/2016 (\$m.)	%
Raffle Tickets	12.588	41.11
Donation from Friends of Caritas	7.000	22.86
Bazaars	6.864	22.41
General Donations	4.172	13.62
TOTAL	30.624	100.00

CARITAS - HONG KONG

Allocation of Recurrent Expenditure from Income of Fundraising Campaign for the Financial Year 2015/2016



Services	2015/2016 (\$m.)	%
Social Work Services	19.164	62.58
Education Services	9.026	29.47
Mainland Services	0.410	1.34
Others	2.024	6.61
TOTAL	30.624	100.00

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- Rev Thomas Kwan
- Rev Ephraim Lam Shing Man
- Rev Simon Lam Chung Wai, SDB
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- Catholic Women's League, The
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- Centre for Community Cultural Development
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- China Everbright Charitable Foundation Company Limited
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- Church of Saint Benedict
- Civil Aid Service
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- Hong Kong Jockey Club Life-wide Learning Fund, The
- Hong Kong Jockey Club Public Riding School, The
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- Hong Kong Sea School
- Hong Kong Society for the Blind
- Hong Kong St. John Ambulance
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- Jockey Club Cheung Hang Children & Youth Integrated Services Centre of The Boys' & Girls' Club Association of Hong Kong
- Jockey Club Lei Tung Integrated Services Centre, Tung Wah Group of Hospitals
- Jockey Club Marion Fang Conductive Learning Centre
- Jockey Club Tsin Ngai Day Activity Centre

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- Kwong On Home for the Aged
- Kwun Tong District Council
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- Lotteries Fund
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- Million Success Investments Limited
- MINDSET Limited
- Ming Oi Foundation Fund Limited
- Ming Pao
- Misereor Fund
- Mother of Christ Church
- Mr & Mrs S H Wong Foundation Limited
- Multiway Industries (HK) Limited
- Mustard Seed Foundation
- Narcotics Division
- New Home Centre
- North District Council
- Oblate China Education Service Group
- OTL Charity Foundation Limited
- Our Lady of Lourdes Church
- Pamela Youde Nethersole Eastern Hospital
- Passover Prayer Group
- PepsiCo Hong Kong, LLC - Incorporated in USA With Limited Liability
- Permaculture Institute (Hong Kong), The

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- Playright
- Po Hsing Construction Company Limited
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- Rosary Church
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- Sailability Hong Kong
- Salvation Army, The
- SC Logistics Co., Limited
- Sengda Tree Limited Shengda Christmas Decorations Factory
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- Social Welfare Department
- Society of St. Vincent de Paul of Holy Redeemer Parish, The
- Society of St. Vincent de Paul of St. Jerome's Parish, The
- Society of St. Vincent de Paul, St. Teresa's Parish Conference
- Society of St. Vincent de Paul, Yuen Long Conference
- Society of Truth and Light, The
- Southern District Council
- Southern District Youth Programme Committee
- Sports Federation and Olympic Committee of Hong Kong, China
- Sportshouse
- SS. Cosmas & Damian Church
- SS. Peter and Paul Church
- St. Alfred's Catholic Church Sha Tin
- St. James' Settlement
- St. Jerome's Parish
- St. John's University

- St. Joseph's Home for the Aged
- St. Margaret's Church
- St. Mark's School
- St. Matthew the Apostle Parish
- St. Paul's Convent School
- St. Thomas the Apostle Church
- Standard Chartered Bank (Hong Kong) Ltd.
- Stanley Residents Association Ltd
- Star One Culture Ltd
- Starlit Way Limited
- Sunday Examiner
- Sunshine
- SWD Opportunities for the Elderly Project Office
- SWD Shatin District Social Welfare Office
- Swisshug Sanitary Products Co. Ltd.
- Symbiotic Dance Troupe
- Taiwan Shoufu University
- Tajen University
- Tang Shiu Kin School Dental Clinic
- Tao Heung Holdings Ltd.
- Teach Unlimited Foundation
- Technic Employment Service Centre Limited
- Television Broadcasts Limited
- Telford International Company Limited
- Tin Yan Home for the Elderly cum Green Joy Day Care Centre for the Elderly
- Tipau Hong Kong Limited
- Toyo Mall Limited
- Toyota Crown Motors Limited
- Tsinghua University
- Tsuen Wan District Council
- Tsuen Wan District Youth Programme Committee
- Tuen Mun District Office, Home Affairs Department
- Tuen Mun East Integrated Service for Young People, Salvation Army, The
- Tung Hoi Association for the Senior Citizens Limited
- TWGHs Kwok Yat Wai College
- University of Hong Kong, The
- Vitaland Service Limited
- Vocational Training Council
- Wai Hung Charitable Foundation Limited
- Wai Sheung Charitable Fund
- We R Family Foundation Limited
- Wen Wei Po
- Western District Community Relations Office, Hong Kong Police Force
- Wing Han Education Foundation Ltd.

- Wofoo Social Enterprises
- Women's Commission
- Wong Tai Sin District Council
- Wong Tai Sin District Youth Programme Committee
- Yee Hing Co
- Yiu Nam Investment Company Limited
- Yuan Ze University
- Yuen Kei Alliance Church
- Yuen Long District Arts Committee
- Yuen Long District Police Community Relations Office
- Yuen Long Town Hall
- YWCA Ming Yue District Elderly Community Centre
- 元朗大會堂梁學樵夫人老人中心
- 以政聖言生活會
- 香港中國企業協會 (上游獎學金)
- 華倡冷電公司
- 菜聯社
- 綠油油本地有機蔬菜園
- Local and overseas donors who support the projects for the betterment of the mainland rural people
- Local and overseas donors who support the Foster Parents Programme and the improvement of elementary education for mainland children
- Members of the Council of Caritas - Hong Kong and its Board Management, Finance Committee and Divisional Committees
- The many volunteers and staff of Caritas - Hong Kong who contribute to the implementation of all Caritas programmes