

We are a Catholic multi-service social welfare agency. Applications are invited for the following vacancy:

**Family Service 家庭服務**

**Caritas Wong Yiu Nam Centre - Non-smoking residential drug treatment centre**

**明愛黃耀南中心 - 嚴禁吸煙戒毒院舍**

**Post 1: Project Officer 項目主任 (ASWO) (Code : WYN-BDF-ASWO250401)**

**Contract Period:** 1-year (Renewable contract upon satisfactory performance)

(Project period: 1 June 2025 to 31 May 2028)

**Requirements:**

Registered social worker with a Degree in Social Work; ability to speak & write Chinese and English fluently; at least 2-year or above counseling experience of substance abusers; with experience in implementing and supervising Beat Drugs Fund projects is an advantage; with knowledge or experience in expressive arts is preferable; possess a valid driving license with good driving record as a priority.

**Duties:**

Mainly responsible for managing and implementing the projects sponsored by the Beat Drugs Fund; focusing on providing individual and family counseling services to young drug addicts and their families; carry out other duties assigned by Supervisor.

**Working hour:** 39 net hours per week with night and shift duties (including Saturday, Sunday and Public Holiday)

**Location:** Tseung Kwan O

**Salary:** \$40,620 per month (MPS Point 18, commensurate with working experience)

Application letter quoting the position, job reference code with resume and contact telephone number should be email to **Head of Family Service** at [fshr@caritassws.org.hk](mailto:fshr@caritassws.org.hk) by **30 April 2025**.

Applicants not invited for interview before 14 May 2025 may assume their applications unsuccessful.

(Successful candidates must consent to undergoing the sexual conviction record check. The personal data of applicants will be used strictly and exclusively for recruitment-related purpose.)

香港明愛是一所天主教社會服務機構，為社區提供多元化服務，現聘請下列職位：

## **家庭服務 Family Service**

### **明愛黃耀南中心 - 嚴禁吸煙戒毒院舍**

### **Caritas Wong Yiu Nam Centre - Non-smoking residential drug treatment centre**

#### **Post 2: 福利工作員 Welfare Worker (職位編號：WYN-BDF-WW250401)**

**合 約 期：**一年(工作表現良好可續約)(計劃時期：2025 年 6 月 1 日至 2028 年 5 月 31 日)

#### **入職條件：**

- 完成香港中學文憑考試五科（包括中、英文及數學）達第 2 級或以上，或香港中學會考五科〔包括中、英文（課程乙）及數學〕達 E 級或以上學歷程度
- 具兩年或以上福利工作員經驗
- 具各類音樂藝術與體育的知識及技能/曾帶領體藝活動經驗/具駕駛執照及良好駕駛經驗者優先考慮

**職 責：**主要負責推行由禁毒基金贊助的計劃，重點工作是協助項目主任為青少年戒毒者提供體藝活動訓練；文書處理及協助執行中心日常運作；執行由上司委派的工作

**工作時間：**每週淨工作時數 39 小時，需於星期六日上班、值夜及輪班工作

**工作地點：**將軍澳坑口

**月 薪：**\$25,115 (總薪級表第 9 點，視乎年資及經驗而定)

應徵者請親繕履歷及聯絡電話，在信封面或電郵標題上註明申請之職位及編號，於 2025 年 4 月 30 日前，電郵至 [fswyn@caritassws.org.hk](mailto:fswyn@caritassws.org.hk) 高級督導主任收。若應徵者在 2025 年 5 月 14 日仍未獲約見，申請可作落選論。

(獲取錄的應徵者需同意接受性罪行定罪紀錄查核。所有應徵者所提供的個人資料僅作本機構招聘程序之用。)